

**MINUTES OF THE MEETING OF THE RESOURCES AND GENERAL PURPOSES
COMMITTEE OF THE WOODSTOCK TOWN COUNCIL HELD AT 7.30 PM ON TUESDAY 27th
SEPTEMBER 2016
IN THE MAYOR'S PARLOUR, WOODSTOCK TOWN HALL**

PRESENT:

Cllr E Poskitt (Town Mayor)	Cllr F Collingwood (Deputy Mayor)
Cllr J Cooper	Cllr P Jay
Cllr M Robertson	Cllr T Redpath
Cllr P Redpath	Cllr

Cllr P Redpath substituted for Cllr B Yoxall at this meeting. The Town Clerk was on sick leave and so the Mayor thanked the Cllr. F Collingwood for taking minutes for this meeting.

Also in attendance were Cllrs A Grant and S Parnes and three members of the public.

Before the meeting the Mayor, Cllr E Poskitt made the following points:

The Agenda for the Uplands Planning Committee of West Oxfordshire District Council on 3rd October did not include consideration of the planning proposal at Woodstock East and that the meeting would start at 3pm rather than the usual 2pm to enable members to attend the funeral of WODC Cllr Warwick Robinson.

There are 14 candidates for the Parliamentary By-election on 20 October so the planned hustings would not be practical and had been cancelled. The Mayor thanked David Shepherd for the effort he had put planning the event.

"This is Woodstock" will take place in the Town Hall on Saturday 8th October. It will be necessary to transport tables from the Community Centre to the Town Hall and back. The Mayor appealed for help from someone with a van. Councillors were asked to volunteer to man a stand for the Town Council.

RGPC/23/16 APOLOGIES FOR ABSENCE: Cllr B Yoxall.

RGPC/24/16 DECLARATIONS OF INTEREST: None

RGPC/25/16 MINUTES: The minutes of the Resources and General Purposes Committee held on 26th July 2016 were received and considered. The committee agreed that the month in the heading should read 'July' and not 'June' and that the following additional sentence should be added at the end of WT/21/16:
"a *pro-forma* submitted by the Town Clerk on commissioning of Freeth for MUGA discussions."

RESOLVED (unanimous) that the minutes of the meeting of the Resources and General Purposes Committee held on 26th July 2016 as amended were approved.

The Mayor then signed the minutes.

RGPC/26/16 PUBLIC PARTICIPATION SESSION:

Mr and Mrs Richards addressed the Council requesting the Council's support for Woodstock Under Fives Association (WUFA) which learnt that moving its premises was part of the development plans for Woodstock East. It was noted that WUFA's present

buildings had been paid for out of public subscriptions and Mr & Mrs Richards maintained that WUFA works well and best where it is, gives fantastic care doing outstanding work and is an essential player in partnership with the Primary School. In response The Mayor drew attention to a letter making similar points received from Dr Mark Mann and circulated to all Cllrs.

RGPC/27/16 **MOTIONS:** Cllr. F Collingwood, as Member responsible for Finance, proposed and Cllr' P Jay seconded that:

As a temporary measure and until 31 October 2016 when the Town Clerk/ Responsible Financial Officer is absent from work for a significant period of time, Council allows The Mayor, the Member Responsible for Finance and Cllr. Ann Grant jointly to approve invoices for payment.

The motion was carried with 6 votes in favour and one against.

RGPC/28/16 **QUESTIONS:** The following questions were raised by Cllr F Collingwood under WTC Standing Order No. 8:

"In view of the imminent Uplands Planning Committee's review of the plans for Woodstock East and the discovery of the proposed introduction of a "New Signalled Controlled Crossing on the A44 close to the current site of "Woodstock Gateway", does the Mayor agree that a further objection to the plans be filed by Woodstock Town Council?"

The Mayor responded by pointing out that the urgency had abated as the Uplands Planning Committee would not be considering the Woodstock East application in October so a motion could be put forward to the next Council Meeting.

RGPC/29/16 **PLANNING APPLICATIONS:** None

RGPC/30/16 **CIVIC EVENTS:** The Mayor's Committee reviewed and considered the forthcoming civic event 'This is Woodstock' which had already been discussed.

EXCLUSION OF THE PUBLIC AND PRESS

The Mayor proposed that in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1). Cllr J Cooper seconded this motion.

RESOLVED unanimously that members of the public be asked to leave the meeting temporarily whilst the Council considered confidential information.

RGPC/31/16 **CONSIDERATION OF NATURE OF 'EMERGENCY' EXPENDITURE ALLOWED TO THE TOWN CLERK**

A report from Cllr. T Redpath was discussed at length and a possible definition of Emergency Expenditure proposed but it was concluded that any decision must be taken by the full Council.

RGPC/32/16 **FUTURE OF THE MUGA:**

The MUGA is currently being stored on a temporary basis by WODC which will be charging rent. It was noted that OCC have proposed that a MUGA be acquired by Woodstock Primary School. Cllr. P Redpath, Cllr S Parnes and the Town Clerk are due to meet WODC when the long term future of the MUGA will be raised.

RGPC/33/16 STAFF MATTER

The Mayor gave an update on the grievance complaint from a member of Staff and the progress in its resolution.

The meeting finished at 9.15 pm

Signed.....

Date:.....