



Woodstock Town Council, The Town Hall, Woodstock, Oxford, OX20 1SL

Town Clerk: Valentin Lavdakov

**Minutes of the Extraordinary Town Council meeting of Woodstock Town Council held in the Town Hall,
Woodstock on Tuesday 6th May 2025**

Cllrs. Present: Cllrs Grant (Mayor), Williams (Deputy Mayor), Cooper, Connolly, Melliss, Parnes, Szabados and Wheatley.

In Attendance: Town Clerk: Valentin Lavdakov

Chair of the Meeting: Cllr Grant (Mayor)

Members of the Public 10

Before opening the meeting, the Mayor informed the Council that sadly Cllr Addis's husbanded had passed away on Sunday morning and asked as a mark of respect to stand and join her in a minute's silence.

25/05/01 ETC	1. Apologies for Absence Apologies were received from Cllrs: Addis, Banbury, Poskitt, and Spencer – Churchill.
25/05/02 ETC	2. Declarations of interest To receive any declarations of interest on the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct The following Declarations of interest have been received: <ul style="list-style-type: none">• Item 4: Cllr Cooper declared an interest as member of WODC Uplands Committee• Item 7: Cllr Cooper declared an interest for the Social Club.• Item 7: Cllr Grant declared a personal interest due to an ancestral connection with the Social Club/Community Asset.
25/05/03 ETC	3. Public Participation The Mayor adjourned the meeting for Public Participation. 2 members of the public addressed the Council. <ul style="list-style-type: none">• Speaker 1: Addressed the Council on the forthcoming Annual Town Council Meeting with regard to Working Groups.• Speaker 2: Addressed the Council on Item 7 on the Agenda with regard to the application for registration of a Community Asset, 44 Oxford Street Woodstock. Meeting reconvened
25/05/07 ETC	The Mayor asked the Council to agree to move item 7 up the Agenda to this part of the meeting The Council unanimously agreed 7. Assets of Community Value under Localism Act 2011 To receive, discuss and agree any comments Council wishes to submit regarding the Nomination of Woodstock Social Club 44, Oxford Street OX20 1TT as an Asset of Community Value. WTC has received the following document from WODC: <ul style="list-style-type: none">• <u>Community Right to Bid – List of Assets of Community Value</u>

	<ul style="list-style-type: none"> • <u>Property - Woodstock Social Club, 44 Oxford Street Woodstock OX20 1TT</u> • <u>Part 5 Chapter 3 Localism Act 2011, Assets of Community Value (England) Regulation 2012</u> <p>The District council has received a nomination of the above property named above as an asset of Community Value.</p> <p>WTC have been asked to make comment and the following 2 points taken into consideration.</p> <ol style="list-style-type: none"> 1. The main use of the land/building furthers the social wellbeing or social interest of the local community. 2. It is realistic that a main use of the land/building will continue to further the social wellbeing of social interests in the local community. <p>Motion:</p> <p>Proposed by Cllr Grant Seconded by Cllr Williams</p> <p><i>WTC supports the nomination of Property - Woodstock Social Club, 44 Oxford Street Woodstock OX20 1TT to be included on a "List of Assets of Community Value". Under the terms of legislation.</i></p> <p style="text-align: center;">The Council unanimously agreed this motion</p>
25/05/04 ETC	<p>4.Planning</p> <p>To consider the Council's response to the following consultations, applications and appeals:</p> <ol style="list-style-type: none"> a) Ref: 25/01032/HHD Location: 19 Parsons Drive Woodstock Oxfordshire Proposal: Conversion of loft space above garage into first floor living space <p style="text-align: center;">The Council had no objection to this application</p>
25/05/05 ETC	<p>5. Planning Reform Conference: Unlocking Sustainable Growth (previously circulated)</p> <p>To discuss attendance and the funding for the conference</p> <ul style="list-style-type: none"> • The Council agreed that due to the cost of attending the Planning Reform Conference to nominate one Cllr to attend. • The Council unanimously agreed for Cllr Wheatley to attend the Conference representing WTC.
25/05/06 ETC	<p>6. Data Protection and Freedom of Information Policy</p> <p>To receive the updated Data Protection and Freedom of Information Policy.</p> <p>After a short discussion the Council felt this document did not include adequate information.</p> <p>The Council unanimously agreed to defer this item so that the Clerk could seek further information.</p>
	<p>7. Assets of Community Value under Localism Act 2011</p> <p><i>This item was moved up the Agenda to be discussed after item 3 Public Participation.</i></p>
25/05/08 ETC	<p>Due to the sensitivity of item 9 the Council are asked to consider this item being taken in confidential session.</p> <p>8. Exclusion of Press and Public</p> <p>Proposed by Cllr Grant Seconded by Cllr Williams</p> <p>Exclusion of Press and Public</p> <p>To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as confidential in nature.</p>

	The Council unanimously agreed to move the meeting into Confidential Session
25/05/09 ETC	<p>9. Property Report (enclosed)</p> <p>To receive a report regarding the Cobbled Area to the rear of the Town Hall.</p> <p>Motion:</p> <p>Proposed by Cllr Grant Seconded by Cllr Williams</p> <p>WTC agrees that:</p> <ul style="list-style-type: none"> <i>a) the available area to be covered under license for outside dining be extended as shown on the map to the Cycle Rack area to enable a larger area to be a viable proportion to the licensee.</i> <i>b) the Clerk approaches the appropriate authority to request the removal of at least 2 of the 6-cycle racks due to them seeming only being used to dump unwanted bicycles (which has cost the Council to have them removed) and the availability of many other cycle racks in the town.</i> <p>Cllr Cooper requested an amendment to part b) of the motion</p> <p><i>That the Cycle racks were not removed.</i></p> <p>Cllr Grant the proposer of the motion and Cllr Williams seconded of the motion <u>did not accept this motion.</u></p> <p>Cllr Williams proposed an amendment that <i>4 out of 6 of the Cycle racks be removed.</i></p> <p>Cllr Grant accepted this amendment.</p> <p>The Mayor took the vote in 2 parts.</p> <p>WTC agrees that:</p> <ul style="list-style-type: none"> <i>a) the available area to be covered under license for outside dining be extended as shown on the map to the Cycle Rack area to enable a larger area to be a viable proportion to the licensee.</i> <p style="text-align: center;">The Council unanimously agreed part a) of the motion</p> <ul style="list-style-type: none"> <i>b) the Clerk approaches the appropriate authority to request the removal of at least 4 of the 6-cycle racks due to them seeming only being used to dump unwanted bicycles (which has cost the Council to have them removed) and the availability of many other cycle racks in the town.</i> <p>The amended part b) of the motion was put to the vote</p> <p>Vote:</p> <ul style="list-style-type: none"> • For: 6 • Against: 2 (Cllr Cooper & Cllr Wheatley requested their vote against part b) of motion include their names in the minutes) • Abstained 0 <p style="text-align: center;">Motion carried</p> <p>The Council also agreed that the following be included in the License requirement:</p> <ul style="list-style-type: none"> • No Patio heaters to be used. • Nothing to be attached to the Town Hall as a listed building. • User not to encroach over the boundary of the agreed space. • No utensils, Crockery, Glass, etc. to be left on the tables when unattended. • All due care and attention as far as possible to leave access to the public. • All due care and attention will be operated to ensure there is no obstruction to pedestrians, pushchairs or disability vehicles and no utensils or broken article are left on the tables.

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25/05/10 ETC	<p>The Mayor asked for Volunteers to help erect the flags for the VE Celebration. Cllrs Grant, Williams, Connolly, Wheatley and Szabados volunteered. Cllr Grant said her husband would also help and supply the ladder needed. It was agreed to meet at 5pm the following evening.</p> <p>10. Close Meeting 8:10 pm</p>