



## Woodstock Town Council

The Town Hall, Woodstock, Oxford, OX20 1SL

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Interim Town Clerk: Karen Howe

### Minutes of an Extraordinary meeting of Woodstock Town Council held in The Town Hall, Woodstock on Wednesday 25<sup>th</sup> January 2023 at 6.30pm

**Cllrs. present:** Elizabeth Poskitt (Mayor), Linda Addis, Ann Grant, Jo Lamb, Meg Manson

**Chair for the Meeting:** Cllr Poskitt

**In Attendance:** Karen Howe – Clerk

**Members of the public attended:** 1

ETC 21/01/23	<b>Apologies for Absence</b> Apologies were received from Cllrs Bailey, Bleakley, Manby-Brown, M Parkinson, U Parkinson, Parnes, Spencer-Churchill
ETC 22/01/23	<b>Declarations of Interests</b> Declarations of interests were received from: - Cllr Poskitt in relation to items under agenda item 5 due to being a District Councillor and Chair of West Oxfordshire District's Development Control Committee and Uplands Planning Sub-Committee. Cllr Addis in relation to item 5b on the agenda due to knowing the applicant.
ETC 23/01/23	<b>Public Speaking and Question Time</b> No members of the public asked to speak.
ETC 24/01/23	<b>Change of Date of April Town Council Meeting</b> Councillors were asked to approve moving the April meeting from the Tuesday 18 <sup>th</sup> April to Tuesday 25 <sup>th</sup> April. It was <b>agreed</b> to change the date of the April Town Council Meeting to Tuesday 25 <sup>th</sup> April 2023
ETC 25/01/23	<b>Planning &amp; Licensing</b> <b>a.) Street Naming</b> The clerk advised that the council need to choose 3 street names out of the 5 options. The item was discussed and during the brief discussion it pointed out the Wiggin should have an s on then end. It was then <b>agreed</b> that the council's preferred street names are Young, Wincott and Whitlock Actions – The Clerk to inform WODC of the choices

## **b.) Licensing Applications**

- 1.) W/23/00002/PRMA Woodstock Social Club 44 Oxford Street - Woodstock Social Club - the addition of a Premises Licence to enable service of general members of the public.

The councillors discussed the item and during the discussion it was acknowledged that this change would allow members of the public to use the facilities without having to be members.

It was **agreed** that the council had no objections to the addition of a Premises Licence.

Actions – The Clerk to inform WODC of the decision

## **c.) Planning Applications**

To consider response to the following applications: -

- 1.) 22/03211/LBC 14 Park Street - Internal and external alterations to replace the ground and first floor windows

The application was discussed and during the discussion councillors raised concerns about double glazing being used in a listed building and were concerned that should it be approved it would lead the way to other applications for other properties in the area. The councillors also noted the comments already submitted by the conservation officer which contained objections regarding the double glazing.

It was **agreed** that the council would object to application 22/03211/LBC due to the inappropriate use of double glazing in a listed building.

- 2.) 22/03367/HHD 3 Campbells Close - Two storey front extension

It was **agreed** that the council had no objections to application 22/03367/HHD

- 3.) 22/03430/HHD 10 Glovers Close - Single and two storey flat roof front extensions and single, two storey bay windows to rear.

It was **agreed** that the council had no objections to application 22/03430/HHD

- 4.) 22/03455/FUL 1 Upper Brook Hill - Construction of new dwelling with associated parking and landscaping

The application was discussed and during the discussion councillors raised several concerns. These included the possibility of causing structural issues to neighbouring properties by undermining them. Also, that the property is in a conservation area and the proposal is not in keeping with the area. There were also concerns regarding parking in the area.

It was **agreed** that the council objects to application 22/03455/FUL due to possible undermining and structural damage to neighbouring properties and due to the property not being in keeping with the area and the lack of parking.

- 5.) 22/03545/HHD 87 Manor Road – Erection of a two-storey side extension (previously approved 19/01818/HHD)

It was **agreed** that the council had no objections to application 22/03545/HHD

Actions – The Clerk to inform WODC of the all the above decisions

	<p>6.) 22/01715/OUT Land South of Perdiswell Farm, Shipton Road, Shipton On Cherwell - Erection of up to 500 dwellings</p> <p>The application was discussed and the councillors raised many points these included: -</p> <p>Not really in Woodstock</p> <p>1.8km from the centre of Woodstock</p> <p>The link between the proposal and Park View will be a rat run</p> <p>Is the link suitable for buses?</p> <p>The sewage provision in the area is at capacity and can't cope</p> <p>The suggestion of using Long Hanborough surgery is not a solution for lack of provision in Woodstock</p> <p>The parking in Woodstock is limited</p> <p>Lack of school spaces</p> <p>Reduction in the gap between Woodstock and the surrounding villages</p> <p>Changing in the setting of the area</p> <p>Impact on the World Heritage site</p> <p>Impact on local archaeology such as the Roman villa and the archaeology under the allotments.</p> <p>Police are concern about parking barns</p> <p>The site is not in a sustainable location</p> <p>The councillors then discussed if it would be possible to engage the public more. Suggestions included promoting the item on-line and with notices and maybe adding documents to the website.</p> <p>Is was <b>agreed</b> that the clerk would produce a response to revised application 22/01715/OUT for the councillor to review at the next meeting.</p>
<p>ETC 26/01/23</p>	<p><b>Exclusion of Press and Public</b></p> <p>This was not required as there were not confidential items raised.</p>
<p>ETC 27/01/23</p>	<p><b>Close Meeting</b></p> <p>The meeting closed at 7.20pm</p>