



**Woodstock Town Council**

The Town Hall, Woodstock, Oxford, OX20 1SL  
Telephone: 01993 811216 Website: [www.woodstock-tc.gov.uk](http://www.woodstock-tc.gov.uk)  
Town Clerk: Karen Howe

**Minutes of the meeting of Woodstock Town Council held in The Town Hall, Woodstock on Wednesday 24<sup>th</sup> July at 7pm**

**Cllrs. present:** John Banbury (Mayor), Linda Addis, Julian Cooper, Ann Grant (Deputy Mayor), Mathew Parkinson, Sharone Parnes and Elizabeth Poskitt

**In Attendance:** Karen Howe (Clerk)

**Chair for the Meeting:** Cllr John Banbury (Mayor)

**Members of the public attended:** 6

24/07/17	<p><b>1 - Apologies for Absence</b></p> <p>Apologies received from Cllrs Martin and Nethercott. Cllrs Burr and Spencer-Churchill did not attend the meeting</p>
24/07/18	<p><b>2 - Declarations of Interests</b></p> <p>Item 5 Planning</p> <p>Cllrs Poskitt and Cooper as they are members of WODC</p>
24/07/19.	<p><b>3 - Public Speaking and Question Time</b></p> <p>To be able to extend the time for public participation to enable the representatives from Woodstock Doctors Surgery to speak it was <b>agreed</b> unanimously to suspend 3f Standing Order.</p> <p>Speaker 1 – A representative from Doctors Surgery explained the issue with the current surgery and that with the increase in pressure that the surgery is not fit for purpose. To help meet the need additional staff are required but there is no room to extend the current building.</p> <p>They said that the Police site as been looked at by the consultant who worked on the Long Hanborough Surgery and that there are tentative plans proposing a surgery on the North Woodstock site. They said that the North Woodstock site is preferred by the practice as unlike the Police site it is future proof. They said that they have to listen to patients views and parking is a big concern with patients.</p> <p>The explained about the letter and that it was to let people know that there is a future problem.</p> <p>Speaker 2 – said they were concerned about the situation and asked if a survey, poll or petition could help.</p> <p>Speaker 3 – said that they were worried about the Banbury Road site. There were objections with pedestrian access and safety and maybe these could stop the permission if the safety aspect could not be sorted.</p> <p>Speaker 4 – was concern that the impact from the new houses would be felt soon and the new surgery should be brought forward as soon as possible.</p> <p>Cllrs made comments including: -</p> <p>Concerns about vehicle access to the Banbury Road site and that it is a long way from bus stops.</p> <p>That public feel that the police site is more favourable.</p> <p>A surgery in centre of the Town would support the town trade better.</p> <p>The standing order was no longer suspended and the public session continued.</p> <p>Speaker 5 – Spoke about the Council having acknowledged Climate Change as an emergency and explained that Lets Talk Oxfordshire website has a Climate Change survey. They asked if the Council could encourage the residents of Woodstock to engage in the survey.</p>
24/07/20	<p><b>4 - Minutes of Previous Meetings</b></p> <p>To consider for approval the Minutes of the Town Council for 9<sup>th</sup> July 2024</p> <p><b>Decision</b></p> <p>The minutes of 9<sup>th</sup> July 2024 were approved with amendments as a true record of the meeting and signed by the Mayor.</p>
24/07/21	<p><b>5 - Planning</b></p> <p>To consider the Councils response to the following applications: -</p> <p>a) <b>Application:</b> - 24/01668/NMA      <b>Location:</b> - Rye Grass Woodstock</p> <p><b>Description:</b> - Demolition of existing retirement dwellings. Construction of 37 no. replacement age restricted apartment units contained in 4 no. apartment blocks together with associated works,</p>

	<p>amenity spaces and parking (non-material amendment to allow for alterations to the sun room, additions of heat pumps, moving of Plot 27 Front Entrance Door, Omission of Cladding on Block A West Elevation, Change to Communal and Front Entrance Door Designs, and additional Footpath to Block C)</p> <p>It was <b>agreed</b> that the Council has no objections to the application</p> <p>b) <b>Application:</b> - 24/01499/LBC      <b>Location:</b> - 5A Market Place Woodstock  <b>Description:</b> - Erection of barbers pole to front elevation (retrospective)</p> <p>It was <b>agreed</b> that the Council has no objections to the application</p> <p>c) <b>Application:</b> - 24/01701/HHD      <b>Location:</b> - 42 Banbury Road Woodstock  <b>Description:</b> - Erection of single-storey rear extension</p> <p>It was <b>agreed</b> that the Council has no objections to the application</p> <p>d) <b>Application:</b> - 24/01677/HHD      <b>Location:</b> - 8 Wheeler Avenue Woodstock  <b>Description:</b> - Proposed loft conversion with small front pitched roof dormers and gable end windows.</p> <p>It was <b>agreed</b> that the Council has no objections to the application</p>
24/07/22	<p><b>6 - Botley Solar Farm Targeted Consultation</b></p> <p>To consider the response to the recent Targeted Consultation</p> <p>During the discussion the following points were raised: - Samson Lane being effected. The removal of hedgerows and that planting new hedging elsewhere does not help to offset the damage.</p> <p><b>Decision</b></p> <p>It was <b>agreed</b> that the Clerk would take the above comments in to account and would write and send the response on behalf of WTC.</p>
24/07/23	<p><b>7 - Environmental Working Group</b></p> <p>To receive a report from the recent EWG meeting, to consider the recommendations within and to agree a budgetary allocation for the outstanding work recommended by the Environment Working Group.</p> <p>A discussion on creating a budget for the suggested works took place. It was proposed by Cllr Grant that a budget of £75,000 be set and funded from reserves.</p> <p><b>Decision</b></p> <p>It was <b>agreed</b> to create a £75,000 environment works budget which is to be taken from reserves.</p>
24/07/24	<p><b>8 - Property</b></p> <p>To agree a budgetary allocation for the outstanding work within the Council Property Portfolio (List provided).</p> <p>A discussion on creating a budget for the suggested works took place. It was proposed by Cllr Grant that a budget of £75,000 be set and funded from reserves. Cllr Cooper seconded the proposal.</p> <p><b>Decision</b></p> <p>It was <b>agreed</b> to create a £75,000 property works budget which is to be taken from reserves.</p>
24/07/25	<p><b>9 - Staff Contracts</b></p> <p>To consider the following motion from Cllr Poskitt</p> <p><u>Background</u></p> <p>WTC terms of service of staff need updating and checking for consistency. If we, as many/most local Councils do, agree to follow the terms of employment in the government Green Book it would remove the need for a lot of work by staff and Councillors updating our contracts etc. In effect the motion would allow us to follow what already happens with our staff pay structure which follows national terms.</p> <p><u>Motion</u></p> <p>Council resolves to use the government Green Book terms of employment for all new WTC staff and to offer the same term to existing members of staff.</p> <p><b>Item Deferred</b></p>
24/07/26	<p><b>10 - Traffic Issue – Woodstock Primary School</b></p> <p>To consider a response to the email from Woodstock Primary School</p> <p>The letter was circulated and it was suggested that this was an issue for Oxfordshire County Council. The clerk was asked to forward the letter to the County Council.</p>
24/07/27	<p><b>11 - Close Meeting</b></p> <p>The meeting closed at 8.11pm</p>

