



Woodstock Town Council

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Interim Town Clerk: Karen Howe

Minutes of the EXTRAORDINARY meeting of Woodstock Town Council held in The Town Hall, Woodstock on Tuesday 8th August 2023 at 7pm

Cllrs. present: Nick Manby-Brown (Mayor), Linda Addis, John Bleakley, Ann Grant, Jo Lamb, Meg Manson, Mathew Parkinson, Ulli Parkinson, Sharone Parnes and Elizabeth Poskitt

In Attendance: Karen Howe (Clerk)

Chair for the Meeting: Cllr Manby-Brown

Members of the public attended: 7

23/08/01 ETC	1 - Apologies for Absence Apologies received from Cllrs Bailey and Spencer-Churchill
23/08/02 ETC	2 - Declarations of Interests Declarations of interest received from: - Cllr M Manson for Item 4 Planning as she is the owner of a property to be discussed Cllr J Bleakley for Item 4 Planning as he is a neighbour of one of the properties to be discussed Cllr Poskitt for Item 4 Planning as she is a member of WODC Cllr Addis for Item 8 Property as she is an employee of the tenant of the property being discussed
23/08/03 ETC	3 - Public Speaking and Question Time A member of the public requested that the Council reconsiders their decision of not spraying the weeds in the street of Woodstock as the town is looking messy in various areas They also suggested that due to the value, and for security reason, that the signed photograph of Sir Winston Churchill that is hanging in the Mayors parlour should be screwed to the wall.
23/08/04 ETC	4 - Planning Applications a) To consider response to the following applications: - 1) 23/01459/LBC The Old Bank House Replacement of existing pitched roof lights with new pitched roof lights Cllrs Bleakley and Manson left the room for this item The councillors had no comments and agreed to submit a Neutral response 2) 23/01870/FUL & 23/01742/LBC Woodstock House, Rectory Lane Replacement main entrance gates including external lighting, recessed entry panel, recessed letter box relating to the conversion of property currently being undertaken. Cllrs Bleakley and Manson returned to the room for this item The councillors had no comments and agreed to submit a Neutral response Cllr Manby-Brown said that he would bring the complaints from the residents of Park Lane and Rectory Lane regarding the extremely long time of 6 years that this development has been going on to the September meeting. b) To note that the following application was incorrectly validated by WODC. Please note that this incorrect validation has not changed the application and WTC has already provided comments. 1) 23/01402/FUL Woodstock Bowls and Tennis Club, Cadogan Park Installation of sports lighting to serve a block of three tennis courts and a separately enclosed single tennis court. Cllr Parnes spoke on the item and about due process not being followed due WTC not being given the 21-days notice by the Tennis Club. The application has been revalidated and now still stating that the lights would be on until 9.30pm. Cllr Grant asked if Green Spaces could be considered as well, as this area is now a designated Green Space and is lighting allowed to be erected. Cllr Parnes proposed a motion to request that our WODC Councillors call the application in to Committee for decision and not to be decided by delegation. Motion

	<p>In view of procedural inaccuracy, WTC request that our WODC representatives Cllr Cooper and Poskitt call this application in to Committee and not be dealt with by delegation</p> <p>Proposed by Cllr Parnes and seconded by Cllr Lamb</p> <p>Cllr Parnes requested a named vote</p> <p>For 8 – Cllr’s Addis, Bleakley, Grant, Lamb, M Parkinson, U Parkinson, Parnes and Poskitt</p> <p>Against 0</p> <p>Abstaining 2 – Cllr’s Manby-Brown and Manson</p> <p>Decision</p> <p>It was agreed that in view of procedural inaccuracy, WTC request that our WODC representatives Cllr Cooper and Poskitt call this application in to Committee and not be dealt with by delegation</p>
23/08/05 ETC	<p>5 - Botley Solar Farm Petition</p> <p>To consider the following motion proposed by Cllr S Parnes</p> <p><u>Background</u></p> <p>Petition wording is provided in the supporting paper (copy circulated)</p> <p><u>Motion</u></p> <p>Woodstock Town Council RESOLVES that the Town Council shall be a signatory of the petition by the Town's Member of Parliament - Mr Robert Courts MP - online at https://www.robertcourts.co.uk/botleysolarfarmpetition</p> <p>The Town Council understands the subject of the petition is planned for debate in Parliament, and WTC supports the clear message being sent by residents of West Oxfordshire</p> <p>Cllr Parnes explained about the petition</p> <p>Cllr Grant seconded the motion</p> <p>Cllr Parnes requested a named vote.</p> <p>For 6 – Cllr’s Addis, Bleakley, Grant, Lamb, U Parkinson and Parnes</p> <p>Against 1- Cllr Manby-Brown</p> <p>Abstaining 3 – Cllr’s Manson, M Parkinson and Poskitt</p> <p>Decision</p> <p>It was agreed that Town Council would sign the petition by the Town’s Member of Parliament Mr Robert Courts MP.</p>
23/08/06 ETC	<p>6 - Parking Enforcement Officer Parking</p> <p>To consider the following motion proposed by Cllr S Parnes</p> <p><u>Motion</u></p> <p>The Town Council RESOLVES to notify the County Council that residents have documented enforcement officer parking on double yellow lines in the Town, which - regardless of entitlement - gives a worse impression of the parking scheme and the Town Council requests the County Council to ensure this practice does not continue.</p> <p>Cllr Parnes explained the concerns and provided pictures.</p> <p>Cllr Grant seconded the motion</p> <p>A discussion took place which included the suggestion of the complaint be sent directly to the company that OCC had delegated the enforcement to.</p> <p>Cllr Parnes said it may be more effective for OCC to raise the issue.</p> <p>Cllr Parnes asked for a named vote.</p> <p>For 4 – Cllr’s Addis, Grant, M Parkinson and Parnes</p> <p>Against 6 – Cllr’s Bleakley, Lamb, Manby-Brown, Manson, U Parkinson and Poskitt</p> <p>Abstaining 0</p> <p>Motion Fell</p> <p>Cllr Parnes left the meeting</p>
23/08/07 ETC	<p>7 - Exclusion of Press and Public</p> <p>To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as confidential in nature.</p> <p>Proposed Cllr M Parkinson Seconded Cllr Grant</p> <p>It was unanimously agreed to exclude the press and public from the meeting</p>

23/08/08 ETC	<p>8 - Property</p> <p>To receive an oral update on the renewal of the lease for 2 Park Street and to agree any actions required.</p> <p>Due to Cllr Addis declaring an pecuniary interest in the item the Council agreed to swap the order of agenda items 8 and 9</p>
23/08/09 ETC	<p>9 - Civil Claim</p> <p>a) Oral update to be provided at the meeting regarding the current position in the process and timescales. The Clerk provided a brief outline of the amended defence document from the solicitor and informed she was happy to sign it. Decision It was agreed that the Clerk should sign the amended defence documents</p> <p>b) To agree to disbandment of the panel and for the Clerk to bring future items to full council for consideration. Proposed by Cllr Manby-Brown and seconded by Cllr Poskitt Decision It was agreed to disband the panel and for the Clerk to bring future updates on the matter to the full council</p> <p>Cllr Addis left meeting</p>
23/08/10 ETC	<p>8 - Property</p> <p>To receive an oral update on the renewal of the lease for 2 Park Street and to agree any actions required.</p> <p>The Clerk provided an update and explained that rent on commercial leases are Vatable and that she needs confirmation that the Council will not change it position of charging VAT on commercial property for this lease.</p> <p>Decision</p> <p>It was agreed that Council will charge VAT on this lease and the Clerk should progress the lease and have delegated responsibility for signing/sealing the lease once it is ready.</p>
23/08/11 ETC	<p>10 - Close Meeting</p> <p>The meeting closed at 8.02pm</p>