



**Woodstock Town Council, The Town Hall, Woodstock, Oxford, OX20 1SL  
Town Clerk: Valentin Lavdakov**

**Minutes of the Town Council meeting of Woodstock Town Council held in the Town Hall, Woodstock on  
Tuesday 14<sup>th</sup> January 2025**

**Cllrs. Present:** Cllrs Grant (Mayor), Williams (Deputy Mayor), Banbury, Cooper, Poskitt, Spencer- Churchill, and Parnes.

**In Attendance: Town Clerk:** Valentin Lavdakov  
**OCC Member:** Cllr Graham

**Chair of the Meeting:** Cllr Grant (Mayor)

**Members of the Public 9**

**The Mayor brought to the attention of the meeting the paragraph on the Agenda covering recording and filming**

<b>25/01/01 WTC</b>	<b>1. Apologies for Absence</b> To receive and consider for acceptance apologies for absence. Apologies of absence were received from Cllrs Addis and Lancaster
<b>25/01/02 WTC</b>	<b>2. Declarations of Interests</b> To receive any declarations of interest on the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct Item 7. Planning Cllr Poskitt declared and interest as member of the WODC Uplands Committee Item 7. Planning Cllr Cooper declared and interest as member of the WODC Uplands Committee Item 7a & Item 16 Planning Cllr Spencer-Churchill
<b>25/01/03 WTC</b>	<b>3. Public Participation</b> In line with the adopted Public Participation Protocol from 12 <sup>th</sup> November 2024 (24/11/03 WTC) the meeting will be adjourned for Public Participation where members of the public can address the Council on any subject they wish. <b>Meeting Adjourned at this point for Public Participation</b> One member of the public addressed the council on the advertising of the candidates of the election on Thursday 16 <sup>th</sup> January 2025 <b>Meeting reconvened</b>
<b>25/01/04 WTC</b>	<b>4. Minutes</b> Minutes from Previous Meetings To consider for approval the following Minutes of the Town Council a) Minutes of the Urgent Planning Committee Meeting held on 6 <sup>th</sup> January 2025  <i>The minutes of UPC 06.01.25 were presented for information only and noted by the Council.</i>

	<p><i>These minutes will be presented for approval at the next UPC meeting.</i></p>
<p><b>25/01/05</b> <b>WTC</b></p>	<p><b>5. Mayor and Clerks Reports</b></p> <p>a) To receive a report from the Mayor There has been an issue with the promotion of nominated election candidates with regard to the Council be involved with such. This has been corrected as advised by the Returning Officer and the information has been past on to those concerned for clarification. Copies are also circulated to you all at the table for your convenience.</p> <p>b) To receive a report from the Clerk The Clerk informed the Council that to comply with GDPR the Caretaking Staff should have separate telephones and not use their personal ones.</p> <p><b>Recommendation:</b> <i>To purchase 2 mobile phones, pay as you go at a cost of £150 and free SIM cards for £6 per month, totaling £144 inc VAT, totaling £294 for the first year.</i></p> <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed this recommendation.</b></p>
<p><b>25/01/06</b> <b>WTC</b></p>	<p><b>6. County and District Councillors Reports</b></p> <p>To receive reports from</p> <p>a) OCC Cllr Andy Graham The Mayor invited Cllr Graham to give an oral report. The report is attached as Appendix 1 to these minutes</p> <p>Cllr Parnes asked about the damaged fence on Shipton Road.</p> <p>Cllr Graham replied that this is been dealt with.</p> <p>The Mayor inform the Council that things had moved on further.</p> <p>The Town Clerk has chased this issue up and now it has been dealt with by the Covenant Management.</p> <p>Cllr Parnes asked if the Council may have an observer role at the stakeholders meeting of the Doctors Surgery in the future.</p> <p>Cllr Graham replied that he will take this further but the people at the table are the once who can make the things happen as that requires specific knowledge and skill as it is a higher level but I take your point as you have said there maybe a way we can do that.</p> <p>Cllr Parnes stated that it was in the news today an article regarding OCC initiative to renovate libraries and there as not mention of Woodstock. Is there any way that we can ensure we can be included?</p> <p>Cllr Graham answered: Yes, I have taken that forward for discussion with officers and I have made the plea for it to be given priority as well as other part of the county, and it is something we deserve as museum as a temporary solution.</p>

b) WODC District Cllr Cooper and Cllr Poskitt report  
There were no questions to the District Council  
The report is attached as Appendix 2 to these minutes.

c) Walk and Talk Report Chris Grain Engagement Team OCC Highways.  
The report is attached as an Appendix 3 to these minutes. The Mayor spoke to this item.

- **Bullet point 3** Market Street Traffic Bollards

**Several of these safety bollards needed reseating as they had become dislodged**

There is some question as to who is liable for the Market Street Traffic Bollards outside the Woodstock Arms. The Clerk has now provided a map showing this liability lays with OCC

- **Bullet point 4** of the report states:

“**Market Street** areas of missing cobbles, (including other areas in High Street Cllr Graham has reach out to the Highway Scheme and Minor Civils Team to determine the best longer-term solution CG to provide updates”.

**Motion:**

**Proposed by Cllr Grant**

**Seconded by Cllr Cooper**

*WTC agrees that: The Clerk write to the Highway Scheme and Minor Civils Team and express their concern regarding the possible removal of cobbles and that they were strongly against this action as Cobbles are part of the historic beauty of Woodstock*

**Decision:**

**The Council unanimously agreed the proposal.**

- **Bullet point 5** Shipton Road broken fencing

Shipton Road fencing is now being dealt with by the Covenant Management, thanks to the Clerk’s persistence with tracking down liability.

- **Bullet point 7** to note the Marlborough Arms is in Oxford Street not Oxford Road.

25/01/07  
WTC

**7. Planning**

To consider the Councils response to the following consultations:

- a) Cherwell Local Plan Review 2042

To consider and agree a response from WTC (There will be a public consultation held by WODC on this matter at the Community Centre on 28<sup>th</sup> January 2025, from 2:00 pm to 5:15 pm)

Copy of the section of the Local Plan related to the site of South East of Woodstock (enclosed)

**Decision:**

**The Council unanimously agreed to defer this item to an ETC meeting to be held 21<sup>st</sup> January 2025 and suggested the Councillors attended exhibition if at all possible**

	<p>b) Planning Application  Ref: 24/02953/HHD; 8 Hill Rise Woodstock Oxfordshire  Description: Erection of first floor rear extension and single storey link to garage</p> <p><b>Decision:</b></p> <p><b>The Council unanimously agreed that they had no objection to this application.</b></p>
<p><b>25/01/08</b>  <b>WTC</b></p>	<p><b>8. Finance.</b>  To approve and sign the following:  a) To approve and sign the Bank Reconciliation and sign the bank statements for the period ending 31<sup>st</sup> December 2024 (enclosed)</p> <p><i>The Council resolve to approved the Bank Reconciliation 2024 showing a balance of £435,414.41 for the period ending 31<sup>st</sup> December 2024</i></p> <p>To adhere to Financial Regulation 2.6 the Reconciliation and Bank Statements needed to be signed by another councillor at least once per quarter.</p> <p><b>Decision:</b></p> <p><b>The council unanimously agreed for the Deputy Mayor Cllr Williams to sign these documents. The Deputy Mayor duly signed the documents in line with Financial Regulations.</b></p> <p>b) To note the Payments, Report December 2024 of £27,611.65, plus VAT of £3,044.85, totaling of £30,656.50 - <b>Noted</b></p> <p>c) To note the Receipt Report for December 2024 of the total amount of £3,843.43 including VAT – <b>Noted</b></p> <p>d) To note the Cost Centre Report for December 2024 - <b>Noted</b></p>
<p><b>25/01/09</b>  <b>WTC</b></p>	<p><b>9. Property Report</b>  To receive the January 2025 Property Report</p> <p>Cllr Grant reported  Town Hall</p> <p>a) Worn door catches have been replaced before someone get locked in Separate cost.</p> <p>b) Quote for silent closure has been requested. This door slams up and make a tremendous noise which is unfair to our daily bookings’ attendees</p> <p>c) The Assembly Room sash windows need new sash cords for which a separate quote is being sought.</p> <p>d) Grateful thanks to our staff who have had to tolerate the disruption and for the hard work they have put in clearing space for the decorating to take place and returning all the items back afterwards and a special think to Rachel who kindly organised the removal of the wall hangings and their re-hanging. Lastly to the decorators who have gone out of their way to not cause too much disruption of business and for the use of their scaffolding tower.</p> <p>e) Since the administration Office has been completed and thanks to our staff spare carpet tiles</p>

	<p>have been found and fitted where the partition removal left a gap in the carpet tiles.</p> <p>f) New blinds are needed for the 2 Windows and Breckon and Breckon have been asked to source quotes.</p> <p>g) The sound system at the Community Centre is no longer fit for purpose and needs replacing. The system we purchased for the Town Hall cost £399 and it has been suggested we buy similar for the Community Centre. This being under £1000 may be purchased under F R 5.15 Clerk and Mayor/Councillor agreement, are you happy for this purchase to go ahead?</p> <p><b>Motion:</b></p> <p style="text-align: center;"><b>Proposed by Cllr Grant</b> <span style="float: right;"><b>Seconded by Cllr Cooper</b></span></p> <p><i>WTC agrees that: The Council to purchase of a new sound system for the Community Centre at the cost of approximately £399</i></p> <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed the proposal.</b></p>
<p><b>25/01/10</b> <b>WTC</b></p>	<p><b>10. OWL Report</b> To receive a report on the OWL entrance via Verenia Court</p> <p><b>OWL Meeting with Verenia Court Management Company 13<sup>th</sup> December 2024</b></p> <p>After much investigation the conclusion was that the entrance from the OWL Extension via Verenia Court will be closed.</p> <p>At the time of planning permission, the s106 agreement included a clause regarding the access being kept open for 20 years. This was probably due to the fact that more development was intended on the land we now call the OWL Extension.</p> <p>The developer agreed to hand over the unused land to WTC and the Council paid the transfer fee. The s106 clause regarding the entrance had to be kept open for 20 years still stood.</p> <p>The Council was very keen to accept this land with a view to stop development. Although it maybe thought the land is not large enough for development the other side or the railway bank now known as Boundary Close shows there is potentially a development possibility.</p> <p>The Verenia Court Management Company will be closing the entrance with a strong fence when the weather gets better and will let the Council know it has been done.</p> <p><b>Steps</b> As the Council are aware the steps are in a very poor state and would benefit from being removed and returned to being the natural bank as this will now be a dead-end with no access.</p> <p><b>Motion:</b></p> <p style="text-align: center;"><b>Proposed by Cllr Grant</b> <span style="float: right;"><b>Seconded by Cllr Cooper</b></span></p> <p><i>WTC agrees that: Quotes are sort for the necessary works on the steps that are no longer fit for purpose or indeed have no purpose. Erection of Signage to inform people that there is no longer access.</i></p> <p><b>Decision:</b></p>

	<b>The Council unanimously agreed the recommendation.</b>
25/01/11 WTC	<p><b>11. Lawn Cemetery</b> a) To receive quotes for work needed in the Lawn Cemetery Green Lane</p> <p><b>Decision:</b></p> <p><b>The council unanimously agreed to the quote of £12,157.92 including VAT for the necessary works at the Lawn Cemetery</b></p> <p><i>Budget provision from the agreed Environment Budget from reserves of 24/25 (Environment Projects)</i></p> <p>b) Benches To receive quotes for benches in the Green Lane Cemetery</p> <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed for this item to be deferred</b></p>
25/01/12 WTC	<p><b>12. Community Centre Roof Structural Survey</b> To receive quotes for roof structural survey</p> <p><b>Decision:</b></p> <p><b>The Council unanimously agreed that Company B will carry out the Community Centre Roof Survey at a cost of £1,895.00.</b></p>
25/01/13 WTC	<p><b>13. New Drs Surgery update</b> To receive an update from Cllr Williams The Council received the report from Cllr Williams. The report is attached as an Appendix 3 to these minutes.</p> <p>There were no questions</p> <p><b>Recommendations:</b></p> <p>1. That the emails from Cllr Williams to Calum Miller MP and the reply received by included in the Town Council minutes</p> <p style="text-align: center;"><b>The Council unanimously agreed</b></p> <p>2. That the Town Council send a Freedom of Information request to BOB ICB asking for all information relating to previous discussions held with regard to the provision of a new GPs' Surgery in Woodstock;</p> <p><b>Motion:</b> <b>Proposed by Cllr Williams</b> <span style="float: right;"><b>Seconded by Cllr Cooper</b></span></p> <p><i>WTC agrees for: Cllr Parnes to liaise with the Clerk to write a Freedom of Information request to BOB ICB asking for all information relating to previous discussions held with regard to the provision of a new GPs' Surgery in Woodstock</i></p> <p><b>Decision:</b></p>

**The Council unanimously agreed the recommendation**

3. That all members of the Town Council are encourage to write to each of the WODC Uplands Planning Committee individually, stating our objections to 24/02755/FUL.

4. That a member of the Town Council addresses the WODC Uplands Planning Committee when 24/02755/FUL is on the agenda, to put forward the Town Council's objections to the proposals which have been submitted.

*This will be decided after the next Drs Surgery group meeting (date to be decided). Cllr Poskitt suggested that we also encourage members of the public to attend the meeting to speak although there is a time limit for public speaking, the allocated time will be divided between those wish to speak.*

**25/01/14  
WTC**

**14. Bens Close and Hensington Road Flooding (Cllr Parnes)**

To consider Resolved outgoing correspondence and any responses or updates, and possible next steps, further to the occupancy displacements discussed last month.

The Clerk gave apologies and informed the Council that due to him being on annual holiday the letter agreed had not been sent.

*The Mayor suggested that as in the motion the full report and motion be sent to the request 4 parties with the indication that the Council strongly supported the motion.*

**Cllr Parnes agreed to this**

**25/01/15  
WTC**

**15. Unresolved Shipton Road Dilapidations in Safety Railings**

To consider Resolved outgoing correspondence and any responses or updates, and possible next steps.

**This item was dealt with under item 6 c)**

**25/01/16  
WTC**

**16. Booking Policy**

**Motion:**

**Proposed by Cllr Parnes**

**Seconded by Cllr Grant**

That information updates to the WTC website and bookings for major exhibitions related to WTC policy be communicated to the Town Council membership as soon as possible. Whenever Agendas are changed after publication and/or circulation, each subsequent version will be respectively numbered with a unique reference number, reissuance date, note of what content has been added, removed or corrected.

The Mayor requested the motion be taken in 2 separate parts as they were 2 different subjects

- a) That information updates to the WTC website and bookings for major exhibitions related to WTC policy be communicated to the Town Council membership as soon as possible

**Vote: Yes – 5, No – 1; Abstain - 1**

**Decision:**

**The motion was carried**

- b) Whenever Agendas are changed after publication and/or circulation, each subsequent version will be respectively numbered with a unique reference number, reissuance date, note of what content has been added, removed or corrected.

	<p>The Mayor requested this motion to be deferred to give the Clerk time to research the correct procedure if and when Agendas needed amending after being posted.</p> <p><i>Cllr Parnes agreed to this and the information being reported back to the Council once the Clerk was in receipt of it</i></p>
25/01/17 WTC	<p><b>17. GDPR</b></p> <p><b>Motion:</b></p> <p style="text-align: center;"><b>Proposed by Cllr Parnes</b> <span style="float: right;"><b>Seconded by Cllr Grant</b></span></p> <p><i>That the WTC will instruct a specialist private consultant to conduct a GDPR audit for Woodstock Town Council</i></p> <p>The Mayor suggested the following amendment Due to this exercise being likely to cost £2000-£3000, to concur with Financial Regulation the Clerk would obtain quote to be brought back to the February meeting for agreement.</p> <p>Cllr Parnes agrees to this amendment</p> <p><b>The Amended Motion:</b></p> <p><i>Due to this exercise being likely to cost £2000- £3000, to concur with Financial Regulation the Clerk would obtain quote to be brought back to the February meeting for agreement.</i></p> <p><b>Decision:</b></p> <p style="text-align: center;"><b>The Council unanimously agreed the amended motion</b></p>
25/01/18 WTC	<p><b>18. Solar Farm</b></p> <p>To receive an update and discuss further actions</p> <p><b>This item was deferred to the ETC meeting scheduled for 21.01.25</b></p>
25/01/19 WTC	<p><b>19. NALC Consultation</b></p> <p>To consider and respond to the strengthening the standards and conduct framework for local authorities in England consultation</p> <p><b>Decision:</b></p> <p><b>The Council unanimously agreed that this survey was better suited to being completed by individual Councillors and not by the full Council</b></p>
25/01/20 WTC	<p><b>20. Exclusion of Press and Public</b></p> <p style="text-align: center;"><b>Proposed by Cllr Grant</b> <span style="float: right;"><b>Seconded by Cllr Cooper</b></span></p> <p>To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as confidential in nature.</p>
25/01/21 WTC	<p><b>21. Confidential</b></p> <p>To discuss GDPR concerns</p> <p style="text-align: center;"><b>Proposed by Cllr Parnes</b> <span style="float: right;"><b>Seconded by Cllr Grant</b></span></p> <p>The Council to include in the data breach incident log book, when it becomes available, the issue</p>



	<p>arising from this month's published agenda summoning three individuals who are not councillors and wrongly using a former name of a member.</p> <p>Cllr Parnes called for a name vote.</p> <p><b>Vote:</b></p> <p>Yes – Cllrs Parnes, Williams, and Spencer – Churchill.  No – Cllr Cooper  Abstain – Cllrs Banbury, Poskitt, and Grant</p> <p><b>Decision:</b></p> <p style="text-align: right;"><b>The motion was carried</b></p>
<p>25/01/22 WTC</p>	<p>22. Close Meeting 8.17pm</p>

APPROVED

## APPENDIX 1

### Report from Cllr Graham – OCC (sent on 13.01.2025)

#### PARISH ROUND-UP

##### Woodstock

**Doctors Surgery Steering group membership: Callum Miller MP, Blenheim Estates, Doctors Surgery, ICB, WODC, OCC**

**Update: The first meeting took place on December with all representatives present with Callum Miller agreed chair. The areas of the discussion covered issues raised at the public meeting which led to covering specification, location and funding. The actions of the meeting are covered below in summary.**

##### Actions

- Blenheim will instruct Osmond Tricks on Friday 13<sup>th</sup> December to start a PID on both Banbury Road and East of Park View sites. This will take 4-5 weeks. Blenheim will pay for this. It will be a joint instruction between Blenheim and the Drs. ICB and WODC will also speak to them.
- Blenheim and the Drs will provide the brief, which will be circulated to all around the table.
- This group will meet again in mid-February to view the proposed PID.
- ICB and the Drs will provide documentation and figures around the population modelling.
- ICB and WODC will discuss a s106 funding figures in terms of what is currently in the kitty and what is forthcoming.
- Blenheim will provide an estimate on the commercial value, other potential usage and where the surgery sits in terms of other uses of the site. Roger is keen to understand from the Councils what their priorities would be in terms of other uses of the site e.g. social care provision. The GPs would also appreciate a sense of what this means for them.

The next meeting will take place in February.

##### **The Feathers**

Scaffolding and other associated works will be completed by 31<sup>st</sup> January and OCC officers have agreed to date and the temporary refrigerator will be removed as a result. An inspection will take place the week after to ensure compliance. This follows my engagement with residents expressing their concerns.

##### **Flooding in Cadogan Park**

I attended a meeting with residents and can give assurance that a further investigation will take place next month to diagnose the source of the recurring problem there as well as a cleaning of the drains and jetting is done.

## APPENDIX 2

### Report of District Councillors for Bladon, Blenheim and Woodstock to Woodstock Town Council Tuesday January 14<sup>th</sup> 2025

Meetings and actions at WODC have been largely limited to essential things over the Christmas/New Year period. However, as you may have gathered from the national News services in early December, the government plans significant changes to local governance.

**Proposed Local government changes.** Oxfordshire is in a minority of counties which still have a two tier (District and County) system of local government. A recent government paper will change this and other local government arrangements as well. We quote below from a statement from WODC Communications Department.

*In December the Government announced the largest change to local government in over 50 years through the publication of the English Devolution White Paper. This paper included two main elements that will fundamentally change the structure of Local Government.*

*The first is the creation of 'Strategic Authorities' that would sit above current councils and would receive additional funding and powers to have more control and influence at a regional level. They would be led by an elected mayor.*

*The second is the proposal to get rid of the current two-tier system of local government where currently some areas, such as Oxfordshire, have two councils, each delivering different services.*

*In the case of West Oxfordshire residents have the district council that deliver services such as bin collections, planning, homelessness support and parking among many others. The county council delivers other council services such as road maintenance, public health, adult social care or education. Many areas are also covered by parish councils which aren't included in the proposed changes.*

*In the future model, each area would be covered by a 'unitary authority'. This would mean West Oxfordshire would form part of a larger area that would have all council services delivered by a single council.*

*The Government have set an ambitious timetable for the reform with changes to council structures and the formation on the new strategic authorities due in the current parliamentary term.*

*The phasing and timing of changes in specific areas is due to be decided over the coming months. (End of quote)*

Details are currently unclear which councils and counties will be linked into which Mayoral administration. In the past West Oxfordshire District has supported the District and County Councils becoming a unitary Council but significant differences between the City Council and the more rural District Councils led to the concept of a unitary Council being abandoned. It is assumed (because of the number of residents) Oxfordshire as whole will form only part of Strategic Area.

Progress, if wished, could be speedy with the government hoping the new administrations will come into existence in 2027. A fast track approach might lead to early allocation of funding which could assist some of the County's infrastructure aspirations. From the District Council point of view, 2027 would seem the obvious time to make the transition as (and we explained this in our last report) earlier decisions by the government were for elections for **all** District Councillors in 2027. There is no immediately obvious Council or area with which Oxfordshire might be linked in order to create a Strategic Area although OCC is exploring interests in nearby Councils.

Whilst all this is unsettling for those in local government, the changes should make local government easier for the average resident to understand. Currently there seem no plans to change Town and Parish Councils but the changes may lead to different ways of working at the very local level. Town and Parish councils might feel the need for more joint working for example in order for their voices to be stronger.

We shall try to keep you informed as the matter progresses.

**Social and Affordable housing.** The Overview & Scrutiny Committee meets on January 8th and will be discussing social and affordable housing following a presentation from Sovereign, one of the Council's Registered Providers of social rented accommodation. Council is committed to maximising the delivery of truly affordable homes. This accommodation is usually procured through Section 106 planning agreements with developers but this alone does not provide enough social housing for the District's needs although good

negotiation skills by responsible officers can lead to the provision of social rented homes additional to those required in the base policy requirement.

A new Local Plan policy could strengthen the negotiating position with developers to support delivery of social rented accommodation. The Plan will also contain a new policy position on social rent based on robust evidence. In recent years the delivery of social rented accommodation has exceeded the target but previous under-performance has left the average of 260 affordable homes *per annum* just below the Strategic Housing Market Assessment target of 274 *per annum*. Council is also working hard to acquire or develop properties in suitable locations for temporary accommodation and to access land for development of social housing. It is also exploring the options to use some of the land it owns across the District for social housing.

There are currently 78 households requiring temporary accommodation but this figure is very variable and sometimes goes up to almost 100 households. Council is exploring a range of opportunities to increase the temporary accommodation by, for example, bringing empty or disused houses back into use and acquiring or leasing vacant properties. As the majority of those seeking temporary accommodation are single, this may involve converting properties into multiple single bed use. The target is to provide a minimum of 30 additional bedspaces in addition to the current 22 spaces but this will reach no more than the estimated minimum requirement.

**Botley West Solar Farm.** The Planning Inspectorate has accepted the application “is of a satisfactory standard” for examination. This means that there will now be opportunity for anyone - individuals or groups – to register as an interested party and to express their views. It seems that information about how to do this should be available in early January..... We are told the plans have been considerably modified since the original plans were put forward. Let us wait and see but WTC should register as interested party (if not done already through previous representations) and express its views.

**WODC Cllrs Julian Cooper & Elizabeth Poskitt**

## APPENDIX 3



### Woodstock Town Council Doctors' Surgery Working Group Report of the meeting held on 6th January 2025

#### Present

Cllr Williams (chair), Cllr Grant (Mayor), Stan Scott, Ian Hudspeth

Apologies received from Cllr Banbury and Cllr Parnes

Also, present Cllr Poskitt, Delma O'Brien, John Britten, Barry Wheatley

Cllr Williams reported back to the group on actions taken and meetings held since the last Working Group meeting. These were, specifically:

1. An email from Cllr Williams to Calum Miller MP (attached). \*
2. An email from the Town Clerk to Dr Broughton, Chief Executive of BOB ICB, and their response (attached).
3. A meeting arranged by Stan Scott between himself, Cllr Williams and Andrew Rein of CPOW, at which Andrew Rein agreed to circulate his mailing list of some 200 members requesting that, if they felt it appropriate, they should send in objections to WODC with regard to 24/02755/FUL (the redevelopment of the old Police Station site).

There was free-ranging discussion between all attendees, out of which the following recommendations to the Town Council were formulated:

1. That the emails from Cllr Williams to Calum Miller MP and the reply received by included in the Town Council minutes;
2. That the Town Council send a Freedom of Information request to BOB ICB asking for all information relating to previous discussions held with regard to the provision of a new GPs' Surgery in Woodstock;
3. That all members of the Town Council write to each of the WODC Uplands Planning Committee individually, stating our objections to 24/02755/FUL;
4. That a member of the Town Council address the WODC Uplands Planning Committee when 24/02755/FUL is on the agenda, to put forward the Town Council's objections to the proposals which have been submitted.

Sarah Williams  
8th January 2025

\* Since Monday's meeting, Cllr Williams has now received a response from Calum Miller's Head of Office (attached).