



Woodstock Town Council

The Town Hall, Woodstock, Oxford, OX20 1SL
Telephone: 01993 811216 Website: www.woodstock-tc.gov.uk
Town Clerk: Karen Howe

To: Members of the Council (Cllrs: Addis, Bailey, Bleakley, Grant, Lamb, Manby-Brown, Manson, M Parkinson, U Parkinson, Parnes, Poskitt, and Spencer-Churchill.)

You are hereby summoned to attend an Extraordinary meeting of the Woodstock Town Council to be held in The Town Hall, Woodstock on Wednesday 27th March at 7pm.

Please be aware that all public meetings of the Town Council are recorded by the Town Council and may also be filmed/recorded by members of the public. The Town Council cannot guarantee that members of the public will not be filmed and those who do not wish to be recorded are requested to let the Chairman know and they will be offered alternative seating arrangements in an area where they cannot be recorded. The right to record, film and to broadcast meetings of the council meeting is established under the Openness of Local Government Regulations 2014. This is in addition to the rights of the press and public to attend such meetings.

1.	Apologies for Absence To receive and consider for acceptance apologies for absence.
2.	Declarations of Interests To receive any declarations of interest on the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct
3.	Public Speaking and Question Time <i>This period of time designated for public speaking in accordance with standing order 3(e) shall not exceed 3 mins per speaker with a maximum of 15 minutes in total being allocated. Although no prior notification is required, notification to the Town Clerk is welcomed</i>
4.	Planning To consider the response to the following planning and licensing applications: - <ul style="list-style-type: none">a) 24/00593/HHD – 22 Brook Hill, Woodstock Erection of an entrance porch and single storey rear side extension to create attached outhouseb) 24/00609/HHD – 15 Oxford Road, Woodstock Demolition of extension and erection of the two storey rear extensionc) W/24/00279/PRMA – Blenheim Lodges, Bladon New premises licence
5.	Pension Policy To approve Woodstock Town Council pension policy.
6.	Grass Cutting Contract To consider the quotes received for the grass cutting/grounds maintenance contract.
7.	Staff Gifts To receive an oral update
8.	Exclusion of Press and Public To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as confidential in nature.
9.	Cobbles Licence To approve the licence for the renting of the Cobble area to Brotherton's Brasserie for execution/completion.
10.	Civil Claim To receive any updates
11.	Close Meeting

Meeting called by Cllr Manby-Brown – Mayor of Woodstock Town Council

Signed:

Dated: 22th March 2024