

Woodstock Town Council

Town Clerk Cherie Carruthers



The Town Clerk's Office
The Town Hall
Woodstock
Oxford, OX20 1SL
Telephone: 01993 811216
E-mail: info@woodstock-tc.gov.uk
www.woodstock-tc.gov.uk

11th May, 2021

Councillors are hereby summons to attend the Annual Town Council meeting to be held in the Town Hall on **18th May, 2020 at 7.30pm.**

INFORMATION FOR THE PUBLIC

Members of the public are encouraged and welcome to attend the meeting virtually via the Zoom video conferencing system or in person.

Please can all Councillors be seated by 7:15pm.

Members of the Public will be allowed in from 7:20pm.

Join Zoom Meeting

<https://us02web.zoom.us/j/86890494153?pwd=MWNDZzd6dVFrR3NFQlJ6Z3FadnFLUT09> Meeting

ID: 868 9049 4153

Passcode: 049826

Members of the public have no right to participate in the general proceedings of the Council meeting, with the exception of the Public Participation Session. Requests to address Council should be submitted to the Clerk at least 48 hours prior to the meeting with a written copy of what they wish to say.

ANNUAL MEETING AGENDA

1 ELECTION OF TOWN MAYOR

2 ELECTION OF DEPUTY MAYOR

3 ELECTION OF COUNCILLORS FOR SPECIFIC ROLES

4 APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

5 TO RECEIVE DISCLOSURES OF INTEREST

6 APPOINTMENT OF PROFESSIONAL BODIES

To receive and consider the following appointments

- (a) Solicitor – Freeth
- (b) Property Agent – Breckon & Breckon
- (c) Bank – Unity Trust Bank
- (d) Investment- The Public Sector Deposit Fund managed by CCLA
- (e) Insurance – Zurich (3 year contract agreement)
- (f) Employment and H&R Advisors – Peninsula Ltd
- (g) Water Meadow Management – Wychwood Project
- (h) Tree Management – Boward Trees Ltd

8 **PLANNING & LICENCING:**

To **agree** comments to be submitted to West Oxfordshire District Council in respect of the following planning applications:-

- (i) APPLICATION: 21/00844/LBC – 121 Manor Road, Woodstock Internal and External alterations to replace front door.
- (ii) APPLICATION: 21/00904/HHD - 8 Meadow Walk Woodstock Oxfordshire
Demolition of existing single storey side extension and construction of replacement two storey side extension. Render and weather boarding to all external elevations
- (iii) APPLICATION NO: 21/00920/HHD - 16 Crecy Walk Woodstock Oxfordshire Single story front and rear extension, dormer roof extension, and rendering of whole property.
- (iv) APPLICATION NO: 21/01114/HHD - Manor Farm Cottage 14 Manor Road Woodstock
Detached garden building for study space.
- (v) 21/01480/LBC - Town Hall Market Place Woodstock
Internal alterations to refurbish existing toilets on the ground floor and mezzanine floor above.
- (vi) APPLICATION NO: 21/01048/HHD - 37 Blackberry Way Woodstock Oxfordshire Single storey rear kitchen extension and double garage conversion to detached house
- (vii) APPLICATION NO: 21/01280/HHD – 7 Briar Thicket Woodstock Oxfordshire Construction of single storey

8 **CALENDAR OF MEETINGS**

To confirm the calendar of meetings 2021/22

9 **STANDING ORDERS AND FINANCIAL REGULATIONS**

To confirm the use of WTC Standing Orders (electronic format only as we are awaiting reply from NALC) and Financial Regulations please follow link for document (<https://woodstock-tc.gov.uk/wpcontent/uploads/2020/08/Financial-Regulations-approved-May-19.pdf>) (hard copies are in Councillor packs)

Cherie Carruthers
Town Clerk

