



**Woodstock Town Council, The Town Hall, Woodstock, Oxford, OX20 1SL**

**Town Clerk: Valentin Lavdakov**

**Minutes of the Extraordinary Town Council meeting of Woodstock Town Council held in the Town Hall,  
Woodstock on Monday 3<sup>rd</sup> February 2025**

**Cllrs. Present:** Cllrs Grant (Mayor), Williams (Deputy Mayor), Addis, Banbury, Connelly, Cooper, Poskitt, Szabados and Wheatley

**In Attendance:** Town Clerk Valentin Lavdakov

**Chair of the Meeting:** Cllr Grant (Mayor)

**Members of the Public 7**

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| <b>25/02/01<br/>ETC</b> | <b>1. Apologies for Absence</b><br>Apologies were received from Cllrs: Lancaster, Parnes and Spencer-Churchill  |
| <b>25/02/02<br/>ETC</b> | <b>2. Declarations of interest</b><br>Cllr Poskitt declared and interest for item 4 as member of WODC Uplands Committee<br>Cllr Cooper declared and interest for item 4 as member of WODC Uplands Committee<br>Cllr Banbury declared and interest for item 4 a) as owner of neighboring property  |
| <b>25/02/03<br/>ETC</b> | <b>3. Public Participation</b><br>In line with the adopted Public Participation Protocol from 12 <sup>th</sup> November 2024 (24/11/03 WTC) the meeting will be adjourned for Public Participation where members of the public can address the Council on any subject they wish.<br><b>Meeting Adjourned at this point for Public Participation</b><br>There were 3 members of the public that wished to address the Council <ul style="list-style-type: none"><li>• Speaker 1. Addressed the Council regarding item 7 on the Agenda as presumed it was about previous claim. That was closed in August 2024<br/><i>The Mayor halted the proceeding to inform the speaker that the Agenda item was referring to a different Civil Claim</i></li><li>• Speaker 2. Also spoke about the Civil Claim that had closed in August 2024</li><li>• Speaker 3. Spoke about the Botley West Solar Farm.</li><li>• Speaker 4. Spoke about the Councils filming and audio device.</li></ul> <b>Meeting reconvened</b> |
| <b>25/02/04<br/>ETC</b> | <b>4. Planning</b><br>To consider the following applications: <ul style="list-style-type: none"><li>a) <b>Planning Application</b><br/>Ref: 25/00074/HHD<br/>Location: 10 Hensington Close Woodstock Oxfordshire<br/>Description: Demolition of existing garage, conservatory and rear single storey building, and construction of side/rear extension (part retrospective)<br/>Website Link: <a href="#">25/00074/HHD</a></li></ul>  |

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|                                | <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed that they had no objection to this application.<br/>Cllr Banbury took no further part in this discussion.</b></p> <p><b>b) Planning Application</b><br/> Ref: 25/00094/HHD<br/> Location: 18 Bowlers Way Woodstock Oxfordshire<br/> Description: Conversion of loft space with construction of dormers to rear roof slope<br/> Website Link: <a href="#">25/00094/HHD</a></p> <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed that they had no objection to this application</b></p>  |
| <p><b>25/02/05<br/>ETC</b></p> | <p><b>5. UK Shared Prosperity Allocation - Woodstock</b></p> <p>To receive a report and proposal</p> <p><b>Motion: Proposed by Cllr Grant</b> <span style="float: right;"><b>Seconded by Cllr Williams</b></span></p> <p><b>Suggestions (according to cost and how far £15,000 will stretch)</b></p> <p><i>The Council unanimously agreed to the following suggestion with regards to the allocated UKSPF of £15,000 ring-fenced by WODC to be submitted for consideration</i></p> <ol style="list-style-type: none"> <li>1. Make improvements to the Cobbled area that is actually part of the Property Portfolio</li> <li>2. Replace the ugly Toilet Glass fitted in the Parlour and Office lower windows.</li> <li>3. Make repair to the soft sandstone of the Town Hall exterior.</li> <li>4. To replace the out of date signage on the millennium triangle Oxford Street</li> </ol> <p><b>Decision:</b></p> <p><b>The Council unanimously agreed the following:</b></p> <p>Action and Cost</p> <ul style="list-style-type: none"> <li>• The Clerk will inform WODC of the Council decision</li> <li>• The Clerk due to very short timescale to request an extension time to achieve the required 2 quotes, possibly 3 separate 2 x quotes regarding the 4 separate items suggested for Town Hall works.</li> </ul> |
| <p><b>25/02/06<br/>ETC</b></p> | <p><b>6. Exclusion of Press and Public</b></p> <p><b>Proposed by Cllr Grant</b> <span style="float: right;"><b>Seconded by Cllr Addis</b></span></p> <p>To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as confidential in nature.</p> <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed the motion</b></p>  |
| <p><b>25/02/07<br/>ETC</b></p> | <p><b>7. Confidential</b></p> <p><b>The Clerk will distribute the paper work for item 7 a)</b></p> <p><b>15 minutes for Councillors to read the documentation</b></p> <p><b>a) Civil Claim</b></p> <p>The Mayor informed the Council has been served a civil claim from an external source and this is completely separate from any other previous claim.</p>   |

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|                         | <p>After a long discussion the following motion was propose</p> <p><b>Proposed by Cllr Grant</b> <span style="float: right;"><b>Seconded by Cllr Williams</b></span></p> <p><i>The Council agrees to take further action, working with the advice and guidance from their legal adviser.</i></p> <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed to this course of action.</b></p> <p><b>b) Staffing</b></p> <p>The Clerk informed the Council:</p> <ul style="list-style-type: none"> <li><b>i.</b> That the RFO had handed in her resignation. The Clerk would submit for the WTC meeting on 11<sup>th</sup> February 2025 details for recruiting a new RFO</li> <li><b>ii.</b> The Admin Assistant member of staff have 4 weeks holiday to take and the Clerk requested the Council to agree to the employment of a temporary member of staff to cover the Admin duties while the Admin Assistant is on annual leave.</li> </ul> <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed to both i. and ii.</b></p> |
| <p>25/02/08<br/>ETC</p> | <p>8. Close Meeting 8.53 pm</p>  |

APPROVED