



Woodstock Town Council

The Town Hall, Woodstock, Oxford, OX20 1SL

Telephone: 01993 811216

Website: www.woodstock-tc.gov.uk

Town Clerk: Marzia Sellitti

To: Members of the Council

Cllrs: Bailey, Bleakley, Faulkner, Grant, Lamb, Manby-Brown, Manson, M. Parkinson, Parnes, U. Parkinson, Poskitt, Spencer-Churchill.

You are summoned to attend a meeting of the Woodstock Town Council to be held in The Town Hall, Woodstock on Tuesday 9th November, 2021 at 19.30 pm.

Members of the Public who wish to attend the meeting must wear a face mask at all times and have a negative lateral flow test result at least 48 hours prior to the meeting.

AGENDA

1. Apologies for Absence

- i) To receive and consider for acceptance apologies for absence;
- ii) To consider approval an extended absence for Councillor Manby-Brown in accordance with the Local Government Act 1972 s85(1) due to ill health.

2. Minutes of last meeting

To consider for approval the minutes of the Council meeting held on Tuesday 12th October 2021 (attached)

3. Declarations of Interest

To receive any declarations of interest in items on the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct.

4. Public Speaking and Question Time

This period of time designated for public speaking in accordance with standing order 3(f) shall not exceed 5 mins each. Requests to address Council should be submitted to the Clerk at least 48 hours prior to the meeting with a written copy of what they wish to say

- i. Campaign to Protect Old Woodstock
- ii. Parking issues in the town centre

5. Reports from Outside Bodies & Organizations

- a) TAC-Minutes of the Traffic Advisory meeting held on the 30th September (attached)
- b) London Oxford Airport Consultative Committee – Minutes of meeting held Tuesday 12th October 2021 and associated meeting slides (attached)

6. County Councillor's Report

To receive the monthly Parish report from Oxfordshire County Cllr Graham (to follow)

7. District Councillor's Report

To receive the monthly report from West Oxfordshire District Cllrs Poskitt & Cooper (attached)

8. Planning & Licencing

To consider the following WODC application awaiting comment from the Town Council:

21/034352/HHD

Location: Hensingon Farmhouse, 7 Banbury Road, Woodstock
New link extension and barn alterations.

21/03436/LBC

Location: Hensingon Farmhouse, 7 Banbury Road, Woodstock
New link extension and barn alterations.

21/035336/S73

Location: 46 Green Lane, Woodstock

Retrospective discharge of conditions 10 (water drainage) and 11 (finished floor levels, eaves and ridge height details) of planning permission 13/0974/P/FP

9. Standing Orders

To consider for adoption updated Standing Orders based upon the NALC Model 2018 (to follow)

10. Financial Regulations

To consider a proposal from Cllr. Grant that in the interests of transparency and accountability WTC musts as a matter of urgency:

- 1) Agree, adopt and publish one clear set of financial regulations (possibly re-instate the 2016 Financial Regulation);
- 2) Ensure that if "emergency powers" are to be given to anyone in any role within these regulations WTC must clearly define what we mean by "emergency"
- 3) Ensure that all Councillors and employees understand their obligations under the adopted financial regulations, that costs to be incurred (or potentially incurred) are passed through full council for approval, as the collectively responsible budget holders and that financial decisions outside their remit are not made by individuals, or committees. with ideas put forward by members of the public

11. Reports from Committees and Working Parties

To consider the following:

- Staffing Committee Minutes and recommendations 4th November 2021 (to follow)

12. RFO's Reports

- i. To consider for approval the lists of payments processed for September and October 2021.(attached)
- ii. To consider for approval the Financial Statements and reports up to 31st October 2021.(attached)
- iii. To consider for approval bank balances reconciliations for Unity bank up to 30th September 2021 and 31st October 2021.(attached)

13. Oxfordshire County Council Parking Enforcement

To consider correspondence received (attached)

- 14. Oxfordshire County Council Consultation – Shipton Road (Woodstock)
Proposed 30mph Speed Limit**
To consider response to the consultation (attached)
- 15. Oxfordshire Fire and Rescue Service Strategic Plans - your feedback**
To consider inviting a representative to attend Council or make a response (attached)
- 16. Additional Meeting of Council**
To consider the date of an additional meeting of Council to be held in December 2021.
- 17. Property Report**
To receive and NOTE an update property report and confidential report (attached)
Council should consider a proposal to take the confidential report in closed session in line with the Press and Public (Admissions to meetings) Act 1960.

S Shippen
Locum Town Clerk

3rd November 2021