

**MINUTES OF THE MEETING OF THE
WOODSTOCK TOWN COUNCIL MAYOR'S COMMITTEE
HELD AT 7.30 PM ON TUESDAY 22nd MARCH 2016
IN THE MAYOR'S PARLOUR, WOODSTOCK TOWN HALL**

PRESENT:

Cllr E Poskitt (Town Mayor)
Cllr S Parnes
Cllr P Jay

Cllr M Robertson (from agenda item 8)
Cllr T Wray
Cllr J Cooper

There were no members of the public in attendance.

MC/52/15 **APOLOGIES FOR ABSENCE:** Cllrs C Carritt and Yoxall.

MC/53/15 **DECLARATIONS OF INTEREST:** Cllr E Poskitt (the Mayor) declared a general interest in Agenda Items 7 Planning as a West Oxfordshire District Cllr involved in the Uplands Planning sub-committee. Cllr J Cooper declared a general interest in Agenda Items 7 Planning as a West Oxfordshire District Cllr.

MC/54/15 **MINUTES:** The Mayor's Committee

RESOLVED (unanimous) that the minutes of the meeting of the Mayor's Committee held on 26th January 2016 were approved as a true record subject to the page numbering being amended.

The Mayor then signed the minutes.

MC/55/15 **PUBLIC PARTICIPATION SESSION:** None

MC/56/15 **MOTIONS:** There were no motions presented at this meeting.

MC/57/15 **QUESTIONS:** None

MC/58/15 **PLANNING APPLICATIONS:**
The Mayor declared a general interest.

- a) Ref: 16/00563/HHD – 1 The Covert, Woodstock: Erection of single and side extension and attached garage.

RESOLVED (unanimous) that WTC wishes to make no comment about this planning application.

- b) Ref: 16/00836/HHD & 16/00837/LBC: 109 Manor Road, Woodstock. Removal of existing pergola and replace with new glazed veranda.

RESOLVED (unanimous) that WTC wishes to make no comment about this planning application.

ACTION: The WTC responses will be sent to WODC.

Cllr M Robertson joined the meeting at this point.

MC/59/15 **APPLICATION FOR A PREMISES LICENCE BY THE SOLDIERS OF OXFORDSHIRE MUSEUM.**

The Mayor's Committee received and considered the licence application made by the Soldiers of Oxfordshire Museum. Cllr M Robertson proposed, Cllr T Wray seconded the motion and it was

RESOLVED that Woodstock Town Council has concerns about this application because it is situated in a densely populated residential area and there is potential for public nuisance resulting from music playing until 11pm most nights and midnight on Saturdays and Sundays. WTC also notes that this includes using the gardens for functions. Open air events in the centre of a residential area would cause serious nuisance and disturbance to many people who live in close proximity to these premises.

Cllr P Jay asked for a named vote the results of which were:

For: Cllrs J Cooper, T Wray, M Robertson and E Poskitt (4)
Against: Cllrs P Jay and S Parnes (2)

ACTION: *The Town Clerk will submit the WTC response in time to meet the deadline of 5th April.*

MC/60/15 **HUNTING AND SHOOTING IN RANGE OF DWELLING FOOTPATHS AND SCHOOL:**

The Committee received and considered a paper and motion from Cllr S Parnes. Cllr P Jay said that he would second Cllr Parnes' motion if he agreed to delete everything other than the first sentence. Cllr Parnes agreed to this amendment and he agreed to do so. It was

RESOLVED that WTC's Mayor's Committee notes with deep concern the recent incident of a stray bullet, from a hunting rifle, flying dangerously over District boundaries, public spaces, private property and into a dwelling at a newly urbanised edge of the countryside.

Cllr S Parnes asked for a named vote the result of which was as follows:

For: Cllrs S Parnes, P Jay, T Wray and M Robertson (4)
Against: Cllr J Cooper (1)
Abstained: Cllr E Poskitt (1)

Cllr S Parnes left the meeting at this point.

MC/61/MC **DELEGATED DECISIONS:**

It was noted that since the last meeting the Town Clerk had used her delegated authority, after discussion with the Mayor, to engage Mr H Mellor to attend the Annual Town Meeting.

MC/62/15 **MAYOR'S ROBE**

The Mayor's Committee received an updating report and quotation from the Mayor concerning the options for renovating the Mayor's robe. Discussion followed during which it was agreed that the use of velvet would be preferable to the use of artificial fur when replacing the current trim.

RESOLVED (4 votes for and 1 vote against) that the Mayor's Committee authorises a budget of £320 (ex VAT) for the carriage, renovation and cleaning of the Mayor's robe and that the old fur be replaced with black velvet.

MC/63/15 EXCLUSION OF THE PUBLIC AND PRESS

The Mayor proposed that in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

RESOLVED that members of the public are asked to leave the meeting temporarily whilst the Council considered confidential information.

MC/64/15 RENEWAL OF THE ELLIS WHITTAM CONTRACT

A paper from the Town Clerk about the Ellis Whittam contract was received and considered. Ellis Whittam had offered early renewal of the contract. Discussion followed. It was noted that the current contract runs until September.

RESOLVED that this contract be reviewed by the Mayor’s Committee when it meets in May.

ACTION: The Town Clerk will bring this item forward to the next meeting.

MC/65/15 NEW ROAD PLAY AREA

(i) ‘Road Traffic’ Accident New Road

The insurers have given permission for the repairs. This gives the Council an opportunity to replace the damaged wooden fence with a green metal fence.

ACTION: The Town Clerk will bring forward details of the metal fencing to the TC meeting in April.

(ii) New Road Play area

The Mayor provided an update about the New Road Play Area, noting recent correspondence with the Football Club. The Mayor will endeavour to progress discussions.

The meeting finished at 8.30pm

Signed.....

Date:.....