



**Woodstock Town Council, The Town Hall, Woodstock, Oxford, OX20 1SL
Town Clerk: Valentin Lavdakov**

Minutes of the Extraordinary Town Council meeting of Woodstock Town Council held in the Town Hall, Woodstock on Tuesday 21st January 2025

Cllrs. Present: Cllrs Grant (Mayor), Williams (Deputy Mayor), Banbury, Cooper, Poskitt, Connolly, and Szabados.

Cllr Connolly and Cllr Szabados having both duly signed their acceptance of office and having received all induction package documents along with their council email addresses. Joined the meeting.

In Attendance: Town Clerk: Valentin Lavdakov
RFO: Karen Howe

Chair of the Meeting: Cllr Grant (Mayor)

Members of the Public 4

The Mayor brought to the attention of the meeting the paragraph on the Agenda covering recording and filming and welcomed the two newly elected Councillors and suggested we all introduce ourselves.

25/01/23 ETC	1. Apologies for Absence To receive and consider for acceptance apologies for absence. Apologies of absence were received from Cllrs Parnes, Spencer-Churchill, Lancaster, and Addis
25/01/24 ETC	2. Declarations of Interests To receive any declarations of interest on the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct Item 5. Planning Cllr Poskitt declared an interest as member of the WODC Uplands Committee and a personal interest Item 5 e and f as personally known to the applicant. Item 5. Planning Cllr Cooper declared an interest as member of the WODC Uplands Committee. Item 5 d. Planning Cllr Banbury declared personal interest as the applicant is a close neighbor
25/01/25 ETC	3. Public Participation In line with the adopted Public Participation Protocol from 12 th November 2024 (24/11/03 WTC) the meeting will be adjourned for Public Participation where members of the public can address the Council on any subject they wish. Meeting Adjourned at this point for Public Participation None of the members of the public wished to speak. Meeting reconvened
25/01/26 ETC	4. Mayor and Clerks Reports a) To receive a report from the Mayor

The Mayor had nothing to report

- b) To receive a report from the Clerk

The Clerk informed the Council that:

i) New Road Playground

Wickstead has identified work that needs doing in the New Road Playground. The Clerk have in consultation with the Mayor and they agreed this work to be carried out as a matter of health and safety at a cost of £847.59 ex VAT under the current financial regulations.

ii) Town Hall Decoration

The company responsible for decorating the Town Hall has identified that the corridor off the 1st-floor staircase leading to the Town Clerk's office was not included in their original scope of work. The required work includes decorating the walls, ceiling, four doors, five door frames, and skirting boards, at a total cost of £640 ex VAT. After consulting with the Mayor and in accordance with the financial regulations, we have agreed that this work should be carried out.

25/01/27
ETC

5. Planning

To consider the Councils response to the following consultations and applications:

a) Cherwell Local Plan Review 2042

To consider and agree a response from WTC (There will be a public consultation held by WODC on this matter at the Community Centre on 28th January 2025, from 2:00 pm to 5:15 pm)

Decision:

After a short discussion the Council agreed to defer this item until the meeting on Tuesday 11th February 2025 after they had been to the consultation at the Community Centre that was being held on Tuesday 28th January 2025, from 2:00 pm to 5:00pm.

Councillors will share their views via email copying the Clerk for collation in readiness to complete their comments for submission before the deadline on 25th February 2025.

b) Planning Application

Ref: 24/03199/HHD

Location: North Cottage 19 Park Street Woodstock

Description: Erection of single storey rear extension and construction of glazed canopy over parking space. Removal of existing first floor rear window and installation of two new windows. Landscaping works and repointing of existing boundary walling to East elevation. (Retrospective).

Town and Country Planning Act

Website Link: [24/03199/HHD](#)

Decision:

The Council unanimously agreed that they had no objection to this application

c) Planning Application

Ref: 24/03200/LBC

Location: North Cottage 19 Park Street Woodstock

Description: Internal and external works to include erection of single storey rear extension

and construction of glazed canopy over parking space. Removal of existing first floor rear window and installation of two new windows. Landscaping works and repointing of existing boundary walling to East elevation. (Retrospective).

Planning (Listed Building and Conservation Areas) Act

Website Link: [24/03200/LBC](#)

(Item b and c taken together)

Decision:

The Council unanimously agreed that they had no objection to this application

d) Planning Application

Ref: 24/03262/HHD

Location: 6 The Ley Woodstock Oxfordshire

Description: Demolition of existing ground floor extension. Erection of part single/part two-storey rear extension and single-storey front extension.

Town and Country Planning Act

Website Link: [24/03262/HHD](#)

Decision:

The Council unanimously agreed that they had no objection to this application

e) Planning Application

Ref: 24/03204/HHD

Location: 38 Oxford Street Woodstock Oxfordshire

Description: Erection of a single storey extension, replacement of a sliding sash window on side elevation and reduction in size of rear first floor bathroom window

Town and Country Planning Act

Website Link: [24/03204/HHD](#)

Decision:

The Council unanimously agreed that they had no objection to this application

f) Planning Application

Ref: 24/03205/LBC

Location: 38 Oxford Street Woodstock Oxfordshire

Description: Internal and external alterations to include erection of a single storey extension, replacement of a sliding sash window on side elevation and reduction in size of rear first floor bathroom window. Internal works to include changes to floor layouts with the installation of ground to first floor lift

Planning (Listed Building and Conservation Areas) Act

Website Link: [24/03205/LBC](#)

(Item e and f taken together)

Decision:

The Council unanimously agreed that they had no objection to this application

	<p>● Cllr Poskitt did not take part in this vote</p> <p>g) Planning Application Ref: 24/03243/HHD Location: 4 Briar Thicket Woodstock Oxfordshire Description: Replacement of flat roof over garage and entrance porch with pitched roof, refinish front elevation with white render and cladding Town and Country Planning Act Website Link: 24/03243/HHD</p> <p>Decision: The Council unanimously agreed that they had no objection to this application</p>
<p>25/01/28 ETC</p>	<p>6. Solar Farm To receive an update and discuss further actions.</p> <p>The RFO gave an update on this item and the continuing work of the agreed Steering Group.</p> <p>The Steering Group were in the process of writing their Terms of Reference.</p> <p>Deciding on the best Vehicle to use to achieve a good outcome.</p> <p>The actual amount of money available and any legal issues.</p> <p>The Community needs to consider what the money awarded could be used for to improve their particular area.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> a) The council agreed to be registered as an interested party to enable comment to be submitted b) Carry out a Survey for input from the community as to their thought on what we need c) Request better Maps to enable a clear vision of the project. <p>Decision: The Council unanimously agreed to all 3 parts of the recommendation. The RFO and Clerk will compile a survey for the Council to consider.</p>
<p>25/01/29 ETC</p>	<p>7. Finance Council to confirm the signatories for the Council’s Public Sector Deposit Fund.</p> <p>Decision: The Council unanimously agreed that Cllr Poskitt, Grant, and Lancaster would remain signatures and Cllr Williams would be the fourth signature</p>
<p>25/01/30 ETC</p>	<p>8. Close Meeting at 7:41 pm</p>