

# Woodstock Town Council Copyright Policy

#### 1. Introduction

This Copyright Policy outlines the rules governing the use of the Woodstock Town Council website and its contents. It is designed to protect the intellectual property rights of the Parish Council and any third parties whose materials may appear on the site.

By accessing or using the website, users agree to comply with this policy, which is governed by UK law, including the Copyright, Designs and Patents Act 1988, the Copyright and Rights in Databases Regulations 1997, the Digital Economy Act 2010 (in part, dealing with copyright enforcement) and the UK General Data Protection Regulations. The content on this site is provided for personal, non-commercial use only, and unauthorised reproduction or distribution is strictly prohibited unless otherwise permitted by law or with the prior written consent of the Parish Council.

This policy ensures that Woodstock Town Council website remains a valuable and legally protected resource for the community.

#### 2. Ownership of Rights

All rights, including copyright and database rights, in the website and its contents are owned by or licensed to the Woodstock Town Council, or otherwise used by the Woodstock Town Council as permitted by applicable law. This includes, but is not limited to, all text, documents, images, audio, video, layout, graphics, logos, design elements, and software (collectively referred to as "Content").

#### 3. Permitted Use

By accessing the Woodstock Town Council website, you agree that you will use its contents solely for personal, non-commercial use. You may:

- View the website content on-screen;
- Download content for personal use on a single computer or device at a time;
- Print a single hard copy of any part of the website for personal reference.

## 4. Prohibited Use

Except as expressly permitted above or under applicable law, you agree not to:

- Copy, reproduce, republish, store, archive, or transmit any part of the website or its content;
- Upload or display any of the content on another website or in any public setting;
- Modify, adapt, alter, or create derivative works from the content;
- Distribute, transmit, re-transmit, or broadcast any content in any form;
- Use the website or its content for commercial purposes or for public dissemination.

Any such activity requires the prior written permission of the Woodstock Town Council or must be permitted under relevant UK legislation, including exceptions within the Copyright, Designs and Patents Act 1988.

### 5. Third-Party Content

Where content is provided by third parties or licensed to the Parish Council, all rights remain with the original rights holder unless explicitly stated otherwise. Such content is also protected under this policy and UK copyright law.

### 6. Infringement and Legal Action

Unauthorised use of any content from the Woodstock Town Council website may constitute a breach of

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copyright and other applicable intellectual property laws. The Council reserves the right to take legal action where appropriate.

## 7. Requests for Permission

To request permission to use any part of the Woodstock Town Council website content in a way not explicitly permitted by this policy, please contact:

### **Woodstock Town Council**

Address:

Town Hall, Marker Place, Woodstock, OX20 1SL

Email:

clerk@woodstock-tc.gov.uk

Telephone:

01993 811216

# 8. Changes to this Policy

The Council reserves the right to update or amend this Copyright Policy at any time. Any changes will be posted on the Council's website and are effective immediately upon publication.

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