



5th January, 2021

Follow the passing of the Coronavirus Act 2020 (c. 7), Councils are unable to meet in person during the COVID emergency.

Councillors are hereby summons to attend the November Town Council meeting to be held online via the Zoom video conferencing system on **Tuesday 12th January, 2021 at 7.00pm.**

Login details to use to access the meeting either virtually or by telephone are shown below:-

Join Zoom Meeting

<https://us02web.zoom.us/j/88490228218?pwd=MzRoVi9namwwZDFtbkxLUklwWnVXdz09>

Meeting ID: 884 9022 8218

Passcode: 512979

One tap mobile

Find your local number: <https://us02web.zoom.us/u/kbwrJhpWeL>

Members of the public have no right to participate in the general proceedings of the Council meeting, with the exception of the Public Participation Session. Requests to address Council should be submitted to the Clerk at least 48 hours prior to the meeting with a written copy of what they wish to say.

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive and accept any apologies received prior to the meeting.
2. **DISCLOSURES OF INTEREST:** To receive disclosures of interest from councillors for any items on the agenda.
3. **PUBLIC PARTICIPATION SESSION:** Members of the public may make only one address to the council of no more than five minutes' duration.
4. **WATERMEADOWS FLOODING:** To discuss the flooding of December 2020 and review comments from invited authorities.
5. **TO APPROVE THE MINUTES OF:** The October Town Council meeting held on Tuesday 15th December 2020
6. **REPORT FROM THE TOWN CLERK:** To receive the Town Clerk's report and consider and **approve** any requests within it as required (to follow)
7. **COUNTY AND DISTRICT COUNCILLORS UPDATE**
 - (i) To receive the monthly Parish report from CClr I Hudspeth.
 - (ii) To receive the monthly report from District Cllrs J Cooper & E Poskitt.
8. **COMMUNICATIONS**

To receive such communications as The Mayor may wish to lay before the council.
9. **QUESTIONS**

To receive any questions on Council business submitted to the Clerk within the specified timescale.

10. MOTIONS PRESENTED TO COUNCIL

- (i) Resumption of Online Availability of Meeting Background Papers and Reports
- (ii) Co-option for Current Casual Vacancies
- (iii) Christmas Lights in Woodstock
- (iv) Open Air Gym

11. PLANNING

To **agree** comments to be submitted to West Oxfordshire District Council in respect of the following planning applications:-

- i. Ref: APPLICATION NO: 20/03057/HHD – 26 Banbury Road, Woodstock
Alterations and erection of single storey rear and side extension
- ii. Ref: APPLICATION NO: 34 Westland Way, Woodstock
2 storey side extension and alterations to existing building

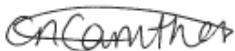
12. REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – JANUARY 2021

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for December
Recommendation
That the Council resolve that the list of payments totalling £17,645.57 made in the month of December 2020 be received and approved.
- (ii) Bank Reconciliation Statement
To receive and consider the bank reconciliation statement to 23rd December 2020
- (iii) Summary and Detailed Income & Expenditure Statements
To receive and consider the summary and detailed income & expenditure statements to 23rd December 2020
- (iv) Projected Budget Outturn 2020-21
To receive the Projected Budget outturn paper

13. WTC PROPERTY PORTFOLIO

To receive a Property Portfolio report from Cllr A Grant.



Cherie Carruthers
Town Clerk

In accordance with The Local Authorities And Police And Crime Panels (Coronavirus) (Flexibility Of Local Authority And Police And Crime Panel Meetings) (England And Wales) Regulations 2020 all reports and papers relating to the meeting will be published on the Council website <http://www.woodstock-tc.gov.uk/>