



Woodstock Town Council

The Town Hall, Woodstock, Oxford, OX20 1SL

Telephone: 01993 811216

Website: www.woodstock-tc.gov.uk

Town Clerk: Marzia Sellitti

Minutes of the meeting of Woodstock Town Council held in The Town Hall, Woodstock on Tuesday 23rd November, 2021 at 19.30.

Cllrs. present:

Mathew Parkinson (Mayor)
John Bleakley
Ann Grant
Jo Lamb
Meg Manson
Ulli Parkinson
Sharone Parnes
Elizabeth Poskitt

In Attendance:

Samantha Shippen Locum Town Clerk

1/18/21 Apologies for Absence

Were received from Councillors Bailey, Faulkner, Manby-Brown and Spencer-Churchill.

2/18/21 Minutes of last meetings

The Locum Town Clerk communicated an amendment to the minutes of the Council meeting held on Tuesday 12th October 2021 which had been requested by a councillor to move the words "as it was NOTED that the application was withdrawn" in minute 10/16/21 from application 21/03005/HHD to 21/02921/LBC.

In addition, that p.a. be added after £10,000 in minute 17/17/21 v) of the minutes of the Council meeting held Tuesday 9th November 2021.

Subject to those amendments being made, it was **RESOLVED** that the minutes of the meetings held 12th October and 9th November 2021 be **APPROVED** as a correct record and signed by the Mayor at a later date.

3/18/21 Declarations of Interest

Cllr. Poskitt declared an interest on agenda item 5 as a WODC councillor; and Cllr Grant declared a personal interest in item 6 as she knows and sits on the Youth Club Committee with a former staff member.

4/18/21 Public Speaking and Question Time

No members of the public were in attendance.

5/18/21 Planning & Licencing

Council considered the following WODC applications and made the comments below:

21/03577/HHD

Location: 16 New Road, Woodstock

Single storey rear extension and front porch.

No Objection.

21/03597/HHD

Location: 44 Westland Way, Woodstock
Erection of a single storey extensions.

No Objection.

6/18/21 Reports from Committees and Working Parties

- **Staffing Panel** – The Locum Town Clerk advised Council that following the issuing of the agenda, it was established that the minutes of 14th June 2021 had already been received by Council. Therefore this item was withdrawn.
- **Staffing Committee –minutes and recommendations of the meeting held on 4th November 2021.**

The Locum Town Clerk advised that the recommendations were in the confidential report circulated to councillors.

It was **RESOLVED** that the press and public be excluded for the remainder of the item in line with the Press and Public (Admissions to meetings) Act 1960 as the matters to be discussed are regarding staff matters.

The Locum Town Clerk advised of the progress with the Town Clerk’s contract. It was **RESOLVED** that the minutes of the Staffing Committee held 4th November 2021 be received and the recommendations **ENDORSED**.

- **Staffing Committee –minutes and recommendations of the meeting held on 11th November 2021.**

The Locum Town Clerk advised that the recommendations were in the confidential report circulated to councillors.

It was **RESOLVED** that the minutes of the Staffing Committee held 11th November 2021 be received and the recommendations SC/1111/7, SC/1111/8, SC/1111/9 i) and ii) be **ENDORSED**.

A named vote was requested, the Locum Town Clerk advised that due to the confidential nature of the matter, a named vote would not be best practice.

8.32pm Councillors Grant and Parnes left the meeting.

It was **RESOLVED** that recommendation SC/1111/9 iii) of the Staffing Committee held 11th November 2021 be **ENDORSED**.

The meeting concluded at 8.35pm

Mayor

Date