



29th July, 2020

Follow the passing of the Coronavirus Act 2020 (c. 7), Councils are unable to meet in person during the COVID emergency.

Councillors are hereby summons to attend the August Extraordinary Town Council meeting to be held online via the Zoom video conferencing system on **Tuesday 4th August, 2020 at 7.30pm.**

INFORMATION FOR THE PUBLIC

Members of the public are encouraged and welcome to attend the meeting either virtually or by telephone.

Please contact the Clerk to request the login details and instructions on how to access the meeting.

Members of the public have no right to participate in the general proceedings of the Council meeting, with the exception of the Public Participation Session. Requests to address Council should be submitted to the Clerk at least 48 hours prior to the meeting with a written copy of what the participant wishes to say.

AGENDA

1 APOLOGIES FOR ABSENCE

To receive and accept any apologies received prior to the meeting.

2 DISCLOSURES OF INTEREST

To receive disclosures of interest from councillors for any items on the agenda.

3 PUBLIC PARTICIPATION SESSION

Members of the public may make only one address to the council of no more than five minutes' duration.

4 COMMUNICATIONS

To receive such communications as The Mayor may wish to lay before the council.

5 QUESTIONS

To receive any questions on Council business submitted to the Clerk within the specified timescale.

6 MOTIONS PRESENTED TO COUNCIL

No motions received.

7 **PLANNING**

To **agree** comments to be submitted to West Oxfordshire District Council in respect of the following planning applications:-

- a) Ref: APPLICATION NO: 20/01710/S73 Woodstock House, Rectory Lane
Non compliance of condition 2 of Planning approval 19/01768/FUL to allow changes to dormers, the addition of rainwater pipes, an additional chimney and alterations to fenestration and stone columns.
- b) Ref: APPLICATION NO: 20/01941/S73 Woodstock House, Rectory Lane
Non compliance of condition 2 of Planning approval 19/01769/LBC to allow internal and external changes. Alterations to include changes to floor layouts, dormers and creation of additional storage area within roof space, and external changes to allow the addition of rainwater pipes, an additional chimney and alterations to fenestration and stone columns.

7 **PROPOSALS TO IMPROVE PEDESTRIAN SAFETY IN WOODSTOCK**

To consider the WODC proposals for potential adaptations in Woodstock to help the town function safely, by creating extra space to allow the safe flow of pedestrians while also allowing local businesses the opportunity to expand their operating area (subject to pavement licences).

8 **PAVEMENT LICENSING**

To consider what arrangements WTC need to put in place to properly determine any responses/submissions to pavement licences, breaches, or consultation-requirement transgressions as a consultee under the new 7 day (five business days) consultation period.

9 **CO-OPTION TO CASUAL VACANCY IN OFFICE OF TOWN COUNCILLOR**

To consider the applications received for co-option of a new Councillor on to the Council.

10 **WODC CONSULTATION ON COMMUNITY INFRASTRUCTURE LEVY (CIL) DRAFT CHARGING SCHEDULE AND DRAFT AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT (SPD)**

To discuss to content of the draft documentation and submit any representation from WTC by the deadline of 5pm 21st August 2020.

11 **TROY PLANNING LIMITED INVOICE - LOCAL GREEN SPACE DESIGNATION SURVEY**

To approve the payment of the invoice received from Troy Planning Limited for the fee of £1,000 plus VAT for work undertaken to produce the material to support the consultation on potential local green space designation:-



Janine Saxton
Town Clerk

In accordance with The Local Authorities And Police And Crime Panels (Coronavirus) (Flexibility Of Local Authority And Police And Crime Panel Meetings) (England And Wales) Regulations 2020 all reports and papers relating to the meeting will be published on the Council website <http://www.woodstock-tc.gov.uk/>