



1st September, 2020

Follow the passing of the Coronavirus Act 2020 (c. 7), Councils are unable to meet in person during the COVID emergency.

Councillors are hereby summons to attend the September Town Council meeting to be held online via the Zoom video conferencing system on **Tuesday 8th September, 2020 at 7.30pm.**

INFORMATION FOR THE PUBLIC

Members of the public are encouraged and welcome to attend the meeting.

Login details to use to access the meeting either virtually or by telephone are shown below:-

Join Zoom Meeting <https://us02web.zoom.us/j/82118526377?pwd=R2pZcDRYZjZtSXE2SWlLejJ6Q0t4dz09>

Meeting ID: 821 1852 6377

Passcode: 324057

One tap mobile

+442034815240,,82118526377#,,,,,0#,,324057# United Kingdom

+442039017895,,82118526377#,,,,,0#,,324057# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 821 1852 6377

Passcode: 324057

Find your local number: <https://us02web.zoom.us/u/kl3CJ6gIC>

Members of the public have no right to participate in the general proceedings of the Council meeting, with the exception of the Public Participation Session. Requests to address Council should be submitted to the Clerk at least 48 hours prior to the meeting with a written copy of what they wish to say.

AGENDA

- 1** **APOLOGIES FOR ABSENCE**
To receive and accept any apologies received prior to the meeting.
- 2** **DISCLOSURES OF INTEREST**
To receive disclosures of interest from councillors for any items on the agenda.
- 3** **PUBLIC PARTICIPATION SESSION**
Members of the public may make only one address to the council of no more than five minutes' duration.
- 4** **TO APPROVE THE MINUTES OF**
the Extraordinary meeting of the Town Council held on Tuesday 4th August 2020.

5 **REPORT FROM THE TOWN CLERK**

To receive the Town Clerk's report and consider and **approve** any requests within it as required..

6 **COUNTY AND DISTRICT COUNCILLORS UPDATE**

(i) To receive the monthly Parish report from CCLr I Hudspeth.

(ii) To receive the monthly report from District Cllrs J Cooper & E Poskitt.

7 **COMMUNICATIONS**

To receive such communications as The Mayor may wish to lay before the council.

8 **QUESTIONS**

To receive any questions on Council business submitted to the Clerk within the specified timescale.

9 **MOTIONS PRESENTED TO COUNCIL**

No motions received.

10 **PLANNING**

To **agree** comments to be submitted to West Oxfordshire District Council in respect of the following planning applications:-

- a) Ref: APPLICATION NO: 20/01880/HHD 10 Rectory Lane, Woodstock
Conversion of garage into habitable space and addition of single storey rear extension. Addition of parking to rear of property.
- b) Ref: APPLICATION NO: 20/02021/HHD 7 Rosamund Drive, Woodstock
Erection of single storey front and rear extension and additional dormer to rear elevation.
- c) Ref: APPLICATION NO: 20/01807/HHD 12 Crecy Walk, Woodstock
Two storey rear extension.
- d) Ref: APPLICATION NO: 20/01337/HHD 21 Green Lane, Woodstock
Alterations and erection of single storey front extension, single storey side extension and raising of the roof and first floor box dormer to rear. (amended)
- e) Ref: APPLICATION NO: 20/01916/HHD 23 Oxford Road, Woodstock
Single storey side extension.

11 **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – SEPTEMBER 2020**

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for July
Recommendation:
That the Council resolve that the list of payments totalling £24,877.89 made in the month of July 2020 be received and **approved**.
- (ii) Bank Reconciliation Statements
To receive and **approve** the bank reconciliation statements for July 2020.
- (iii) Summary and Detailed Income & Expenditure Statements
To receive and **approve** the summary and detailed income & expenditure statements for July 2020.
- (iv) Budget Review

To receive and approve the Budget review report and spreadsheet

(v) Project Monitoring Spreadsheet

To receive and note the monthly update of the spreadsheet for information.

12 PLANNING UPDATES

To receive the following reports from Cllr T Redpath

(i) Cherwell Local Plan

(ii) Changes to the Planning System

(iii) WODC Consultation on Community Infrastructure Levy (CIL) Draft Charging Schedule and Draft Affordable Housing Supplementary Planning Document (SPD) -To discuss to content of the draft documentation and submit any representation from WTC by the deadline of Wednesday 2nd September 2020

(iv) Blenheim Estate in 'rubbish housing' warning - To note the Oxford Mail article.

13 BLACK LIVES MATTER

To consider the draft invitation to residents to discuss how the town can best respond to Tessa Hall's challenge in her open letter to Council which was discussed at the virtual Meeting of our group on 18 August.

14 CLIMATE CHANGE - MEETING WITH LOW CARBON HUB

To consider a report from Cllr E Poskitt

15 WTC WEBSITE

To consider a report from Cllr L Burnham

16 FRONT HEDGE AT WAR MEMORIAL

To receive and consider a report from Cllr E Poskitt.

17 HAND SANITISER STATIONS

To consider a report and proposal from Cllr S Parnes.

18 SHIPTON ROAD CONSTRUCTION TRAFFIC MANAGEMENT

To consider a report and proposal from Cllr S Parnes.

19 PAVEMENT LICENSING PUBLIC CONSULTATION WEBSITE

To note a report from Cllr S Parnes.

20 BLENHEIM DEVELOPMENT CONSULTATION

To note the response, to questions from WTC, received from Blenheim.



Janine Saxton
Town Clerk

In accordance with The Local Authorities And Police And Crime Panels (Coronavirus) (Flexibility Of Local Authority And Police And Crime Panel Meetings) (England And Wales) Regulations 2020 all reports and papers relating to the meeting will be published on the Council website <http://www.woodstock-tc.gov.uk/>