



6th July, 2021

Councillors are hereby summons to attend the JUNE Town Council meeting to be in The Town Hall on **Tuesday 13th July, 2021 at 7.30pm.**

The meeting is also available for the members of the public to join via Zoom, details are:

Link: <https://us02web.zoom.us/j/82638405169?pwd=Tm9SZ0poTFBYQk1LSzQ1R3FuVm8zQT09>

Meeting ID: 826 3840 5169

Passcode: **535139**

Members of the public have no right to participate in the general proceedings of the Council meeting, with the exception of the Public Participation Session. Requests to address Council should be submitted to the Clerk at least 48 hours prior to the meeting with a written copy of what they wish to say.

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive and accept any apologies received prior to the meeting.
2. **DISCLOSURES OF INTEREST:** To receive disclosures of interest from councillors for any items on the agenda.
3. **PUBLIC PARTICIPATION SESSION:** Members of the public may make only one address to the council of no more than five minutes' duration.
4. **TO APPROVE THE MINUTES OF:** The minutes 22nd June 2021 meeting
To note the Traffic Advisory Committee 30th June 2021 minutes and London Oxford Airport Meeting Minutes of the 8th June 2021 meeting.
5. **REPORT FROM THE TOWN CLERK:** To receive the Town Clerk's report and consider and **approve** any requests within it as required.
6. **COUNTY AND DISTRICT COUNCILLORS UPDATE:**
 - (i) To receive the monthly Parish report from CClr A Graham.
 - (ii) To receive the monthly report from District Cllrs E Poskitt & J Cooper
7. **COMMUNICATIONS:** To receive such communications as The Mayor may wish to lay before the council.
 - (i) To note the formal Burford objection letter sent to Yvonne Rees CEO at OCC (enclosed)
 - (ii) Update report from London Oxford Airport (enclosed)
8. **QUESTIONS:**
 - (i) Access request to Watermeadows from Glyme Close resident
9. **MOTIONS PRESENTED TO COUNCIL:**
 - (i) Reaffirm Flying the Flag all year round at the Town Hall – named vote requested but unclear from June meeting: retake of voting for record purposes.

10. WOODSTOCK COMMUNITY DEVELOPMENT UPDATE REPORT: Report from Tom McCulloch.

11. LONDON OXFORD AIRPORT UPDATE:

- (i) Update report from London Oxford Airport (enclosed)

12. COMMUNITY S106 PRIORITIES:

- (i) To receive recommendations report from the Steering Group
- (ii) Further Considerations on Funding of Proposals for the Woodstock Community: To consider a report from Cllr S Parnes (to follow)

13. THIS IS WOODSTOCK DAY: Report from Cllr E Poskitt (enclosed)

14. INFRASTRUCTURE WORKS AFFECTING TOWN PAVEMENTS: To consider a report from Cllr S Parnes (to follow)

15. BINS AND RUBBISH IN TOWN CENTRE: Report from Cllr Nick Manby-Brown (to follow)

16. QUEENS PLATINUM JUBILEE: To discuss ideas and budget for celebrations.

17. PLANNING & LICENCING:

To **agree** comments to be submitted to West Oxfordshire District Council in respect of the following planning applications:-

- (i) APPLICATION: 21/02161/LBC – The Flat 16 Oxford Street Woodstock
Insertion of replacement rooflight
- (ii) APPLICATION: 21/02007/FUL– 21/02007/FUL
Demolition of existing garage and erection of a detached multipurpose annex.
- (iii) APPLICATION: 21/02134/LBC & 21/02133/FUL– 19 Oxford Street Woodstock Oxfordshire
Internal alterations to change the ground floor from shop to residential incorporating the existing dwelling on the first and second floors. Works to include changes to internal floor layouts, insertion of new window at first floor level on front elevation, creation of new external door opening to rear, reinstatement of chimney and fireplaces and general refurbishment and repair works.
Change of use of ground floor from retail to residential to incorporate existing dwelling on the first and second floors. Alterations to include insertion of first floor window to front elevation along with the reinstatement of the chimney.
- (iv) APPLICATION: 21/02104/LBC & 21/02103/FUL– 1 High Street Woodstock Oxfordshire
External alterations to erect two canopy sun blinds to the front elevation (Retrospective)
Addition of two canopy sun blinds to front elevation (Retrospective)
- (v) APPLICATION: 21/02227/HHD– Hope House 14 Oxford Street Woodstock
Replacement of existing timber boundary fence with stone boundary wall.
- (vi) APPLICATION: 21/02212/HHD– Cornfield House 9 Churchill Gate Woodstock
New dormer window, replacement windows and doors and velux roof lights, with conversion of storage space to bedroom / studio
- (vii) APPLICATION: 1/02247/HHD - 11 Oxford Road Woodstock Oxfordshire
Removal of existing rear extensions. Erection of two storey and single storey rear extensions along with the replacement of existing dormers and construction of

porches to the front and side.

18. REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – July 2021

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for June 2021 (enclosed)

Recommendation

That the Council resolve that the list of payments totalling £18,008.92 made in the month of June 2021 be received and approved.

That the Council resolve that the list of payments made on the charge card in the month of June 2021 are noted

That the Council resolve that the list of payments paid by Breckon & Breckon are noted

- (ii) Bank Reconciliation Statement (enclosed)

To receive and consider the bank reconciliation statement for June 2021

- iii) Summary and Detailed Income & Expenditure Statements (enclosed).

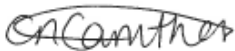
To receive and consider the summary and detailed income & expenditure statements for June 2021

- v) Budget Monitoring Spreadsheet (enclosed)

To receive and consider the Budget Monitoring Spreadsheet

- vi) To receive and review quotation for removal of logs and strimming at the Watermeadows. (to follow).

19. WTC PROPERTY PORTFOLIO : To receive a Property Portfolio report from Cllr A Grant (enclosed)



Cherie Carruthers
Town Clerk

In accordance with The Local Authorities And Police And Crime Panels (Coronavirus) (Flexibility Of Local Authority And Police And Crime Panel Meetings) (England And Wales) Regulations 2020 all reports and papers relating to the meeting will be published on the Council website <http://www.woodstock-tc.gov.uk/>