

## Woodstock Town Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 29/02/2024</b>		
	Cash in Hand 01/04/2023		275,553.61
	<b>ADD</b> Receipts 01/04/2023 - 29/02/2024		370,340.23
	<b>SUBTRACT</b> Payments 01/04/2023 - 29/02/2024		645,893.84
			305,874.74
<b>A</b>	<b>Cash in Hand 29/02/2024</b> (per Cash Book)		<b>340,019.10</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 29/02/2024	0.00	
	Unity Trust 29/02/2024	86,543.09	
	Instant Access Account (WODC RE 29/02/2024	173,482.01	
	CCLA Public Sector Deposit Fund 29/02/2024	80,000.00	
	Lloyds Corporate Card 29/02/2024	-6.00	
			<b>340,019.10</b>
	Less unrepresented payments		
			340,019.10
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>340,019.10</b>
	<b>A = B Checks out OK</b>		