



**Woodstock Town Council**

The Town Hall, Woodstock, Oxford, OX20 1SL

Telephone: 01993 811216

Website: [www.woodstock-tc.gov.uk](http://www.woodstock-tc.gov.uk)

**Town Clerk:** Vacant **Proper Officer:** Mathew Parkinson

**Minutes of the extraordinary meeting of Woodstock Town Council held in The Town Hall, Woodstock on Tuesday 29<sup>th</sup> November 2022 at 6.30pm**

**Cllrs. present:** Elizabeth Poskitt (Mayor), Jo Lamb (Deputy Mayor), Linda Addis, Kate Bailey, John Bleakley, Ann Grant, Nick Manby-Brown, Mathew Parkinson, Ulli Parkinson, Sharone Parnes, James Spencer-Churchill, ***Meg Manson***

**In Attendance:** Karen Howe – Minute Taker

**Members of the public attended:** 12

Note:- Approved changes are in ***italics***

ETC 01/11/22	<p><b>Appointment of an Interim Proper Officer</b></p> <p>The matter was debated, and further information <b><i>requested about the proposed candidate</i></b></p> <p>It was unanimously decided that the matter be brought to the next meeting with a detailed paper to be provided.</p> <p>The need for the Council to have a proper officer until such time as the new temporary interim clerk could be appointed was discussed. Cllr M Parkinson offered to temporarily cover the position of Proper Officer until the new interim proper officer/clerk can be appointed.</p> <p>It was unanimously <b>RESOLVED</b> that Cllr M Parkinson would be the Proper Officer until such time as the new interim proper officer/clerk is appointed.</p>
ETC 02/11/22	<p><b>Apologies for Absence</b></p> <p>To receive and consider for acceptance apologies for absence.</p> <p>Apologies were received from Cllr M Manson</p>
ETC 03/11/22	<p><b>Declarations of Interests</b></p> <p>To receive any declarations of interests on the agenda in accordance with the Localism Act 2011 and the Council’s Code of Conduct</p> <p>Cllr Poskitt declared an interest regarding planning matters, as she serves as a District Councillor and Chair of the Development Control Committee and Uplands Planning Committee.</p> <p>Cllr Addis declared an interest regarding planning matters due to living near one of the applications under discussion.</p>
ETC 04/11/22	<p><b>Public Speaking and Question Time</b></p> <p>One member requested to speak about Botley West Solar Farm proposal.</p>

	<p>They raised the following points: -</p> <ul style="list-style-type: none"> <li>- One of the main concerns is the scale of the development</li> <li>- The distance from the development to the end supply, unlike nuclear which is far away solar can be closer to the end supply</li> <li>- There are different options that should be considered</li> <li>- Generation of energy on the doorstep for the community</li> </ul>
<p>ETC 05/11/22</p>	<p>The order of agenda items 5 and 6 were switched</p>
<p>ETC 06/11/22</p>	<p><b>West Botley Solar Farm Phase One Community Consultation</b> To discuss WTC response to this pre-application consultation</p> <p>Cllr Parnes talked through the paper that was circulated prior to the meeting. The matter was then discussed, and various comments were made by the councillors including: -</p> <ul style="list-style-type: none"> <li>- WODC land supply currently not met which may lead to speculative development.</li> <li>- Suggested the funding be requested to install solar on building in the area</li> <li>- It was highlighted that the decision is with the relevant Secretary of State and not the local planning authorities.</li> <li>- The position from government on solar power is changing on a daily basis.</li> <li>- It was pointed out that the plans do not show the contours of the land, the fencing size or how the rights of way will be blocked in.</li> <li>- Can see the need for renewable energy but we are a windy not sunny country</li> <li>- Increase in solar is intended to be on buildings etc not on farm land needed for food production</li> <li>- Wind farms are more efficient than solar farms</li> <li>- It's the 2<sup>nd</sup> largest in Europe</li> <li>- What happens at the end of life of the site?</li> </ul> <p>Meeting was informed that WODC Cllr Graham is arrange a meeting for all parishes effected to meeting and discuss the proposal.</p> <p>The clerk from Bladon has offered to provide a copy of Bladon's response, once approved by Bladon Parish Council, and to assist in writing the response on behalf of Woodstock Town Council.</p> <p>The councillors accept offer from Bladon's Clerk and a response is to be brought to the next meeting for consideration.</p>
<p>ETC 07/11/22</p>	<p><b>WTC response to OCC Consultation on Proposed Allocation of Parking to hotels and Guest Houses</b></p> <p>Cllr M Parkinson declared an interest due to working in a business effected by the consultation.</p> <p>Cllr Parnes talked through the paper that was circulated.</p> <p>The following proposal was put forward Cllr Parnes and seconded by Cllr Grant.</p> <p>Woodstock Town Council resolves to issue a submission of objection to the County Council's proposed Hotel Visitors Parking Scheme as it does not provide a sufficiently robust solution to ongoing concerns about impact of the proposals, lacks disclosure of methodologies of assessment of potential effects in the absence of any broader economic impact assessment, does not address concerns of other businesses in the Town, and the exceptionally experimental</p>

	<p>nature of the scheme in the current internationally volatile economic climate may irredeemably affect survivability of some businesses in the Town. The Town Council therefore requests further impact assessment and disclosure of the more detailed methodologies of consideration prior to implementation</p> <p>The matter was then discussed, and various comments were made by the councillors including: -</p> <ul style="list-style-type: none"> <li>- There is free parking after hours and the car park is also available</li> <li>- How are the figures arrived at</li> <li>- Not bringing benefits to Woodstock</li> <li>- Compared to other towns this is over complicated</li> <li>- Others give discount codes rather than a permit for a full day</li> <li>- Payment for 24hrs should be allowed at machine and maybe offer a discount</li> <li>- It works, so why fix it if it's not broken</li> <li>- OCC should justify their calculations</li> </ul> <p>The following amendment was proposed by Cllr M Parkinson and Second Cllr Grant</p> <p>To add the following wording to the objection: Should meters be available please consider allowing 12 hour parking</p> <p>A name vote was called for on the original motion with the proposed amendment.</p> <p>For: Cllr Parnes, Cllr M Parkinson, Cllr Addis, Cllr U Parkinson, Cllr Grant, Cllr Spencer-Churchill  Against: None  Abstaining: Cllr Poskitt, Cllr Lamb, Cllr Bleakley, Cllr Manby-Brown, <b>Cllr Bailey</b></p> <p>Further discussion took place regarding parking meters in Park Lane. The following amendment was proposed by Cllr Poskitt and seconded by Cllr M Parkinson</p> <p>To add the acknowledgement that: Having paid parking there will bring it in line with the rest of the Town</p> <p>Councillors voted on the additional amendment.</p> <p>For: 6  Against: 3  Abstaining: 2</p> <p>It was therefore <b>RESOLVED</b> to send the proposed objection including both amendments to OCC. <b>Action – The Clerk</b></p>
<p>ETC 08/11/22</p>	<p><b>Grille across the river at Watermeadows</b>  Update from Cllr Manson on situation of the trash grille across river in the Watermeadows and recommendations to ensure maintenance over the coming months.</p> <p>Cllr M Parkinson talked through the report that was circulated. Cllr M Parkinson advised that only one company had responded but no quotes yet.</p> <p>The following was proposed by Cllr M Parkinson</p> <p>To allocate £1,500 from the Water Meadows Budget for the works</p> <p>The following amendment to the proposal was proposed by Cllr Grant</p>

	<p>WTC agrees to £1,500 from the Water Meadows Budget allocation to be identified as a separate heading in the budget from immediate effect to enable this to be used to clear the Water Meadow Grilles during the period it is most needed and expenditure to be agreed by the Clerk as an urgent payment</p> <p>This amendment was seconded by Cllr <b>P M</b> Parkinson and put to a vote and members unanimously agreed to the amended proposal. It was <b>RESOLVED</b> to allocate the £1,500 in line with the amendment.</p>
<p>ETC 09/11/22</p>	<p><b>Planning and Licensing</b> To consider Council's response to the following planning applications:-</p> <p>22/02974/HHD 21 Cadogan Park, Woodstock Erection of single storey flat roof rear utility extension and extend rear balcony over.</p> <p>No objections</p> <p>22/03045/HHD Carousel, 7 Oxford Road, Woodstock Demolish rear extension, conservatory and garage. Erection of rear and side extensions, new entrance and bay window extension. Attic conversion with rear dormer.</p> <p>No objections</p> <p>22/03015/HHD 2 Hill Rise, Woodstock Replace existing shed/store with new detached single storey outbuilding, to create additional living space.</p> <p>No objections</p>
<p>ETC 10/11/22</p>	<p><b>Council to decide if the following item needs to be in confidential session by a vote</b></p> <p><b>Exclusion of Press and Public</b> To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as contractual privilege.</p> <p>Proposed by Cllr M Parkinson and Seconded by Cllr Grant and agreed unanimously.</p> <p>It was <b>RESOLVED</b> to exclude the press and members of the public.</p>
<p>ETC 11/11/22</p>	<p><b>Encroachment issue</b> To receive an oral report from Cllr Lamb</p> <p>Cllr Lamb provide an update on the issue and councillors discussed the issue and how to proceed in dealing with the issue.</p> <p>The following recommendation from WMWG was submitted</p> <p>The Working Group having looked through the reply from the Land Registry recommend the engagement of the Councils Solicitor to continue with the objection to Adverse Possession claim from a resident</p> <p>The following motion was proposed by Cllr <i>Grant</i> and secondary Cllr Addis</p> <p>WTC agrees the engagement of the Council's Solicitor to continue with the objection to Adverse Possession claim from a resident</p>

	The motion was put to the vote and members unanimously agreed to the motion. It was therefore, <b>RESOLVED</b> to engage the Council's Solicitor to continue with the objection to Adverse Possession claim from a resident
ETC 12/11/12	<b>Close of the meeting.</b> There being no further business the meeting closed at 19:54