



Woodstock Town Council, The Town Hall, Woodstock, Oxford, OX20 1SL

Town Clerk: Valentin Lavdakov

Minutes of the Extraordinary Town Council meeting of Woodstock Town Council held in the Town Hall, Woodstock on Monday 24th February 2025

Cllrs. Present: Cllrs Grant, (Mayor) Williams (Deputy Mayor) Banbury, Connolly, Cooper, Poskitt, Parnes and Spencer-Churchill

In Attendance: Town Clerk Valentin Lavdakov

Chair of the meeting Cllr Grant (Mayor)

Members of the public 4

The Mayor reminded the attendees of the paragraph on the Agenda regarding recording and filming

<p>25/02/30 ETC</p>	<p>1. Apologies for Absence The Mayor informed the meeting that Cllr Lancaster had resigned and was moving to Brixham to start a new job and proposed our grateful thanks for his service to Woodstock as a Councillor and to wish him well in his new venture be recorded in the minutes. The Council unanimously agreed this Apologies for absence received from: Cllr Addis, Szabados and Wheatley</p>
<p>25/02/31 ETC</p>	<p>2. Declarations of Interests Cllr Poskitt declared and interest for item 4 as member of WODC Uplands Committee Cllr Cooper declared and interest for item 4 as member of WODC Uplands Committee</p>
<p>25/02/32 ETC</p>	<p>3. Public Participation The Mayor adjourned the meeting for Public Participation One member of the public addressed the Council regarding the Christmas Light left in some of the trees. The Mayor asked the speaker to email the Clerk for an explanation. Meeting reconvened</p>
<p>25/02/33 ETC</p>	<p>4. Planning To consider the Councils response to the following: a) Planning Applications</p> <ul style="list-style-type: none">• Ref: 25/00276/HHD Location: 6 Briar Thicket Woodstock Oxfordshire Description: Demolition of existing garage and erection of two storey side extension, new porch and internal alterations. Website Link: 25/00276/HHD The Council had no objection to this application• Ref: 25/00198/S73 Location: 106 Oxford Street Woodstock Oxfordshire Description: Variation of condition 2 of Planning Permission 24/01215/HHD to reduce the glazed area of wall and replace with a rendered wall with small window.

	<p>Website Link: 25/00198/S73</p> <p style="text-align: center;">The Council had no objection to this application</p> <ul style="list-style-type: none"> • Ref: 24/01215/HHD Location: 106 Oxford Street Woodstock Oxfordshire Description: Erection of single-storey rear extension. Website Link: 24/01215/HHD <p style="text-align: center;">The Council had no objection to this application</p> <ul style="list-style-type: none"> • Ref: 25/00146/ADV Location: ATM 16 Market Place Woodstock Description: Installation of non-illuminated signage to external ATM Website Link: 25/00146/ADV <p style="text-align: center;">The Council had no objection to this application</p> <ul style="list-style-type: none"> • Ref: 25/00268/LBC Location: 1 Market Place Woodstock Oxfordshire Description: Forming an internal opening to link No.1 and No.3 Website Link: 25/00268/LBC Planning (Listed Building and Conservation Areas) Act <p style="text-align: center;">The Council had no objection to this application</p> <ul style="list-style-type: none"> • Ref: 25/00305/HHD Location: 9 Youngs Way Woodstock Oxfordshire Description: Construction of single storey rear extension. Website Link: 25/00305/HHD Town and Country Planning Act <p style="text-align: center;">The Council had no objection to this application</p>
25/02/34 ETC	<p>5. Exclusion of Press and Public</p> <p>Proposed by Cllr Grant Seconded by Cllr Williams</p> <p>To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as confidential in nature.</p> <p style="text-align: center;">The Council unanimously agreed to this proposal</p>
25/02/35 ETC	<p>6. Confidential</p> <p>a) Staffing</p> <p>The Clerk reminded the Council that the current RFO would be leaving at the end of March and was very busy handling the Solar Farm and Cherwell Local Plan issues, leaving little time to fulfill her financial duties.</p> <p>Recommendation</p> <p>The Council agreed to allocate an additional 10 paid hours per week for the Clerk to carry out financial duties while the RFO was handling other matters, on holiday, and during the recruitment period for a new RFO.</p> <p>Training</p> <p>Proposed by Cllr Spencer-Churchill and seconded by Cllr Cooper WTC approved one-on-one training for the Clerk on end-of-year accounts, with a maximum cost of £500, to be allocated from Staff Wages.</p> <p style="text-align: center;">The Council unanimously agreed to this proposal</p>
25/02/36 ETC	<p>The meeting closed at 7.21 pm</p>