



2nd March, 2021

Follow the passing of the Coronavirus Act 2020 (c. 7), Councils are unable to meet in person during the COVID emergency.

Councillors are hereby summons to attend the March Town Council meeting to be held online via the Zoom video conferencing system on **Tuesday 9th March, 2021 at 7.30pm.**

Login details to use to access the meeting either virtually or by telephone are shown below:-

Join Zoom Meeting

<https://us02web.zoom.us/j/86847885081?pwd=V1FWUk9WcSthTkdxZGFQkdFS2ozdz09>

Meeting ID: 868 4788 5081

Passcode: 701389

One tap mobile

Find your local number: <https://us02web.zoom.us/u/kbwrJhpWeL>

Members of the public have no right to participate in the general proceedings of the Council meeting, with the exception of the Public Participation Session. Requests to address Council should be submitted to the Clerk at least 48 hours prior to the meeting with a written copy of what they wish to say.

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive and accept any apologies received prior to the meeting.
2. **DISCLOSURES OF INTEREST:** To receive disclosures of interest from councillors for any items on the agenda.
3. **PUBLIC PARTICIPATION SESSION:** Members of the public may make only one address to the council of no more than five minutes' duration.
4. **TO APPROVE THE MINUTES OF:** The minutes of the 12th January 2021, Extraordinary Meeting 26th January 2021, 9th February 2021 and Urgent Planning Committee Meeting 25th February 2021.
TAC minutes from the meeting 20th October 2020.
5. **REPORT FROM THE TOWN CLERK:** To receive the Town Clerk's report and consider and **approve** any
6. **COUNTY AND DISTRICT COUNCILLORS UPDATE:**
 - (i) To receive the monthly Parish report from CClr I Hudspeth.
 - (ii) To receive the monthly report from District Cllrs J Cooper & E Poskitt.
7. **COMMUNICATIONS:** To receive such communications as The Mayor may wish to lay before the council.
8. **QUESTIONS:** None received.
9. **MOTIONS PRESENTED TO COUNCIL:** None received.

10. PLANNING:

To **agree** comments to be submitted to West Oxfordshire District Council in respect of the following planning applications:-

- i. APPLICATION NO: 21/00318/HHD - 36 Hill Rise Woodstock
Erection of a single storey rear extension along with the reroofing of the existing
- ii. APPLICATION NO: 21/00111/FUL - Garrett House 5 Park Street Woodstock
Refurbishment of existing office and storage outbuilding (Class use E) to include single and two storey front extension and provision of first floor outdoor amenity space with metal balustrading.
- iii. APPLICATION NO: 21/00234/HHD- 10 Rectory Lane Woodstock
Conversion of garage into habitable space to include single storey front and rear extensions together with relocation of pedestrian access in rear boundary walling.
- iv. APPLICATION NO: 21/00205/S73- Merry Piece Oxford Road
Non-compliance with conditions 2 and 3 of planning permission 19/00094/HHD to allow design alterations including reduction in building width and changes to fenestration and eaves material.
- v. APPLICATION NO: 21/00189/FUL - Land East Of Hill Rise Woodstock
Hybrid planning application consisting of full planning permission for the erection of 74 dwellings, 60 sqm of community space (Class E), a parking barn, means of access from the A44, associated infrastructure, open space, engineering and ancillary works; outline planning permission for up to 106 dwellings, up to 60sqm of community space (Class E), a parking barn, with associated infrastructure, open space, engineering and ancillary works.

11. REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – FEBRUARY 2021:

To receive and consider the report of the Responsible Financial Officer.

- i. To receive the list of payments for February 2021 (enclosed): Recommendation
That the Council resolve that the list of payments totalling £12,850.60 made in the month of February 2021 be received and approved.
- ii. Bank Reconciliation Statement (enclosed)
To receive and approve the bank reconciliation statements for February 2021
- iii. Summary and Detailed Income & Expenditure Statements (enclosed).
To receive and consider the summary and detailed income & expenditure statements for February 2021
- iv. List of Regular payments made by Direct Debit and Standing orders (enclosed)
To receive and approve the regular payments made by DD and S/O
- v. To receive the Internal Auditor's Interim report (Enclosed)
To receive and note the Interim report from the Internal Auditor and note the recommendations
- vi. Investment Policy and Interest review (Enclosed)
To receive and approve the Council Investment Policy for 2020-21 and note the Interest received

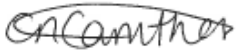
12. TO REVIEW AND APPROVE A CONTRACTOR FROM INVITED TENDERS FOR THE TREE WORKS:

Three blind tenders enclosed for review.

13. COMMUNITY DEVELOPMENT PROJECT: To receive a report from Cllr T Redpath from the Steering Group discussing the Community Development Project.

14. WTC PROPERTY PORTFOLIO

To receive a Property Portfolio report from Cllr A Grant.



Cherie Carruthers
Town Clerk

In accordance with The Local Authorities And Police And Crime Panels (Coronavirus) (Flexibility Of Local Authority And Police And Crime Panel Meetings) (England And Wales) Regulations 2020 all reports and papers relating to the meeting will be published on the Council website <http://www.woodstock-tc.gov.uk/>