

**MINUTES OF THE ANNUAL MEETING OF  
THE WOODSTOCK TOWN COUNCIL  
ON TUESDAY 18<sup>TH</sup> MAY 2021 AT 7.30PM  
HELD IN THE TOWN HALL**

**PRESENT:**

Cllr M Parkinson (Mayor)	Cllr J Lamb (Deputy Mayor)
Cllr E Poskitt	Cllr A Grant
Cllr U Parkinson	Cllr S Parnes
Cllr R Faulkner	Cllr J Bleakley
Cllr M Manson	Cllr J Spencer-Churchill
Cllr K Bailey	Cllr N Manby-Brown

**ALSO IN ATTENDANCE:** C Carruthers (Clerk), and 3 members of the public.

**WTC001/21 ELECTION OF MAYOR:** Cllr M Parkinson is elected as Mayor for the municipal year.

Proposed: J Lamb                      Seconded: R Faulkner

**Vote:** For: 11                      Against: 0                      Abstain: 1                      **Resolved: Motion carried**

**WTC002/21 ELECTION OF DEPUTY MAYOR:** Cllr J Lamb is elected as Deputy Mayor for the municipal year.

Proposed: M Parkinson                      Seconded: J Bleakley

**Vote:** For: 10                      Against: 0                      Abstain: 2                      **Resolved: Motion carried**

**WTC003/21 APOLOGIES FOR ABSENCE:** None

**WTC004/21 ELECTION OF COUNCILLORS FOR SPECIFIC ROLES:**

FORMAL COUNCIL ROLES
<b>Liaison Council Member for Finance:</b> Cllr Dr. E.Poskitt
<b>Liaison Council Member for Property:</b> Cllr A.Grant Deputy : Cllr J.Bleakley
<b>Liaison Cllr for Watermeadows:</b> Cllr M.Manson
<b>Liaison Cllr for Old Woodstock Line, Footpaths and Trees:</b> Cllr M.Parkinson <b>Sub Position - NewTree Funding &amp; Planting:</b> Cllr J.Bleakley
<b>Liaison Cllr for Playgrounds, Parks, Recreation Grounds and Green/Open Spaces:</b> Cllr R.Faulkner
<b>Liaison Cllr for Cemeteries, Allotments and Winter Weather Organisation:</b> Cllr R.Faulkner
<b>Staffing Panel:</b> Cllr J.Lamb, Cllr U.Parkinson, Cllr J.Spencer-Churchill, Cllr R. Faulkner, Cllr K.Bailey
<b>Christmas Lights Working Party:</b> Cllr J.Spencer-Churchill, Cllr N.Manby-Brown, Cllr K.Bailey, Cllr J.Lamb, Cllr M Manson
<b>Community Development Working Group:</b> Cllr J Spencer-Churchill, Cllr E.Poskitt, Cllr A.Grant, Cllr S.Parnes
<b>Urgent Planning &amp; Licensing Committee:</b> All Cllrs with exception of the Mayor
<b>Emergency Planning and Counter Terrorism:</b> Cllr S.Parnes Cllr J.Spencer-Churchill
<b>Newsletter Editor:</b> Cllr E.Poskitt, Cllr N.Manby-Brown
<b>Parking:</b> Cllr K.Bailey, Cllr J.Bleakley
<b>Town &amp; Blenheim Dialogue Working Group:</b> Cllr M.Parkinson, Cllr J.Lamb, Cllr U.Parkinson, Cllr E.Poskitt, Cllr R.Faulkner

**WTC005/21 APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES:**

<b>COUNCIL MEMBERSHIP TO OUTSIDE BODIES</b>
<b>A44A:</b> Cllr E.Poskitt, Cllr J.Spencer-Churchill
<b>Exhibition Fund:</b> Cllr U.Parkinson
<b>OALC:</b> The Mayor
<b>Community First:</b> Will be voted upon by the Community Development Working Group
<b>Oxford Airport consultative Committee:</b> Cllr J.Spencer-Churchill Deputy Cllr J.Lamb
<b>Public Transport:</b> Cllr M.Parkinson, Cllr N.Manby-Brown
<b>Traffic Advisory Committee:</b> Cllr M.Parkinson, Cllr N.Manby-Brown, Cllr S.Parnes
<b>Bloom:</b> Cllr E.Poskitt
<b>Woodstock Relief In Need Charity:</b> Cllr E.Poskitt
<b>Woodstock Youth Club:</b> Cllr A.Grant
<b>HGV Group</b> Cllr E.Poskitt

**WTC 006/21 DISCLOSURES OF INTEREST:**

All Cllrs	<b>Item 8 v Planning:</b> Concerns application for Town Hall.
Cllr E Poskitt	<b>Item 8 Planning:</b> Personal interest is a member of WODC.
Cllr M Parkinson	<b>Item 8 Planning:</b> Personal interest is a member of WODC.

**WTC007/21 APPOINTMENT OF PROFESSIONAL BODIES**

- (a) Property Solicitor – Freeth
- (b) Property Agent – Breckon & Breckon
- (c) Bank – Unity Trust Bank
- (d) Investment- The Public Sector Deposit Fund managed by CCLA
- (e) Insurance – Zurich (3 year contract agreement)
- (f) Employment and H&R Advisors – Peninsula Ltd
- (g) Water Meadow Management – Wychwood Project
- (h) Tree Management – Boward Trees Ltd

**RESOLVED:** The above are appointed for the year.

Cllr S Parnes noted that the Policies should be reviewed at the ATCM, the Clerk agreed and they would be brought back to a later meeting once reviewed.

**WTC 008/21 PLANNING & LICENCING:**

The following comments to be submitted to West Oxfordshire District Council in respect of the following planning applications:-

- (i) APPLICATION: 21/00844/LBC – 121 Manor Road, Woodstock  
Internal and External alterations to replace front door.  
**RESOLVED: No objection**

