

**MINUTES OF THE EXTRAORDINARY MEETING OF  
THE WOODSTOCK TOWN COUNCIL  
ON TUESDAY 4<sup>th</sup> AUGUST 2020  
HELD VIRTUALLY VIA ZOOM VIDEO CONFERENCING**

**PRESENT:**

Cllr M Parkinson (Mayor)  
Cllr L Burnham  
Cllr P Jay  
Cllr U Parkinson  
Cllr S Rasch  
Cllr T Redpath

Cllr A Grant (Deputy Mayor)  
Cllr J Cooper  
Cllr S Parnes  
Cllr E Poskitt  
Cllr P Redpath

**ALSO IN ATTENDANCE:** The Clerk, Mrs Janine Saxton, Will Barton, Business Development Officer, West Oxfordshire District Council, sixteen members of the public and Kate Begley as she will be writing a summary of the meeting for the Woodstock and Bladon News.

Prior to the start of the meeting, The Mayor responded to the question raised regarding him leading the meeting due to having a pecuniary interest relating to Agenda Item 8. The Mayor stated that he worked as a Chef at The Star, one of the pubs in the town centre, he did not own the business, nor did he have any financial interest in it. As no items on the agenda specifically identified his place of work nor did they directly involve it he intended to Chair the whole meeting.

**WTC104/20 APOLOGIES FOR ABSENCE:**

None received.

**WTC105/20 DISCLOSURES OF INTEREST:**

Cllr J Cooper

**Item 7 Planning:** Personal interest as he is a member of WODC Uplands Planning Sub-Committee.

Cllr E Poskitt

**Item 7 Planning:** Personal interest as she is a member of WODC.

The Mayor requested the agreement of all Councillors' that agenda items 8 and 9 were moved forward to follow the Public Participation Session.

Councillors' agreed unanimously to the Mayor's request.

**WTC106/20 PUBLIC PARTICIPATION SESSION:**

The following members of the public addressed the Council in relation to agenda item 8 -  
Proposals to improve pedestrian safety in Woodstock:-

John Bleakley spoke as a resident of Woodstock and on behalf of a number of residents and a number of business owners expressing concerns that the WODC proposal was vague and stated that the Business Developer responsible for producing it had shown no regards for the local town residents. He raised the issue of parking in the town centre, anti-social behaviour, speeding cars in the town and the lack of social distancing. John concluded by suggesting that a one way system was a good idea with additional parking coupled with parking facilities for residents but stated that the anti-social behaviour must be addressed before moving forward with the proposal which should include public consultation where residents health and wellbeing are taken into account.

Jonathan Cooper-Bagnall spoke in support of making the town centre pavements wider and the implementation of the one way system. He referred to businesses and government being agile by responding and adapting to situations as they arise, confirming that many towns had been trying out temporary schemes to cope with the impact of COVID-19 and making changes to them from feedback gathered after they had been implemented. Jonathan said that as far as he was aware there had been no reported accidents in the town centre to date but stated that with so many pedestrians stepping into the road whilst trying to maintain social distancing, this was an accident waiting to happen. He finished by asking that the safety concerns are at the heart of any decision.

Themis Avraamides expressed his concern that the WODC proposal was similar to the previous proposal that the Council voted against at the Extraordinary meeting held on 7<sup>th</sup> July. He referred to the lack of public consultation and highlighted the extreme and anti-social behaviour that is sadly a feature in the town centre late in the evenings and every weekend. He said that it had created a very dangerous and unpleasant environment for everyone, stating that locals were not going out to the local pubs and restaurants because they were too intimidated and visitors leaving in disgust probably never to return again. Themis indicated that it was not just a Police matter but a Council matter and the anti-social behaviour needed to be stamped out. He stated that one way system needed proper consultation, the existing anti-social behaviour necessitates withholding pavement licences from the irresponsible pubs and also felt that there was not sufficient need for widening the pavements as many of the businesses were not that busy. Themis also referred to the loss of parking spaces within the town centre and his concerns relating to the additional parking spaces proposed in Hensington Road. He concluded by suggesting that the Council should reject the proposals which were likely to exacerbate the situation at a time of increased risk.

Jo Lamb spoke in support of the one way system but with suggested compromises. She said that the value of the scheme was that each component could be considered separately. Jo stated that there were three aspects to consider:

**Safety**

Jo suggested that widening pavements would result in more space which would permit greater social distancing and that the one way system would make traffic flow within Woodstock less confusing and safer. Jo stated that traffic experts had advised that it was possible to do this in such a way as to prevent current speedsters and to encourage a 20mph speed limit.

**Economy**

Jo said that since lockdown, most businesses have been trading at a substantial loss. With further job losses and shop closures likely, there is an urgent need to do everything possible to regenerate our economy. She suggested wider pavements, socially distanced seating and pavement licences would provide a safer and regenerative economic benefit for the town. Jo referred to the current and continuing late night social abuse by drug pushers and heavy drinkers as being a police matter and said that it should remain so.

**Residents**

Jo said that a resident parking permit scheme was desperately needed and urged that where the proposal suggested the loss of the longer timed (3 hour) bays these be replaced by changing the timing of some of the 1 hour bays. Although she welcomed the trial parking in Hensington Road she felt that it did not help residents needing to park safely near their homes, stating that the needs of residents must be balanced with the needs of business and the community must all help one another.

Anthony Glees said that he had three points to make in asking the Council to oppose the proposals. He said that everyone should be doing all they can to stop any further spikes in infection rate and to ensure that the risk of a big surge in the autumn is kept as low as possible. The proposal would enable large numbers of young people to come into Woodstock which would increase the risk to elderly and vulnerable residents. He said that the proposal gives preferential treatment to

hospitality sector businesses in Woodstock. From his experience of other places including Summertown, Anthony felt that one way systems speed up traffic rather than slow it down.

Dennis Allen spoke in his capacity as Chair of Wake Up To Woodstock (WUTW) and said he hoped that everyone could work together for the good of Woodstock and essentially the businesses within the town. Dennis said that now should be a time to all work together and referred to the proposal being in draft form and not set in stone. Wake Up To Woodstock was set up about 15 years ago to attract people to the town so as to give the shops, hospitality businesses and galleries security and to help keep the town centre vibrant. He said WUTW have never been so busy. They had 54 members at the start of the year but numbers have been steadily growing through lockdown and they now have 93 members. Free membership had been extended to all businesses in the town. Dennis advised that during the last long recession eight local businesses closed down and it took a long time for the businesses that survived to recover. He stated that the one way system and parking report from WODC were desperately needed. He also confirmed that WUTW takes an interest in the town safety and he had recently attended a Pub Watch meeting at which the representatives from the Police committed to writing a report to show how they will start to make a difference in Woodstock and get it back to the way it used to be. Dennis hoped that the Council considers the comments of the people who took the trouble to write in and said that the temporary trial of a one way system would be a great opportunity to see how well it could work.

#### **WTC107/20 PROPOSALS TO IMPROVE PEDESTRIAN SAFETY IN WOODSTOCK:**

Will Barton, Business Development Officer, West Oxfordshire District Council thanked everyone for their constructive comments. He explained that WODC were trying to be as previously indicated 'agile' and responsive, by doing things that will help the town to function well. Will stated that the number one priority was the safety of residents and visitors. He also said that it was important for Woodstock as a working town to come out of lockdown economically active and to regain some of the vibrancy that it had previously. The proposal was aimed at customers drinking coffee or having breakfast in the mornings, eating lunch and dinner during the daytime and evenings and he did not think the proposal would cause an increase in anti-social behaviour as had been mentioned by speakers earlier in the meeting.

Will confirmed that WODC were not trying to give preferential treatment to any businesses. He stated that the hospitality sector was a really important part of Woodstock. Due to the businesses within the sector not being able to have the same amount of covers inside their premises as before lockdown the proposal would allow them to use the space outside to increase their cover area during the summer and enable them to remain viable. He also said that the proposals will give the opportunity for more control to come in through the pavement licences.

Will advised that measure 1 on the proposals was really important and WODC had already applied for a Temporary Traffic Regulation Order (TTRO) to remove three parking spaces outside of Hampers to create a safe space for pedestrians as this was deemed a pedestrian pinch point. He advised that the other measures except number 7 had also been proposed to create safe spaces outside perceived pinch points and if those businesses wanted to apply for pavement licences the space would already be there and applications would be considered on merit. Will finished by saying that measure 7 had the potential to act as further traffic calming on Hensington Road. He added that his attendance at the meeting was forming part of the consultation process.

The Mayor confirmed that he wanted to take the proposal in two parts. The first part will include measures 1 - 6 surrounding the Town Centre and part two will be measure 7 relating to Hensington Road.

Will Barton was asked by Cllr P Jay to confirm that if the Council rejected the proposals they would not go ahead.

Will Barton advised that the District Council could implement the proposals whatever the Town Council say but they would like to work with the Town Council and have a consensus. If the Town Council rejected everything then ultimately it is a political decision for the District Council to make.

Will Barton was asked by Cllr T Redpath to clarify that the only reason for the proposal of the one way system is to facilitate extra space for Brothertons Brasserie.

Will Barton confirmed that it would be very hard to create space for Brothertons without putting the one way system in place. He advised that the one way system had been suggested anyway and WODC are interested to hear WTC's views on it.

Cllr T Redpath stated that her understanding was that the proposals had been brought in by the government specifically in order to support the hospitality sector but she felt the one way system did not connect with the pavement licences and therefore, although it has been suggested she did not think now was the right time to try it.

Cllr T Redpath suggested that if measure 2 relating to Brothertons was removed from the proposal then effectively it also removed the requirement for a one way system.

Will Barton responded that the COVID-19 Town Centre adaptations was not just about pavement space it is about managing Town Centres in a safe way and there is a view that controlling the traffic in that way is better for the Town Centre.

Cllr A Grant expressed concern surrounding the lack of consultation with both residents and retail businesses in the town and said that there should be a licensing officer regularly checking pavement licences that have been issued and a greater police presence to curb the anti-social behaviour. She also raised the issue of whether the paths would also have a one way walking system to accommodate social distancing.

Cllr L Burnham asked Will Barton to clarify whether that if no pavement licences were granted, the one way system could still go ahead?

Will Barton agreed that was the case.

Cllr L Burham asked that if only one business applied for a pavement licence that appropriate space would have to be provided for them and in making that provision would be best achieved by implementing a one way system?

Will Barton advised that Brotherton's would be the only business dependent on the one way system.

Cllr L Burnham asked if buses and coaches would be precluded from the Town Centre if the one way system was implemented?

Will Barton advised that he could not answer that question as it would be an issue for the OCC Highways Team to work on.

Cllr L Burnham asked if Woodstock Town Council approved the recommendations would the proposal be implemented quickly.

Will Barton confirmed that it would be implemented quickly and WODC would wish to work agilely and make changes if certain aspects were not working.

Cllr U Parkinson enquired whether a pedestrian one way system would be implemented?

Will Barton advised that it was not contained within the original proposal but if the Council felt it was a good idea WODC would look at it.

Cllr J Cooper thank Will Barton for attending the meeting whilst being on annual leave and expressed his support for the proposal.

Cllr E Poskitt asked whether a 20mph speed limit would be put in place through the one way system?

Will Barton advised that although not included on the paper his understanding was that speed restrictions took longer to implement but he said that it could be looked at as part of the proposal but it would have to be applied for separately.

Cllr E Poskitt said that the pedestrian one way system would only be appropriate to implement if the one way system was *not agreed* as it would remove that necessity for pedestrians to move out into the road to avoid someone walking towards them. She said it was important to create more space on the pavements particularly if the 'R' number were to increase.

Cllr S Parnes also thanked Will Barton for attending the meeting but expressed his deep disappointment at the lack of response from him to the email questions he had sent through that were not even acknowledged and no indication that he would be attending the meeting. He said that Woodstock Council members and residents deserved better and more respect. Cllr S Parnes expressed concerns that a TTRO had already been applied for without any consultation prior to the application being submitted. He also stated that there were already traffic calming measures in place on Hensington Road. Cllr S Parnes said that some businesses had already deployed tables on the pavements that leave generous space for passing already. He also referred to smog and pollution from vehicles driving through the Town Centre affecting outside diners.

Will Barton responded that the email was sent to him at 5.30pm the previous evening and as he was on annual leave Cllr S Parnes would have received his 'out of office' notification. He confirmed that WODC had tried to contact him to advise that the email had been received that was relevant to the meeting but he had not received it until he logged on just before the meeting. He apologised that he had not responded to the email but felt it was unfair to criticise given the circumstances. Will acknowledged that he had applied for the TTRO outside Hampers and it had been dealt with quicker than he had expected. He stated that no action had been taken by WODC on the TTRO as yet and confirmed that WODC wanted to have it in place and be able move quickly as when necessary.

The Mayor concluded by saying from his perspective he regularly walked along the path outside Brothertons and every day he had to walk in the road to keep socially distanced from other pedestrians. He reiterated that all the proposals were flexible. He also felt that the additional parking along Hensington Road would slow down the traffic as well as replace the lost parking spaces from within the Town Centre.

He then called for a vote to be taken on the two parts of the proposal.

Cllr T Redpath requested that measure 4 - creation of the one way system be dealt with separately as they are not interrelated.

The Mayor agreed to the request. He then asked Will Barton if the one way system affected the space outside The Crown.

Will advised that there would be other ways to manage the traffic outside The Crown as an alternative to the one way system but a portion of road would need to be taken as people are currently stepping into the road to keep socially distanced from customers standing outside the pub on the pavement.

Cllr T Redpath proposed the following motion which was seconded by Cllr P Redpath:-

*that WTC remove consideration of the one way system*

Cllr S Parnes requested a named vote.

<b>VOTE:</b>	For:	6	Cllrs S Rasch, U Parkinson, A Grant, T Redpath, P Redpath & S Parnes
	Against:	4	Cllrs J Cooper, P Jay, E Poskitt & M Parkinson

The Town Clerk advised that Cllr L Burnham must have lost internet connection as he was not participating in the meeting at the time of the vote being taken.

**RESOLVED:** The motion was carried.

The Mayor proposed the following motion:-

*for a vote to taken on part one 'the town centre proposal - measures - 1, 2, 3, 5 & 6'.*

There was no seconder and the motion fell.

The Mayor proposed the following motion which was seconded by Cllr J Cooper:-

*for a vote to taken on part two 'Hensington Road - measure 7'.*

Cllr S Parnes requested a named vote.

<b>VOTE:</b>	For:	3	Cllrs J Cooper, E Poskitt & M Parkinson
	Against:	7	Cllrs S Rasch, U Parkinson, A Grant, T Redpath, P Redpath S Parnes & P Jay,

**RESOLVED:** The motion fell.

The Mayor thanked Will Barton for attending the meeting.

#### **WTC108/20 PAVEMENT LICENSING:**

Cllr S Parnes gave a brief summary of his report and the recommendations contained within it:-

*WTC should at this meeting consider (a) what arrangements it will put in place to best ensure all Town Councillors are aware of new applications; and (b) facilitate the Council's timely consideration of its actions and communications as Consultee to the applications, as well as in relation to breaches or issues arising during the uncertain times ahead. This applies to WTC's role in supporting or objecting to applications, proposing conditions, or reporting subsequent issues arising.*

The Mayor proposed the following motion which was seconded by Cllr J Cooper:-

*that WTC expand the remit of the Urgent Planning Committee to include the Pavement Licensing applications and to include Cllr S Parnes as a member of the committee.*

Cllr A Grant suggested the following wording to be included with the motion

*WTC agrees that on receipt of Pavement Licence requests the Clerk will immediately call an Urgent Planning Committee meeting giving the required three clear days statutory notice but can be held on any date and time thereafter to ensure response is possible within the timescale and email conclusion within the deadline.*

A vote was taken on the original motion with the inclusion of the suggested wording.

**VOTE:** For: 9 Against: 0 Abstaining: 0

Cllr P Jay did not vote due to experiencing difficulties with his internet connection.

**RESOLVED:** The motion was carried.

Application For Pavement Licence - Darl-e And The Bear, 17 Market Street, Woodstock

Cllr S Parnes said that there were two issues with the application, stating one might be more substantial than the other. Firstly the application is listed as being for two reasons which did not seem to conform with the nature of the business itself. If that was because the intention is to sub-let the area to an adjacent business he said he was not sure that on the face of it the licence for serving the types of beverages that they are, is an inherent part of their business. More specifically he stated no site notice had displayed for the duration of the requisite period. Members of the public have therefore not been made aware of the application. He said that there was no choice but to reject the application if Council want to avoid improper notices being supported in the future.

Cllr E Poskitt did not think that the purpose for which the space was being used should be part of the discussion.

Cllr E Poskitt proposed the following motion which was seconded by Cllr J Cooper:-

*that WTC support the application.*

Cllrs P Jay and L Burnham rejoined the meeting at this point.

A vote was taken.

**VOTE:** For: 7 Against: 1 Abstaining: 2

**RESOLVED:** The motion was carried.

**WTC109/20 MINUTES OF THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 7<sup>th</sup> JULY 2020 AND THE TOWN COUNCIL MEETING HELD ON TUESDAY 14<sup>th</sup> JULY 2020:**

Cllr E Poskitt proposed that the Council **resolved** that the minutes of the Town Council meeting held on Tuesday 7<sup>th</sup> July 2020 were a true record of the meeting with the inclusion of the amendments she had circulated earlier that day (shown below):-

- |              |                  |  |
|--------------|------------------|--|
| Page 32      | <b>WTC70/20</b>  | paragraph 1, first line add an 's' to change the word resident into the plural.  |
| Page 32 & 33 | <b>WTC70/20</b>  | paragraphs 2 & 5 the title Mr was removed from before the names Dennis Allen and Gian Lucio Montanino.   |
| Page 35      | <b>WTC 74/20</b> | paragraph 3 line 4 amend position of apostrophe from resident's to residents' and amend the word 'too at the end of the sentence to read 'to'. |

The Council **resolved** that the minutes of the Town Council meeting held on Tuesday 14<sup>th</sup> July 2020 were a true record of the meeting with the following amendments:-

- |         |                 |  |
|---------|-----------------|--|
| Page 38 | <b>WTC80/20</b> | paragraph 1 line 2, remove the words 'Cllr I Hudspeth's absence from the meeting' and replace with 'it being received late'. |
|---------|-----------------|--|

Cllr J Cooper acknowledged that Cllr I Hudspeth had not been very well recently and he felt that the Council should wish him a speedy recovery. It was agreed that the Mayor would write to Cllr I Hudspeth on behalf of the Council to wish him a speedy recovery.

- |         |                  |  |
|---------|------------------|--|
| Page 46 | <b>WTC103/20</b> | line 3 remove the word 'she and replace with 'Cllr P Redpath'. |
|---------|------------------|--|

**WTC110/20 QUESTIONS:**

No questions were presented to Council.

**WTC111/20 MOTIONS PRESENTED TO THE COUNCIL:**

There were no motions presented to Council.

**WTC112/20 PLANNING:**

Council considered the following applications and their responses are shown below:-

Ref: APPLICATION NO: 20/01710/S73 Woodstock House, Rectory Lane

Non compliance of condition 2 of Planning approval 19/01768/FUL to allow changes to dormers, the addition of rainwater pipes, an additional chimney and alterations to fenestration and stone columns.

**RESOLVED:** that WTC has no objection to this application but would like confirmation that the work being undertaken will not result in the loss of car parking spaces in Rectory Lane again if scaffolding is required for it to be completed.

Ref: APPLICATION NO: 20/01941/S73 Woodstock House, Rectory Lane

Non compliance of condition 2 of Planning approval 19/01769/LBC to allow internal and external changes. Alterations to include changes to floor layouts, dormers and creation of additional storage area within roof space, and external changes to allow the addition of rainwater pipes, an additional chimney and alterations to fenestration and stone columns.

**RESOLVED:** that WTC has no objection to this application but would like confirmation that the work being undertaken will not result in the loss of car parking spaces in Rectory Lane again if scaffolding is required for it to be completed.

#### **WTC113/20 CO-OPTION TO CASUAL VACANCY IN OFFICE OF TOWN COUNCILLOR:**

The Mayor confirmed that there were four co-option candidates and he advised that the co-option process would involve three rounds of voting.

In the first round of voting Councillors will be asked to vote for the candidate they thought best suited to the role. The candidate with the fewest votes would then be knocked out of the process.

In the second round of voting Councillors will again be asked to vote for the candidate they thought best suited to the role out of the three remaining candidates. The candidate with the fewest votes would then be knocked out of the process.

In the final round of voting Councillors will be asked to vote for the candidate they thought best suited to the role out of the two remaining candidates. The successful candidate will be the one with the most votes.

Councillors can only vote for one candidate in each round but have the option of abstaining in any or all rounds if they wish.

In the event of a tied vote the Chairman will have a second vote as to break the tie, the second vote may only be used in this event and only between the tied candidates. If at any point during the first two rounds a candidate gains 50% plus 1 vote (7 votes) they are automatically successful and the co-option process ceases. Councillors will vote by show of hands or verbal recognition if they cannot be seen for the candidate they chose when that candidate's name is read out by the Mayor. Any Councillor can request a named vote which does not affect the process. Signed ballots cannot be permitted as Councillors are not all present in the same room due to the meeting being held remotely.

Cllr S Parnes requested a named vote for all rounds of voting.

#### ROUND 1

<b>Candidate</b>		<b>Councillors Voting For Candidate</b>
Gareth Gwilt	-	Cllrs L Burnham, S Rasch, M Parkinson & E Poskitt
Phil Keeley	-	No votes
Caroline Priday	-	Cllrs J Cooper & P Jay
Emily White	-	Cllrs P Redpath, T Redpath, U Parkinson, S Parnes & A Grant

Phil Keeley received the fewest votes and was knocked out of the co-option process.

#### ROUND 2

<b>Candidate</b>		<b>Councillors Voting For Candidate</b>
Gareth Gwilt	-	Cllrs L Burnham, S Rasch, M Parkinson & E Poskitt
Caroline Priday	-	Cllrs J Cooper & P Jay
Emily White	-	Cllrs P Redpath, T Redpath, U Parkinson, S Parnes & A Grant

Caroline Priday received the fewest votes and was knocked out of the co-option process.

### ROUND 3

<b>Candidate</b>		<b>Councillors Voting For Candidate</b>
Gareth Gwilt	-	Cllrs L Burnham, S Rasch, M Parkinson J Cooper & E Poskitt
Emily White	-	Cllrs P Redpath, T Redpath, U Parkinson, S Parnes, P Jay & A Grant

Emily White received the most votes and the Mayor declared her as the successful candidate and new Town Councillor.

Cllr E Poskitt requested that it be minuted that these were exceptional candidates and thanked them for applying. She said they were all very suitable and it was hoped that the unsuccessful candidates would apply again in the next round of elections.

### **WTC114/20 WODC CONSULTATION ON COMMUNITY INFRASTRUCTURE LEVY (CIL) DRAFT CHARGING SCHEDULE AND DRAFT AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT (SPD):**

Cllr S Parnes provided a brief overview of his paper and alerted Council to the fact that within the consultation document there was a reference to the Blenheim Approach which referred to multiple developments in Woodstock East.

Cllr S Parnes proposed the following motion which was seconded by Cllr T Redpath:-

*that WTC query WODC as to:*

- (a) clarification of meaning and essence of reference to “other sites for development at Woodstock East”;*
- (b) basis for formal reference to ‘Woodstock East’ in formal documents; and*
- (c) that WTC either consider a response to the two consultations and/or request extension of deadline to mid-September in to enable further consideration of any official response to the Consultations at the next Town Council meeting.*

Cllr T Redpath suggested that with Cllr S Parnes’ agreement WTC request an extension of the deadline. She said that as so many Councils did not meet in August she found it disingenuous of WODC to have consultation on quite a big issue with a closing date at the end of August.

Cllr S Parnes agreed to Cllr T Redpath’s suggestion.

Cllr J Cooper said that to him it was quite clear what the ‘Blenheim Approach’ is. It is an approach to try and increase the availability of affordable housing. He stated that he was quite surprised that Cllr S Parnes did not realise that Woodstock was the only Parish in the whole of West Oxfordshire that is getting any Community Infrastructure Levy. Cllr J Cooper felt that Council should be supporting this proposal from the District Council and reply accordingly.

Cllr E Poskitt suggested taking item C separately as she felt there was some justification in requesting an extension of the deadline but she could see no worth in spending time on the other two items.

Cllr P Redpath said he totally disagreed with Cllr E Poskitt and fully supported everything that Cllr S Parnes had put in his motion and congratulated him on his diligence.

The Mayor asked whether Cllr S Parnes would accept a vote on each part of the motion separately.

Cllr S Parnes did not agree for this and requested the motion as shown below be voted on:-

*that WTC query WODC as to:*

- (a) clarification of meaning and essence of reference to “other sites for development at Woodstock East”;*
- (b) basis for formal reference to ‘Woodstock East’ in formal documents; and*
- (c) that WTC request extension of deadline to mid-September in to enable further consideration of any official response to the Consultations at the next Town Council meeting.*

Cllr S Parnes requested a named vote.

<b>VOTE:</b>	For:	8	Cllrs A Grant, M Parkinson, T Redpath, P Redpath, Cllr P Jay, U Parkinson, L Burnham and S Parnes
	Against:	3	Cllrs M Parkinson, J Cooper & E Poskitt
	Abstaining:	0	

**RESOLVED:** The motion was carried.

**WTC115/20 TROY PLANNING LIMITED INVOICE - LOCAL GREEN SPACE DESIGNATION SURVEY:**

Cllr A Grant queried whether the invoice required the approval of Council as the money had been obtained through grant funding.

Council agreed unanimously that future invoices relating to the Local Green Spaces Neighbourhood Planning where the costs were being covered by grant funding could be authorised by the Clerk and processed by the Responsible Financial Officer.

Cllr E Poskitt suggested that it might be worth finding out whether a ‘Green’ Neighbourhood Plan would entitle the Council to 25% of CIL instead of 15%.

Cllr T Redpath informed Councillors that the Green Space Survey was ready to be printed and distributed to all households in Woodstock and the online survey was live.

The meeting closed at 9.40pm