

**MINUTES OF THE MEETING OF
THE WOODSTOCK TOWN COUNCIL
ON TUESDAY 10th APRIL 2018
At 7.30pm
IN THE TOWN HALL, WOODSTOCK.**

PRESENT:

Cllr. Mrs T Redpath (Mayor)
Cllr. F Collingwood
Cllr. D Davies
Cllr. S Parnes
Cllr U Parkinson
Cllr S Rasch

Cllr. A Grant (Deputy Mayor)
Cllr. J Cooper
Cllr. P Jay
Cllr M Parkinson
Cllr E Poskitt
Cllr P Redpath

ALSO IN ATTENDANCE: Three members of the public which included Mr B Yoxall attending on behalf of the Woodstock & Bladon News to write a monthly report for the publication.

WTC257/17 WELCOME NEW COUNCILLOR:

The Mayor welcomed Cllr Matthew Parkinson to his first official meeting after winning the election held on Thursday 5th April 2018. He formally signed his declaration of acceptance in front of the Proper Officer after the votes had been counted that night.

WTC258/17 APOLOGIES FOR ABSENCE:

CCllr I Hudspeth

WTC259/17 DISCLOSURES OF INTEREST:

Cllr F Collingwood	Item 18 Woodstock Table Top Sale: Prejudicial interest as he is a trustee of Woodstock Exhibition Foundation which is one of the charities that will benefit from the sale
Cllr J Cooper	Item 10 Planning: Personal interest as he is a WODC Councillor
Cllr P Jay	Item 12 Update On Local Plan: Personal & Prejudicial interest as he is the Editor/Publisher of Woodstock & Bladon News
Cllr E Poskitt	Item 10 Planning: Personal interest because she is a member of WODC Uplands Planning Sub-Committee
Cllr E Poskitt	Item 12 Update On Local Plan: Personal interest as she is a member WODC
Cllr E Poskitt	Item 16 Parking Enforcement Motion From Annual Town Meeting: Personal interest as she is a member WODC
Cllr E Poskitt	Item 18 Woodstock Table Top Sale: Personal interest as she is a trustee of Woodstock Exhibition Foundation which is one of the charities that will benefit from the sale

WTC260/17 PUBLIC PARTICIPATION SESSION:

Mr Brian Yoxall expressed his surprise and disappointment that The Community Plan had not been followed up or developed by the Council after the idea had been presented at the Extraordinary Town Meeting in October 2017. He also felt that a golden opportunity had been missed to raise the subject

in a reasonable way with the community by not including within the recently published Town Council Newsletter. Mr Yoxall asked Council for an indication of their view on the matter. Cllr P Redpath referred back to the Town Appraisal which was undertaken in 1998 and commented that the community had been enthusiastic in supporting the project but he felt that there would not be the same enthusiasm now. Cllr Poskitt pointed out this should not be a Council led project but for the community to take the lead. After a short discussion Cllr Parnes queried whether Council should respond to a question presented without Councillors having prior knowledge that it would be asked. The Mayor proposed to add The Community Plan to the May meeting agenda.

VOTE: For: 12 Against: 0 Abstained: 0

RESOLVED: The motion was carried.

A representative from Gigaclear the company offering ultrafast fibre broadband was due to speak at the meeting and provide an overview of the rollout across West Oxfordshire but did not attend. Cllr Grant alerted council that a man claiming to be from Gigaclear knocked on the door of an elderly resident who lived alone on a farm and he had very persistently tried to sell her their product. The Mayor proposed that the Clerk contact Gigaclear to enquire whether cold calling was standard practice and also to alert them to the fact that this vulnerable resident had found the experience upsetting. Cllr Cooper suggested that the Police are also informed.

RESOLVED: The Clerk will contact Gigaclear to report the complaint regarding their representative and the local Neighbourhood Police Supervisor to advise that representatives from the company are cold calling in the area.

WTC261/17 MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON 13th March 2018:

The minutes were approved with the following agreed amendments:-

- WTC237/17 Item WTC216/17 amend 'Lesley' to 'Leslee'.
- WTC241/17 Paragraph twelve, remove the word 'the'.
- WTC201/17 Paragraph one, line 3 add the letter 'r' onto 'he' so the word reads 'her'.
- WTC208/17 Paragraph two, line 2 remove the word 'efficient' and replace with 'more effective'. Line four amend the word 'request' to read 'requested'.

WTC262/17 REPORT FROM THE TOWN CLERK:

Council agreed that Cllrs M Parkinson, D Davies and A Grant together with the Clerk, Administrative Assistant and Financial Assistant should review the Website Protocol and report back at a future meeting. The Mayor brought forward an item she was going to raise in communications, which was the Social Media training session being run by OALC. She invited Councillors to attend along with the Clerk. Cllrs D Davies and M Parkinson agreed to attend.

The Clerk reported that the Wedding Licence renewal covered both the Assembly Room and The Mayor's Parlour.

The Clerk confirmed that the monthly charges for Ubico inspections can differ due to some months having more weeks in them. Cllr P Redpath stated he was unsure exactly what the Ubico inspection of the Playground entailed as the Green Gym had previously found some dangerous pieces of rusty wire

fencing protruding out around the perimeter of Budds Close play area which could have caused injury to a child. The Clerk will accompany the Ubico employee on one of the weekly inspections of the play areas and Water Meadow to ascertain what the standards Ubico work to are.

The Clerk to contact OCC and Sharon Williams, Wychwood Project to seek advice relating to replacing the bridge below the weir on the Water Meadows.

The Wychwood Project are providing a quote to repair the gate and fencing between meadow 5 & 6 to ensure the area is secure ready for the cows to return for another season.

Council agreed for the work on the OWL Extension Trees recommended by Top Leaf Tree Services to be completed. All Banbury Road residents will be informed of the work and the timeframe for its completion.

The request received from Brenda Cripps to replace the decayed wooden bench of commemoration in memory of her late Mother with a recycled plastic wood effect bench was discussed, The Mayor proposed to agree the request which was seconded by Cllr S Rasch.

VOTE: For: 7 Against: 4 Abstained: 1

RESOLVED: The decayed bench can be replaced by one made of recycled plastic.

WTC263/17 COUNTY AND DISTRICT COUNCILLORS UPDATE

Cllr Hudspeth's March report was noted due to him not being in attendance to respond to any questions.

The Mayor acknowledged that Woodstock came out of the Housing Infrastructure Fund (HIF) badly. Cllr S Parnes confirmed that he had read an article in the Oxford Mail that the third bid for North Oxford had been 'kicked out' completely. The Mayor suggested that clarification is sought from Cllr Hudspeth on whether OCC will re-bid for the development of Rapid Transit lines on upgraded A44 and A4260 corridors, a new Park & Ride, and strategic cycle infrastructure plus support for additional education requirements.

Cllr E Poskitt highlighted the Councillor Priority Allocation Fund and suggested making an application for funding towards the installing Disabled Toilets within the Town Hall and Information Boards for the town

The District Councillors' March report was received. Cllr S Parnes stated that the report was submitted late again and indicated that in future the report should not be discussed, suggesting that it be presented at the meeting held the following month. Cllr S Parnes also expressed his surprise that the report included reference to the forthcoming WODC election on the 3rd May 2018 stating that three out of the five candidates are Woodstock Town Councillors. He felt that this could be seen as promotional material for the election and it was improper and unfair to the other candidates. Cllr E Poskitt stated that until she became a District Councillor the report was always given verbally as was that of the County Councillor.

WTC264/17 COMMUNICATIONS:

The Mayor had two items to communicate

- the first Social Media training has been recorded under minute **WTC215/17 Report From The**

Town Clerk.

- The Mayor confirmed that she will attend the Annual Wreath Laying ceremony in Bladon to commemorate Denmark Liberation Day.

WTC265/17 QUESTIONS

Does the Mayor share concern that the Town Council Newsletter's Spring 2018 edition front page appears to contain an element of fake news, within the piece on "Election of a Town Councillor Thursday April 5th", in stating "WTC debated the matter of polling cards in relation to Town Council elections and concluded that, as there was certainly no evidence to suggest polling cards improved the usual very low turnout at Town Council, the expense was not justified"? Whereas (a) that may be a view held by some Members, but WTC never resolved any such conclusion at a properly convened meeting during the current municipal year or throughout the present Council's term; (b) Minute WTC201/17 of the 9th January 2018 meeting records the (merely) five Members who torpedoed a proposal for poll cards explicitly in relation to the February by-election, specifically stated to be "in the event the coming by-election will be contested" (at which time the subsequent April 5th by-election was not known); (c) WTC did not even convene to debate polling cards for the April 5th election despite a request; and (d) polling cards are not just to bolster turnout but actually offer the advantage of individually addressed official notifications particularly useful to those eligible electors who for various reasons may not otherwise find out about an election, at no fault of their own, as has occurred in the February by-election and previously. In the absence of a Minute confirming what the Town Council "concluded" in any way similar to the WTC Newsletter report, how can people be confident that Council's refusal to support poll cards for February and convene in time to consider these for April, is limited to expenditure versus other considerations; and, in any event will the Mayor apologize for the misleading and unsubstantiated wording in the Newsletter?

The Mayor's response was 'No' as there is no apology to be made. She added:

Members and residents can reference back to minute WTC241/17 question 2 for an explanation as to why there were no poll cards issued. For any future discussion to be meaningful there needs to be research (if possible) into what if any difference the issue of poll cards for a local council election makes no only to public awareness/percentage vote.

WTC266/17 MOTIONS PRESENTED TO THE COUNCIL:

No Motions were presented to the Council.

WTC267/17 PLANNING

Council considered the following application:

- Ref: APPLICATION NO: 18/00837/HHD 13 Hensington Close Woodstock
Rear first floor extension and the erection of porch to front of dwelling

RESOLVED: WTC have no objection to this application.

WTC268/17 REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – MARCH 2018

The list of payments for March were received.

RESOLVED: The payments totalling £ 13,021.67 made in the month of March were approved.

RESOLVED: The Bank Reconciliation Statements for March 2018 were noted

RESOLVED: The summary and detailed income & expenditure statements for March 2018 were noted without comment.

At the March meeting Cllr F Collingwood was asked to give a “full report” on how underspends listed in the project budget outturn paper had arisen so that Council could determine whether there are any management weaknesses and what if any further action is required. He acknowledged that the Finance Assistant had produced an excellent report, circulated prior to meeting which explained various individual items where underspend had occurred. He advised that he would concentrate on the ‘bigger picture’.

- Firstly, reminding Councillors of what the budget is for.
- Secondly, identifying major variances in the 2017 expected outturn to budget.
- Thirdly, categorising those variances to see what the pattern is.
- Fourthly, to put forward four proposals to improve WTC’s financial management.

Cllr F Collingwood confirmed that the budget is prepared four and a half months before the financial year begins and is a prediction of income and expenditure. Those figures can’t be expected to come out exactly right sixteen and a half months later. The reasons why they vary need to be looked at and adjustments made to them half way through the year, in August. They are there to compare the actual monthly income and expenditure with the budget for the period. Variances should be identified and corrective action taken if possible. For example, in November overspends of the routine maintenance at the Town Hall and the Community Centre budget were identified. The actual expenditure up to November exceeded the annual budget. For the remainder of the financial year expenditure was reduced and the overspend contained.

Most of the figures in the budget are best estimates based on past experience. Variances are expected in some areas. For example, where there is general repair and maintenance provision prior identification of which properties will require repair would be difficult. When expenditure for any repairs or maintenance are recorded it will be against the individual properties as the Council will want to know where the money is spent, ensuring that it is not lost in general provision. Variances on unspecified provisions should be ‘net off’ against overspends on the individual properties.

Council can and does approve additional expenditure for specific projects during the year that cannot be foreseen, for example approving additional professional costs on planning issues. These costs will not be in the budget and will show as a variance. Council may also decide to defer expenditure which has actually happened this year with funds set aside for the redecoration of the Mayor’s Parlour.

Cllr F Collingwood advised that the budget is never going to be precisely right compared to the outturn.

Variations arose on four main budget areas, the first being overpayment on salaries and pension costs which arose from a decision taken by the Staffing Panel after the budget was finalised to give back-pay to the Caretaker. As WTC did not have a Town Clerk for the first seven months of the year. Cllr F Collingwood acknowledged that Cllr A Grant did a brilliant job but it was, he thought, holding the fort not progressing major items. For the second nine months WTC had a new Town Clerk learning the role which resulted in not all project budgeted for actually being completed. Marketing of the Town Hall and Community Centre facilities for hire has not been progressed. Invoices from the Wychwood

Project for the Water Meadow maintenance are often late they therefore show as an underspend. Unbudgeted legal costs incurred from seeking advice from Freeth Solicitors have resulted in a variance within the Corporate Property area.

Cllr F Collingwood then presented the following four proposals to improve Financial Management:-

- 1) Individual Councillors requesting budgets for special projects should “own” these projects. Cllr P Redpath queried whether that was legal? Cllr F Collingwood replied that he did not know. He responded that sometimes a Councillor proposes a project, does nothing about it and then blames the Town Clerk that it had not happened.
- 2) Major projects should be driven by individual Councillors. The project that is a good example of this working well is Cllr A Grant driving forward the refurbishment of the Mayor’s Parlour with a working party which includes the Administrative Assistant.
- 3) Council Meeting Minutes should be issued promptly (within a week of the meeting) with copies being made available to both the Finance Assistant and Administrative Assistant for them to incorporate any relevant actions into their workload planning.
- 4) The Budget Outturn paper should be presented in January not March or April. Variances can then be identified two and a half months before year end so corrective action can be taken.

Cllr P Jay expressed thanked Cllr F Collingwood and the Finance Assistant for the thorough reports they have provided. He referred to the ‘massive’ variances shown in the table on page 1 of the report prepared by the Finance Assistant, some of which arose for perfectly good reasons but others had just not been done. He stated that the budget isn’t just a prediction it is a ‘control’ document on the basis of which we levy taxation. He indicated that the Council has a duty to ensure they have a realistic plan and it is effectively carried out. He welcomed Cllr F Collingwood’s proposal as individual responsibility gets things done. Cllr P Jay suggested having a ‘Council Member’ for a particular area of activity who takes the lead as Council but the Town Clerk remains the Chief Executive takes instruction for the Council.

Cllr S Parnes suggested that there should be a paper or policy to be approved which specifies what a ‘Council Member’ responsible for an area of activity can/can’t do within their role. He also mentioned that assistance could be provided by an employee ‘job share’ or from an existing member of staff if the Clerk is overburdened.

The Mayor supported the suggestions made by Cllr S Parnes, she also felt that there was a need for more hours in the office. The Mayor acknowledged that the Administrative Assistant had done a lot of work towards the redecoration of the Mayor’s Parlour alongside Cllr A Grant and the other members of the working group and supported using them going forward for future projects. Cllr E Poskitt expressed that a Councillor is needed to move a project forward as Administration staff do not feel comfortable calling meetings and making decisions. Cllr P Redpath raised the issue that by ‘franchising out’ the Management of Property, the Water Meadow and the Playground Inspections has created a difficulty of knowing who does what and who is in charge. He feels that franchising out has caused more work.

Cllr J Cooper commented that it is very rare that Councils ever spend their complete budget. He referred back to the proposal that Councillors have delegated responsibility to do things and expressed his concern that it was not legal. He stated that there is a real balance between the people

that are Councils advisors and staff time, that he feels needs to be looked at. He stated that Woodstock has the lowest council tax of any town in Oxfordshire. He suggested that WTC should be looking at its Environmental issues in January with a view to work identified being undertaken in May/June/July.

Cllr P Jay proposed that he and Cllr F Collingwood would produce a paper for the Council to consider at the May meeting.

RESOLVED: Council agreed unanimously that Cllrs P Jay & F Collingwood would produce the report and present it at the May meeting.

Cllr F Collingwood proposed that the Budget Outturn paper should be presented in January not March or April. Variances can then be identified two and a half months before year end so corrective action can be taken.

RESOLVED: Council agreed unanimously that in future the Projected Budget Outturn is presented at the January meeting

WTC269/17 UPDATE ON LOCAL PLAN

The Mayor clarified that the update was on the 'Cherwell' local plan not the 'West Oxfordshire. She apologised that her report had been submitted late but explained that she had been waiting to hear back from a couple of people. No dates or timeframe have been set for when the examination in public will take place but she stated that WTC cannot just rest on their laurels and have to start planning what to do.

Within her report The Mayor consolidated what had been resolved at the March meeting and how that fitted into the recommendations she has made below:-

WTC continues to investigate cooperative action with other communities in regard to legal challenge, and in particular with Begbroke and Yarnton regarding the impact on the A44.

Alongside this WTC continues to consider the possibility of crowd funding - though this is likely to be restricted to money being available for legal challenge as opposed to challenge on planning grounds.

As the Heritage impact relates solely the Woodstock site alone and WTC has already commissioned a heritage assessment (by Graham Keevill), which strongly supports the view that the Cherwell site should not be developed – particularly if the south east field located in West Oxfordshire, and which now has planning permission, is developed. The Mayor recommends:-

WTC asks Graham Keevill to attend the examination in Public (details of timing still to be determined) to address the heritage impact of the proposals for the Woodstock site.

Cllr S Parnes advised that some Solicitors and Barristers might not take particular or specific crowd funding cases because of the obligations they would then have to disclose information to those financing the case and they would also want to put in place the parameters of how they would report to those funding. He expressed that advice would need to be sought from a legal adviser to say whether a crowd funding case would be feasible in their view. Cllr S Parnes referred to the site originally being deemed suitable for 150-180 houses and how that then increased to nearly 300 houses. He advised that no consent

certificate had been issued yet to approve the development on the Woodstock East site. He then went on to suggest doing a few little things on the ground such as spending some funding on producing new banners and signs to be displayed around the town to make an impact.

Cllr M Parkinson raised the issue of the Cherwell houses being in Woodstock. He asked whether the residents would be part of Cherwell or would they be included within Woodstock as it will be the closest town to them? The Mayor advised that there would have to be a boundary change for the houses to be included within Woodstock.

Cllr P Redpath stated that the public response to the issue of development has been disappointing as it always comes very late as they believe 'someone else is going to do it'. He feels maybe a small campaign may keep the fight alive and he is hopefully that now residents are aware that Woodstock will potentially double in size they might start responding a little more and support a campaign.

It was suggested WTC should re-take up the campaign with posters and banners to generate local interest again which seems to have diminished.

Cllr F Collingwood proposed that the £2,000 unused Save Woodstock Campaign budget from 2017/18 be carried forward to 2018/19.

RESOLVED: Council voted unanimously in favour for the unspent money to be carried forward to 2018/19

Cllr P Redpath proposed that a "Save Woodstock" poster should be put on the front page of the Woodstock & Bladon, subject to cost, with a note asking people to display it in their windows which was seconded by Cllr J Cooper.

VOTE: For: 10 Against: 0 Abstained: 2

RESOLVED: Council agreed Cllr P Redpath that a poster should be put on the front page of the Woodstock & Bladon News subject to cost, asking people to display it in their windows.

The Mayor requested a vote on the proposal below which was seconded by Cllr E Poskitt:-

WTC asks Graham Keevill to attend the examination in Public (details of timing still to be determined) to address the heritage impact of the proposals for the Woodstock site.

VOTE: For: 11 Against: 0 Abstained: 1

The Mayor expressed that she would be grateful for Cllr S Parnes assistance with crowd funding as and when Council are in a position to go down the route of legal challenge against the Cherwell development.

Cllr P Jay proposed that Council authorise The Mayor to direct the campaign as she sees fit:-

RESOLVED: Council voted unanimously in favour to authorise The Mayor to direct the campaign as she sees fit.

WTC270/17 EXPRESSWAY OXFORD TO CAMBRIDGE ROUTE

As Cllr Hudspeth was not in attendance he could not provide further information or respond to any

questions. He had expressed his view in the email he sent with the copy of the presentation. Cllr P Jay commented that the response Council received from the Department of Transport to the response submitted previously treated the Council as if they were a member of the public. The Mayor referred to the email from OALC supporting a public enquiry.

Cllr E Poskitt stated that it seemed that the route had already been decided with the public consultation being conducted after, which is totally the wrong way round.

The Mayor proposed that WTC endorse the wording OALC are used in their response. Cllr P Jay requested to add into WTCs submission that the latest route suggestion (variant of Route C) from Judith Roberts (MP) is disregarded.

RESOLVED: Council agreed unanimously for the Clerk to submit a response endorsing the wording of OALC and requesting that they disregard the latest route suggestion from Judith Roberts MP.

WTC271/17 REVIEW OF APPOINTMENT OF PROFESSIONAL BODIES (UPDATE)

As part of the review of professional bodies Cllr A Grant raised her concerns as to whether WTC have received best value for money from their current Employment and HR Advisors and also questioned whether services of the OALC HR Consultant could be sought as and when required. She reported that she and the Clerk had met with a representative of an alternative Employment and HR Company offering a package that could be tailor-made to suit WTC's needs.

A short debate followed during which Cllr F Collingwood asked whether the staff contracts and employee handbook were up to date. The Clerk advised that they were not. He thought that the discussion should be deferred until all those documents and any other relevant policy documents have been updated.

Cllr F Collingwood proposed that WTC prioritise getting all the staff employment contracts and the employee handbook updated in time to give the required notice to Ellis Whittam if necessary.

Cllr J Cooper requested that the Clerk checks whether there is fee for exiting the contract.

Cllr S Parnes also raised the issue of the Data Protection Policy which also needs to be addressed urgently.

RESOLVED: Council agreed that the Clerk would contact Ellis Whittam and request for the staff employment contracts to be updated as soon as possible. Once in receipt of the updated documents the item will be included on a later meeting agenda for further discussion.

WTC272/17 ANNUAL TOWN MEETING

The suggestions and feedback from residents on the parking issues were discussed. Cllr D Davies felt strongly that something needed to be done. Cllr F Collingwood suggested that WTC could conduct its own survey to obtain evidence for submission to WODC that cars are parking for long periods. The Mayor advised that WODC were increasing the enforcement hours within Woodstock commencing this week (9th April). She also proposed the message conveyed by a resident stating that doing nothing was no longer an option, ignoring this had gone on far too long and the situation is no longer tenable was also sent to WODC.

RESOLVED: Council agreed unanimously to send an email including the message conveyed by the

resident and endorsed by WTC to WODC Parking Team together with the motion as recorded in minute **WTC226/17**. Council also authorised for Cllr F Collingwood to complete the survey he proposed with help from Councillors.

The offer from Nationwide Building Society to offer a pop-up presence in the town was discussed briefly.

RESOLVED: Council agreed that the clerk would contact representative from Nationwide Building Society and ask them to promote their offer on the 'We Love Woodstock' facebook page and invite residents to respond if it a service they would use.

The Mayor also made reference to the poplar trees on the Water Meadows and the need to inform residents that it has been recommended that they are removed. Cllr F Collingwood suggested that the information is distributed more widely than to local residents and offered to write a piece to be included within the next issue of the Woodstock and Bladon News.

RESOLVED: Council agreed unanimously for Cllr F Collingwood to write the article.

WTC273/17 PARKING ENFORCEMENT MOTION FROM ANNUAL TOWN MEETING

The following motion was proposed by Cllr D Davies which was seconded by Cllr S Parnes:-

'WTC endorse the reinstatement of the original parking restrictions in the High Street, to ease the parking problems in Woodstock whilst at the same time leaving unrestricted parking to accommodate residents.'

VOTE: For: 11 Against: 0 Abstained: 0

RESOLVED: The motion was carried. Council agreed to send the motion along with a letter to WODC Parking Team as recorded in minute **WTC225/17**

WTC274/17 VACANCY ON RELIEF IN NEED COMMITTEE:

Cllr D Davies agreed to fill the vacancy on the Relief In Need Committee.

WTC275/17 WOODSTOCK TABLE TOP SALE:

Leslee Holderness had sent an email asking if WTC would like to participate in the forthcoming Woodstock Table Top Sale being held on Saturday 12th May. After a brief discussion it was agreed that the council would not be involved as a whole but individual councillors may like to participate.

RESOLVED: The Clerk would respond to Leslee Holderness via email accordingly.

EXCLUSION OF THE PUBLIC AND PRESS

It was then proposed by Cllr T Redpath and seconded by Cllr J Cooper that in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

All Councillors voted in favour of going into confidential session.

WTC276/17 PROPERTY MATTERS:

Cllr A Grant referred Councillors to the advice received from the Property Management Agent contained within her report relating to the properties below:-

2 Market Street

Council agreed in principle with the professional advice but requested have further information to be sought from the Property Management Agent.

6 Park Street

The Council agreed with the professional advice from the Property Management Agent and for appropriate action to be taken in relation to this property.

Community Centre

The council agreed that their Property Management Agent should go ahead and obtain quotes for the repair of the crack to the lean to section to the rear of the Community Centre

RESOLVED: That the Clerk and Cllr A Grant would inform the Property Management Agent of the above.

The meeting closed at 22.30hrs