



Woodstock Town Council

The Town Hall, Woodstock, Oxford, OX20 1SL

Telephone: 01993 811216 Website: www.woodstock-tc.gov.uk

Interim Town Clerk: Karen Howe

To: Members of the Council

Cllrs: Addis, Bailey, Bleakley, Grant, Lamb, Manby-Brown, Manson, M Parkinson, U Parkinson, Parnes, Poskitt, and Spencer-Churchill.

You are hereby summoned to attend a meeting of the Woodstock Town Council to be held in The Town Hall, Woodstock on 23rd May 2023 at 7pm.

1.	Apologies for Absence To receive and consider for acceptance apologies for absence.
2.	Declarations of Interests To receive any declarations of interest on the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct
3.	Public Speaking and Question Time <i>This period of time designated for public speaking in accordance with standing order 3(e) shall not exceed 3 mins per speaker with a maximum of 15 minutes in total being allocated. Although no prior notification is required, notification to the Town Clerk is welcomed</i>
4.	Woodstock Town Council Value Statement – Proposed Cllr Manby-Brown Seconded Cllr M Parkinson Councillors are asked to consider the proposed value statement and agree to honour the statement (Copy of statement circulated)
5.	Planning 1.) To note the responses submitted since the last meeting (Report Circulated) 2.) To consider response to the following applications: - a.) 23/00921/OUT Land South of 2 and 3 Cadogan Park – Outline application with some matters reserved for the erection of a detached house and associated ancillary works including the provision of access. b.) 23/01150/HHD 10 Cadogan Park - Removal of existing conservatory. Extend existing garage and create first floor above together with single storey rear extensions and associated alterations to existing dwelling.
6.	County Councillor's Report To receive the monthly Parish report from Oxfordshire County Cllr Graham (Report circulated)
7.	District Councillor's Report To receive the monthly report from West Oxfordshire District Cllrs Poskitt & Cooper (Report circulated)
8.	20mph Survey Response a.) To note the outcomes of the recent consultation (Details to be circulated) b.) To discuss and agree on any further actions needed.
9.	Review of the Standing Orders To review and approve the revised Standing Orders
10.	Party Wall Agreement 18A Hensington Close To give the clerk delegated power to agree to the party wall agreement which includes the temporary placing of scaffolding on the council's land in the OWL(Report circulated)
11.	Request to Run Botanical Training at Woodstock Water Meadows The council has received a request from BSG Ecology to carryout training 2 to 3 times a year at the Water Meadows. (Copy of email request circulated)

12.	<p>WUFA Defibrillator – Proposed Cllr Bailey Seconded Cllr Manby-Brown</p> <p>The council has been offered the defibrillator that was located at WUFA (Report circulate)</p> <p>It is proposed that the Council accepts the gift of a defibrillator from WUFA and agrees to pay £225 + VAT to install it at the Community Centre.</p>
13.	<p>Mayors and Consort Chains – Request by Cllr Grant</p> <p>The engraving of the Mayors and Consorts chains have not taken place for many years. In 2020 a quote of £1,697.50 inc. VAT was received for engraving the details of the previous Mayors and Consorts since 2002, this was at a cost of £3.50 a letter. Due to the delay in progressing the matter an earmarked reserve of £1,800 was created.</p> <p>In additional to the engraving the Mayors chain also requires the security pins to be replaced.</p> <ol style="list-style-type: none"> Council are asked to consider if first names or just initials should be engraved To agree to the clerk to seek revised quotes for the engraving to be present to the council for consideration once received. To agree to the clerk arranging the replacement security pins on the Mayors chain so long as the cost does not exceed a figure to be agreed at this meeting.
14.	<p>Meet the Councillors Events – Proposed Cllr Bleakley Seconded Cllr Manby-Brown</p> <p>To help with the council engage with the residents of Woodstock it is proposed that the council holds regular “Meet the Councillor” sessions in the Mayors Parlour with the date of the first session to be considered at this meeting.</p>
15.	<p>OALC Seeking Nomination for Executive Committee</p> <p>The council is asked to consider the email is as received inviting nominations from parish councils for people to sit on their Executive Committee. (Copy of email circulated).</p>
16.	<p>Letter from Editor of the Woodstock and Bladon News – Requested by Cllr Poskitt</p> <p>To make the council aware of the current issues facing Woodstock and Bladon News. Please note any request for funding will be dealt with as part of the grant process. (Copy of letter circulated)</p>
17.	<p>Bus Shelters A44 Park View</p> <p>To consider the report from Cllr Parnes and agree the position of the council on the advertising at and illumination of any new bus shelter in Woodstock. Please note this report was previously provided at meeting held on the 4th April. (Copy of report circulated)</p>
18.	<p>Pay and Display Machines in the Town Centre – Proposed Cllr Parnes Seconded Cllr Grant</p> <p>To consider the report from Cllr Parnes and the following motion (Copy of report circulated)</p> <p><u>Motion to be Considered</u></p> <p>The Town Council RESOLVES to write to the chief executive of Oxfordshire County Council to express WTC’s disappointment in not being informed and consulted on final plans for locations of the parking charge meters in the town prior to their appearing on the streets, and seeking clarifications on whether the deployment of meters should be subject to planning consultation and planning consent especially bearing in mind the designated conservation area with the locations being among the most widely photographed landmark locations in the town, and raising concerns about proper access for the disabled.</p>
19.	<p>Town Council Facebook Operation</p> <p>To consider the report from Cllr Parnes and the motion/s proposed within (Report circulated)</p>
20.	<p>Botley West Solar Farm</p> <p>To receive an update on the recent meeting of the Stop Botley West campaign group.</p>
21.	<p>Exclusion of Press and Public</p> <p>To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as confidential in nature.</p>
22.	<p>To confirm the next meeting of Woodstock Town Council</p> <p>Date and time of next meeting is 7pm on Tuesday 13th June 2023 at Woodstock Town Hall</p>
23.	<p>Close Meeting</p>

Signed:

Dated: 17th May 2023

Meeting called by Karen Howe – Interim Town Council