



Woodstock Town Council

The Town Hall, Woodstock, Oxford, OX20 1SL

Town Clerk: Valentin Lavdakov

**Minutes of the Extraordinary Town Council meeting held in the Town Hall, Woodstock on
Tuesday 19th August 2025**

Cllrs Present: Cllrs Grant (Mayor) Williams (Deputy Mayor), Banbury, Connolly, Cooper, Szabados and Wheatley

In Attendance: Admin Assistant Rachel Peters

Members of the Public 11

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| 25/08/01 ETC | Apologies for Absence Apologies for absence were received from Cllrs Addis, Melliss, Parnes, Spencer-Churchill and Poskitt. The Mayor informed the Council that Cllr Poskitt was now back home and doing well. |
| 25/08/02 ETC | Declarations of Interests To receive any declarations of interest on the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct Item 4. Cllr Cooper as member of Uplands Sub Committee WODC Item 8. Cllr Connolly as he lives adjacent to the Water Meadows |
| 25/08/03 ETC | Public Participation The meeting will be adjourned at this point 2 members of the Public addressed the meeting Speaker 1. Addressed the Council asking the Mayor 'Why are the Council putting forward a proposition which the Drs themselves oppose' The Mayor replied: 'Because, we are listening to the majority of the residents' Speaker 2. Addressed the Council on Agenda Item 4 h) Planning Meeting reconvened |
| 25/08/04 ETC | Planning To consider the following applications: a) App: 25/00766/S73 Location: Land North Of Hill Rise Woodstock Description: Application under Section 73 of the Town & Country Planning Act 1990 for the variation of condition 4 of planning permission 21/00189/FUL to allow landscape design amendments and various elevation, roof form and layout design changes within Phase 1 only and discharge of outline conditions 10 (a Construction Environmental Management Plan), 12 (Ecological Design Strategy) ,18 (Parking strategy),19 (Energy Report) and 26 (Waste collection strategy) in relation to Phase 1 only of planning permission 21/00189/FUL. |

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| | <p>b) App: 21/00189/FUL Location: Land North Of Hill Rise Woodstock Description: Hybrid planning application consisting of full planning permission for 48 dwellings, 57 sqm of community space (Class E), a parking barn, means of access from the A44, associated infrastructure, open space, engineering and ancillary works; outline planning permission for up to 132 dwellings, up to 57 sqm of community space (Class E), a parking barn, with associated infrastructure, open space, engineering and ancillary works (amended).</p> <p>c) App: 25/01633/RES Location: Land North Of Hill Rise Woodstock Description: Reserved Matters application pursuant to Outline Planning Permission 21/00189/FUL for layout, scale, appearance and landscaping for a development of 132 dwellings (Class E), a parking barn, with associated infrastructure, open space, engineering and ancillary works, and the discharge of conditions 8, 9, 10, 12, 13, 14, 18, 19, 20, and 21 Items 4a) b) and c) were discussed together. The Council unanimously agreed to confirm their previous points of objection. Clarification is needed on the education provision. Woodstock Town Council does welcomed the intended improvement to the Landscape, Environment and sustainability</p> <p>d) App: 25/01643/LBC Location: The Black Prince 2 Manor Road Woodstock Description: Internal and external works to include erection of single and two storey extension to form new kitchen, restaurant and guestroom accommodation. Associated parking and landscaping works. Planning (Listed Building and Conservation Areas) Act The Council had been informed that this planning application had been withdrawn so this application was not discussed</p> <p>e) App: 25/01642/FUL Location: The Black Prince 2 Manor Road Woodstock Description: Erection of single and two storey extension to form new kitchen, restaurant and guestroom accommodation. Associated parking and landscaping works. Town and Country Planning Act The Council been notified that this planning application had been withdrawn so this application was not discussed</p> <p>f) App: 25/01799/HHD Location: 56 Oxford Street Woodstock Oxfordshire Description: Erection of rear conservatory. The Council had no objection to this application</p> <p>g) App: 25/01753/HHD Location: Frewin 61 New Road Woodstock</p> |
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| | <p>Description: Erection of a first floor rear extension.</p> <p>The Council had no objection to this application</p> <p>h) App: 25/01834/HHD Location: 29 Oxford Road Woodstock Oxfordshire Description: Erection of single and two storey rear extensions</p> <p>The Council agreed to object to this application as an over development of the site, overbearing, a change to the Character and concern over the effect on the mature trees</p> <p>i) Important Survey regarding Neighbourhood Planning – ONPA The Council agreed that:</p> <ul style="list-style-type: none"> • As it is understood, Cherwell District Council sets in their budget available funding for Neighbourhood Plans • The Council asked Cllr Cooper (WODC Councillor for Woodstock and Bladon) that he put this forward to WODC for their Budget setting for 26/27 in February 2026, to include the provision of funding for Neighbourhood Plans • Councillor Cooper agreed he would do this <p>The Neighborhood Plan Survey to be completed by the Environment Working Group at the their next meeting and submitted by Cllr Wheatley</p> <p>j) Licensing App: W/25/00831/STC Location: Application for Street Trading Consent - Market Place, Woodstock (Woodstock Live Event)</p> <p>The Council had no objecting to this application</p> <p>k) Licensing App: W/25/00789/PRMA Location: The Tipsy Palace 1-3 Market Place Woodstock Oxfordshire OX20 1SY</p> <p>The Council had no objecting to this application</p> <p>l) App: 25/00074/HHD Location: 10 Hensington Close To note Appeal allowed</p> <p>Noted</p> |
| 25/08/05 ETC | <p>Mayor and Clerks Reports</p> <p>a) To receive an oral report from the Mayor</p> <p>I would like to thank everyone involved in the distribution of the Drs Surgery letter. We have had a good number of positive responses.</p> <p>Many thanks to our 2 members of staff that carried the old folding tables down to the hallway and thanks to my husband Jim and Cllr Szabados who helped me collect them from the Town Hall for disposal. The tables that were in a very poor state have been disposed of and those that were in a fair condition have been found new homes. The new replacement tables have been received.</p> |

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| | <p>Cllr Cooper would like to give us an update on the Feathers flag application so I will now hand over to him.</p> <p>Cllr Cooper reported that the WODC had refused permission for the flags poles on the Feathers Hotel due them being to large, to long and concern for the stress this would put on the building</p> <p>The Mayor thanked Cllr Cooper The Council agreed for the Clerk to arrange a meeting with Calum Miller MP, together with Cllr Poskitt, Cooper, Williams and Grant.</p> |
| 25/08/06 ETC | <p>New Drs Surgery</p> <p>a) To receive an update from Cllr Williams Cllr Williams gave and oral report, copy attached as an appendix to these minutes There were no questions from Councillors</p> <p>b) To discuss and agree any action regarding a letter received giving notification of intension for an appeal against the WODC refusal of planning for flats on the TVP site Hensington Road</p> <p>The letter from The Planning Bureau Ltd (owned by McCarthy Stone) received by those who and objected to the original McCarthy Stone Planning application to build flats on the TVP was to inform them of a possible application of appeal though this had not been registered to date. The object of the letter seems to be a wish to gather comments in readiness for the appeal application which maybe of some advantage to them.</p> <p>The changes indicted in the letter to the actual planning application are very minimal and it was agreed this made no difference to the council's opinion. The Mayor stated that Councillors need to be ready to object to the appeal and possibly delegate a Cllr to speak at the hearing.</p> |
| 25/08/07 ETC | <p>Land South of Perdiswell Farm 25/01515/OUT To receive a report from Cllr Connolly regarding the education provision included in the application. Cllr Connolly spoke to his report and the following motion was put to the Council The 2 parts of the motion were voted n separately</p> <p>Motion: Proposed by Cllr Connolly Seconded by Cllr Grant</p> <p><i>a) WTC agrees to suspend (Standing Order 8. Previous Resolution revisiting within 6 month) due to the importance of submitting further comments regarding the Education Provision Facilities indicate in Planning Application 25/01510/OUT - Land South Of Perdiswell Farm.</i></p> <p>The Council unanimously agreed to this motion</p> <p><i>b) WTC agrees to submit further comments to Cherwell District Council regarding planning application 25/01510/OUT Land South of Perdiswell Farm as indicated in the report submitted by Cllr Connolly 19.08.25</i> The Council unanimously agreed to this motion</p> <p>The Mayor thanked Cllr Connelly for his excellent report</p> |

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| 25/08/08 ETC | Water Meadow Maintenance To receive a report from Cllr Grant Motion Proposed by Cllr Grant Seconded by Cllr Williams <i>a) WTC realises the difficulty in finding a Contractor to carry the variety of work needed to clear the Water Meadows and agrees to waiver Financial Regulation 5.12 as indicated in 5.13 to enable a price to be negotiated without Competition using a contractor who has carried out work for WTC before to a very high standard</i> <i>b) WTC agrees to the work at the Water Meadows being carried out to a maximum of £6,000 to start the much needed overgrowth clearance with guidance from Maurice Parkinson Water Meadows Warden</i> The Council unanimously agreed this motion |
| 25/08/09 ETC | Botley Solar Farm To receive and note EN010147 Botley West Solar Farm Noted |
| 25/08/10 ETC | There was no item 10 on the Agenda |
| 25/07/11 ETC | OCC Community Tree and Woodland Opportunity To receive a report from OCC Tree Services regarding Tree Planting and agree any comments WTC wish to submit any comments. The Council noted the report and that there was only one tree to be planted in Woodstock in Cadogan Park <ul style="list-style-type: none"> It was agreed that all Councillors would be sent the full link details by the Admin Assistant |
| 25/08/12 ETC | Proposed by Cllr Grant Seconded by Cllr Williams Exclusion of Press and Public To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as confidential in nature. The Council unanimously agreed to move into confidential session |
| 25/08/13 ETC | To receive an oral report from the Mayor on previously discussed matters. The Mayor gave a short oral report regarding the use of confidential pink papers and handed out pink papers for consideration <ul style="list-style-type: none"> The Council unanimously agreed to send out the letter drafted by their legal advisor with an amendment to the date being 2024 not 2025 and to add the council to be kept informed Cllrs handed in their pink papers to be shredded |
| 25/08/14 ETC | Close Meeting The meeting closed at 8pm |