



## Woodstock Town Council

The Town Hall, Woodstock, Oxford, OX20 1SL

Telephone: 01993 811216

Website: [www.woodstock-tc.gov.uk](http://www.woodstock-tc.gov.uk)

Locum Town Clerk: Karen Crowhurst

### To: Members of the Council

Cllrs: Addis, Bailey, Bleakley, Grant, Lamb, Manby-Brown, Manson, M Parkinson, U Parkinson, Parnes, Poskitt, and Spencer-Churchill.

You are hereby summoned to attend a meeting of the Woodstock Town Council to be held in The Town Hall, Woodstock on 8<sup>th</sup> November, 2022 at 6.30 pm.

1. **Apologies for Absence**

To receive and consider for acceptance apologies for absence.

2. **Minutes of last meeting**

To consider for approval, the minutes of the Town Council Meeting 11<sup>th</sup> October and 25<sup>th</sup> October 2022.

3. **Declarations of Interests**

To receive any declarations of interests on the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct

4. **Public Speaking and Question Time**

*This period of time designated for public speaking in accordance with standing order 3(e) shall not exceed 3 mins per speaker with a maximum of 15 minutes in total being allocated. Although no prior notification is required, notification to the Town Clerk is welcomed*

5. **County Councillor's Report**

To receive the monthly Parish report from Oxfordshire County Cllr Graham (Previously circulated)

6. **District Councillor's Report**

To receive the monthly report from West Oxfordshire District Cllrs Poskitt & Cooper (attached)

7. **Amendment to Standing Orders relating to Extraordinary Meetings**

**Recommendation proposed by Cllr Lamb:** *The purpose of an Extraordinary Meeting is to enable business to be transacted or a matter debated that cannot await the until the next Ordinary Meeting of Council. The expectation is in the notice of Motion is **urgent**.*

8. **RFO Reports**

- a) To note the Cost Centre report of budget against actual income and expenditure at 31<sup>st</sup> October 2022
- b) To approve the schedule of payments from 31<sup>st</sup> August 2022 – 31st October 2022
- c) To approve the bank reconciliations presented
- d) Budget progress and update

9. **Planning & Licensing**

e) To consider response to the following applications: -

**22/01768/FUL 1 Rye Grass Woodstock Oxfordshire**

Demolition of existing retirement dwellings. Construction of 37 no. replacement age restricted apartment units contained in 4 no. apartment blocks together with associated works, amenity spaces and parking.

10. **Motions** – To consider written motions raised by Council Members

10.1 Motion from Cllr S Parnes

Seconded by Cllr A Grant

The Council RESOLVES:

Woodstock Town Council acknowledges that there is a problem with parking in the town centre especially for residents directly affected who would be eligible for a parking permit

Woodstock Town Council acknowledges that there will be an impact on residents of Woodstock who do not live in the town centre who would not be eligible for a parking permit;

Woodstock Town Council acknowledges that there will be an impact on residents of surrounding communities that rely on Woodstock for vital services, such as medical facilities, who would not be eligible for a parking permit;

Woodstock Town Council acknowledges that there will be an impact on businesses in the town centre which may not be eligible for a parking permit; and,

As such, **Woodstock Town Council calls for a full review of the proposals including a full economic impact assessment for the businesses before the proposal is implemented**

10.2 Motion:

Proposed by Cllr S Parnes

Seconded by Cllr A Grant

The Council congratulates Woodstock's Member of Parliament, Mr Robert Courts MP, on his election to the House of Commons Defence Select Committee. The Council notes the significance of our locality's historic and contemporary contributions to the defence and security of the United Kingdom and its allies – including by members of our immediate Community and nearby neighbours - and wishes our MP and the Select Committee every success in their role of examining the expenditure, administration, and policy of the Ministry of Defence and its associated public bodies.

10.3 Motion

Proposed by Cllr Manby-Brown

Seconded by Cllr Bleakley

To move our meetings to the Mayor's Parlour - this is to make it easier for the public to hear our discussions.

Proposed by NMB and seconded by JB

11. **Exclusion of Press and Public**  
To resolve the exclusion of press and public in accordance with the Press and Public (Admission to Meetings) Act 1960 as the matter to be discussed is deemed as contractual privilege.
12. **Quotations**
  - a) To consider quotations for the office photocopier
13. **Close of the meeting.**

Signed: *K.A. Crowhurst*

Date: 1<sup>st</sup> November 2022

Meeting called by Karen Crowhurst - Locum Town Clerk