

**MINUTES OF THE MEETING OF
THE WOODSTOCK TOWN COUNCIL
ON TUESDAY 11th JUNE 2019
IN THE TOWN HALL, WOODSTOCK.**

PRESENT:

Cllr A Grant (Mayor)
Cllr J Bleakley
Cllr D Davies
Cllr U Parkinson
Cllr T Redpath

Cllr M Parkinson (Deputy Mayor)
Cllr J Cooper
Cllr P Jay
Cllr E Poskitt

ALSO IN ATTENDANCE: Eight members of the public.

WTC31/19 APOLOGIES FOR ABSENCE:

Cllr S Rasch, Cllr P Redpath and Cllr I Hudspeth

WTC32/19 DISCLOSURES OF INTEREST:

Cllr J Cooper **Item 10 Planning:** Personal interest as he is a member of WODC Development Control Committee and Uplands Sub-Committee.

Cllr E Poskitt **Item 10 Planning (a):** Prejudicial interest as she know knows the owner of 2a Hensington Close well.

Cllr E Poskitt **Item 10 Planning (b, c & d):** Personal interest as she is a member of WODC.

WTC33/19 PUBLIC PARTICIPATION SESSION:

- i) Mr Colin Carritt addressed Council on the A44 road safety saying we have a once in a generation opportunity to get something done about the difficult conditions for pedestrians and cyclists on the A44 main road - Manor Road and Oxford Street. He acknowledged that the County Council will state that the accident record for the road is low. This may be why not a lot of money has been spent on this section of the road in the past. Previous pressure from Woodstock Town Council had resulted in the installation of a pelican crossing on Oxford Street and the Zebra Crossing on the Causeway which would have been better if it had also been a Pelican Crossing. He referred to the Local Plan providing an opportunity for further funding through the Section 106 process but acknowledged that the Section 106 money is not a bottomless pit. He hoped that the authorities (County and District) will recognise that the problems on the A44 are not really as a result of the new developments but have been present in the town for a long time. He asked for Council to support the motion proposed by Cllr P Jay under Agenda Item 25 – A44 Safety and also referred to the proposed mitigating measures (shown below) as outlined in the report he submitted to Council:-

- A 20 mph speed limit throughout the built up town area from Caroline Court to Hill Rise.

- An additional signal controlled pedestrian crossing at Hill Rise and the conversion of the present Belisha Beacon crossing in the Causeway to a signal controlled crossing.
- Improvements to the existing cycleways on A44 from Bladon Roundabout to Bladon Chain and from Hill Rise to Judds Garage (B4437 junction)
- Improvements to footway (pavement) surfacings on the A44 at strategic points between the town centre and Hill Rise.
- New independent, traffic free, off-line pedestrian/cycleways between Old Woodstock and the town centre and between Old Woodstock and routes to school.
- An extension to the 30 mph limit south of the town between Bladon Roundabout and the Cowyards, and north of the town for a distance of at least 400 yards north of the present terminal point at Hill Rise.

The Mayor said that she would like with Council's permission to bring Agenda Item 25 and 10 forward for discussion after they had heard from the next two speakers. Council agreed to this request.

Cllr E Poskitt asked about what type of footpath Mr Carritt envisaged being put in place between Hill Rise and the Town Centre. Mr Carritt explained that he couldn't be prescriptive about that at present many factors including conservation issues need to be considered. He said that it should be a reasonably weather-proof surface and needs to be safe. He would like the County and District Council to seriously look at how the measures might be adopted to improve the situation for pedestrians and cyclists.

- ii) Mrs Hilary Brown addressed Council on the matter of the planning application to permit the use of the annexe of her property (2a Hensington Close) to be used as a holiday let. She provided background information on the reasons for the application and also advised that there is parking for potentially four cars on the driveway of the property. Mrs Brown also drew attention to the government incentive to rent a room and stated that no objections have been received from any neighbours.
- iii) Mrs Alicia Wild who resides at 36 Crecy Walk directly opposite the double garages of 1 Glovers Close, addressed Council on the concerns she had relating to the planning application to demolish the existing garages and reconstruct a new guest annexe. She drew attention to the extensive history of the site dating back to 2014 and that two previous planning applications to build there had been rejected by WODC as was the ensuing appeal in January 2016. Mrs Wild stated that the most recent plan is virtually identical to the one rejected in January 2019 with the only difference being that is described as a 'guest annexe'. Therefore, the reasons for it being rejected at the beginning of the year 'that it would constitute overdevelopment and the scale of the building in that location would be excessive, overbearing and not in keeping with the character and layout of the other houses in the area had not changed.'

Cllr E Poskitt asked whether the new dwelling had a doorway onto 1 Glovers Close or would the only way to access it be by going out of Glovers Close and accessing it via Prince Ride? Mrs Wild thought the entrance to it would be via Prince Ride with two parking spaces in front of it.

WTC34/19 A44 SAFETY:

Cllr P Jay referred to Mr Colin Carritt addressing Council in the earlier Publication Participation Session and confirmed that Councillors had two papers before them one report in his name and the report written by Mr Carritt.

Cllr P Jay proposed to move the motion within his report as shown below which was seconded by Cllr M Parkinson:-

‘the council notes this paper, agrees that the stated danger is real and present and asks its representatives to pursue urgent discussions with Blenheim and the highways authority about mitigating measures to be implemented as matters of high priority.

He said that it is very important that this Council should focus its mind on the evident fact that the risk of an impending catastrophic accident in the Black Prince Canyon is real and present. When it happens as in his opinion it surely will everyone will throw their hands in the air and say why on earth did nobody foresee this might happen, why on earth was nothing done about it and the answer will be they did foresee it and it had been discussed at many previous Council meetings. The Deputy Mayor and Cllr P Jay had their motion to request a road safety audit on the A44 passed earlier in the year. He went on to say that as it had been foreseen, what has not been done is any effective action taken to deal with it. He acknowledged that it was not an easy problem to deal with but this should not mean it is not important or urgent. A short discussion followed.

Cllr E Poskitt proposed a slight amendment to the motion as shown below:-

‘the council notes these papers, agrees that the stated danger is real and present and asks its representatives to pursue urgent discussions with Blenheim and the highways authority about mitigating measures to be implemented as matters of high priority.

The amendment was agreed and a vote taken.

RESOLVED: Council voted unanimously in favour and the motion was carried.

Cllr E Poskitt left the room at this point of the meeting (7.55pm).

WTC35/19 PLANNING:

Council considered the following applications:

Ref: APPLICATION NO: 19/01304/S7319/01304/S73 Annexe 2A Hensington Close, Woodstock
Non compliance with condition 4 of planning permission 08/0534/P/FP to allow the annexe to be holiday let.

In view of the additional background information provided by Mrs Hilary Brown during the public participation session Council had a short discussion on the whether they had any objections to the application. A vote was then taken.

VOTE: For: 5 Against: 2 Abstaining: 1

RESOLVED: WTC had no objection to the application.

Cllr E Poskitt returned to the room at this point of the meeting (8.00pm)

Ref: APPLICATION NO: 19/01414/FUL 1 Glovers Close, Woodstock,
Demolish existing garage and reconstruct new guest annexe.

RESOLVED: WTC objected to this application on the same grounds as their objection to the previous application Ref: APPLICATION NO: 18/03156/FUL as this application seems no different from the previous one. Council made an additional comment that a guest annexe should not be accessed separately from a different road to the main dwelling.

Ref: APPLICATION NO: 19/01622/FUL 31 Oxford Road, Woodstock
Erection of replacement dwelling.

RESOLVED: WTC object to this application as the roof line is considerably higher than the surrounding dwellings and the appearance disproportionate. They also made comment that the two mature trees in situ should be preserved.

Ref: APPLICATION NO: 19/01619/LBC 45 Oxford Street, Woodstock
Alterations and erection of single storey rear extension.

RESOLVED: WTC had no objection to this application.

Ref: APPLICATION NO: 19/01618/HHD 45 Oxford Street, Woodstock
Alterations and erection of single storey rear extension.

RESOLVED: WTC had no objection to this application.

WTC36/19 MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL HELD ON 14th MAY 2019:

The minutes of the meeting held on 12th March were approved with no amendments. Cllr U Parkinson drew the Clerk's attention to the fact that the fact that Appendix 2 – 'Calendar of Meetings' had been omitted when the papers were circulated. The Clerk agreed to circulate the document to all Councillors as soon as possible.

WTC37/19 MINUTES OF THE MAY MEETING OF THE TOWN COUNCIL HELD ON 14th May 2019:

The minutes of the May meeting held on 14th May were approved, with the following amendments:-

WTC13/19 paragraph five, line two: delete the apostrophe from the word its.

WTC18/19 paragraph four, amended the sentence from 'The intention was not to discuss the survey findings in general terms with return data be available perusal' to read 'The intention was not to discuss the survey findings in general terms. The returned data should be available for perusal by the people attending the meeting.'

WTC38/19 DRAFT MINUTES OF THE TOWN MEETING HELD ON 7th May 2019:

The draft minutes were not available prior to the meeting which were taken by Cllr S Parnes and he was not present at the meeting.

WTC39/19 REPORT FROM THE TOWN CLERK:

The Clerk provided Council with the following:-

- Updated results for whole air quality monitoring network which enable Councillors to see the results for Woodstock in context with other local areas being monitored.
- The cows would not be returning to the water meadows this year as the deadline had passed for obtaining the appropriate licence.
- A summary of the meeting relating to the 2019 Christmas Lights.
- A summary of the meeting relating to the management of the water meadows.

WTC40/19 COUNTY AND DISTRICT COUNCILLORS' UPDATE:

The monthly Parish report from Cllr Hudspeth was received and noted without comment or question due him not being in attendance at the meeting.

The District Councillors' report was received, without comment or questions raised.

WTC41/19 COMMUNICATIONS:

The Mayor confirmed that PCSO Phil Workman had retired and she had written to wish him a long and happy retirement on behalf of Woodstock Town Council. She also thanked Cllr E Poskitt for the glowing report she had written about the new Mayor in the June edition of the Woodstock & Bladon News.

WTC42/19 QUESTIONS

To receive the following question from Cllr S Parnes:-

- 1) *How could the Town Council resolve at its last meeting to instruct "immediate action to re-advertise" the property at 6 Park Street after the property agent confirmed it has not been advertised previously; and how can "immediate" be deemed fulfilled when at the time of the submission of this Question there is no advertisement available online or within the Town?*

The Mayor stated that Cllr S Parnes had omitted to include in his question that Council had been advised that the proposed tenant who was supposed to be taking up the tenancy on 1st March had decided that there were things in the lease she was not happy with and she had decided not to sign it. The property agent included the word immediate upon the advice they had received from Freeth Solicitors 'not to wait any longer for the prospective tenant.' The Mayor acknowledged that the readvertising of the property was questionable. The property agent had confirmed that there had been applicants so she felt that it had been advertised although maybe not by signage and possibly not on the internet. She stated that it is not part of the contract that a property has to be advertised online.

- 2) *On Tuesday 4th June the Question on the Agenda for tonight's (June 11th) meeting was submitted to the Town Hall and referred to the Resolution from the May 14th meeting which called for "immediate action to re-advertise" the vacant commercial property at 6 Park Street. On June 5th Councillors were*

informed that “‘The ‘To Let Board’ is on the Building ...” but actually it was an obscured interior sign not visible from either direction, and not easily read even when happening to stand directly in front of it. When exactly was the ‘To Let’ sign first displayed at 6 Park Street; and, if previously or currently the property was ‘Under Offer’ or in the process of being agreed ‘Subject to Contract’ then why was/is no vacancy signage or other advertisement with any such indication displayed?

The Mayor confirmed that she and the Clerk had met with the property agent on Wednesday 22nd May and were informed that the ‘To Let’ sign would be displayed in the property the following day. Therefore, as there was no reason to question the date provided by the property agent The Mayor could only assume that the sign was displayed from the 23rd May.

- 3) Why was Woodstock Town Council not directly informed or subsequently formally updated, by the current or previous Mayor, and more specifically why were no Town Council discussions or considerations subsequently facilitated, in relation to contacts (reported in the press this month) pertaining to the Town Mayor’s participation in dialogue on prospective twinning with a namesake City abroad? An Agenda for a June 6th meeting of a City Council overseas contained a Recommendation by its Mayor to “authorize the Mayor and staff to explore and enter into formal Sister City relationships [...], and with Woodstock, England based on heritage.” Accompanying the Recommendation, written comments by that overseas Mayor disclosed: “The men’s Probus Club has entered into a relationship with their counterparts in Woodstock England. In December of 2018, I was invited to participate via Skype in an exchange that included members of both clubs and the Mayor.” A submission in the Woodstock & Bladon News in January 2019 referred to both Mayors’ participation in a 21st December “Facetime link-up”, but made no mention of potential twinning. The Woodstock Sentinel-Review reported on June 4th that the Mayor of Woodstock, Ontario “said he took part in a discussion in December with [...] and the mayor of Woodstock, England, regarding a heritage twinning.” Does the Mayor agree that it would be unfortunate and disappointing if most Town Councillors were left to first discover from foreign press, without having been directly informed, of their Mayor’s reported or unreported involvement in potential twinning arrangements with a locality abroad; and, bearing in mind there are more than 20 localities in the United States of America called Woodstock, and noting Her Majesty the Queen in a toast for the US president on 4th June cited “an alliance that has helped to ensure the safety and prosperity of both our peoples for decades, and which I believe will endure for many years to come,” does the current Town Mayor agree that any Council considerations of arrangements for twinning with a non-USA Woodstock surely justifies serious and diligent explorations of twinning with one or more Woodstock communities within the USA?

The Mayor asked the former Mayor Cllr P Jay if he wanted to say anything about question 3, he responded that he was rather cross about question 3 and said that there was never to his knowledge any discussion about twinning this town with any other town anywhere in the world whilst he was Mayor. He went on to say that if there had of been, he would have indicated that it was a matter for the Town Council to deal with.

He then proposed the following motion:-

'In view of the evident need to discourage Councillors from using the Council's agenda as a platform for airing their opinions and other self-advertisement motions and questions running to more than four lines shall not in future be printed on the agenda.'

Cllr T Redpath said that she would second the motion.

A short debate followed. The Mayor suggested that this was a violation of the Standing Orders as the motion should not include motions. Cllr T Redpath agreed and said that if the word 'motions' was included the Standing Orders would have to be changed. Cllr P Jay amended the motion as shown below:-

'In view of the evident need to discourage Councillors from using the Council's agenda as a platform for airing their opinions and other self-advertisement, questions running to more than four lines shall not in future be printed on the agenda.'

Cllr J Cooper said that he felt that the motion goes too far and is trying to suppress debate on subjects Councillors wish to speak on and stated that he could not vote for that.

A further debate followed.

Cllr M Parkinson proposed the following amendment to the motion:-

In view of the evident need to discourage Councillors from using the Council's agenda as a platform for airing their opinions and other self-advertisement the agenda shall in future not include the printing of questions and they will be contained on a separate sheet of paper.'

Cllr P Jay accepted the amendment and a vote was taken.

VOTE: For: 6 Against: 2 Abstaining: 1

RESOLVED: The motion was carried.

WTC43/19 MOTIONS PRESENTED TO THE COUNCIL:

Council considered whether to discuss this as Cllr S Parnes the original proposer of the motion was not in attendance at the meeting. It was agreed that the following motion be proposed by Cllr J Bleakley who had originally seconded it and was then seconded by Cllr D Davies:

Woodstock Town Council Resolves That: Towards endeavouring to facilitate – for all members of the public generally – improved convenience, extended accessibility, and enhanced transparency, the Town Council shall henceforth make available (a) on its website and (b) on file at Woodstock library, minutes of the meetings of the "Town /Palace Dialogue" [known until recently as the Joint Committee for Town and Palace Dialogue (JCTPD)] and Woodstock Traffic Advisory Committee (TAC), thereby reducing need for direct request(s) to the Town Hall and easily facilitating more direct and independent public access to the contents of those minutes.

Cllr U Parkinson asked whether the Library had been asked whether they would accept

holding a file as it is a rather small area and would mean somebody going there to update a hard copy file. She felt able to support adding them to the website but she was not sure about the Library. Cllr J Bleakley said that he would be happy for the motion to be amended and the reference to holding them on file at the Library to be removed from the motion.

Woodstock Town Council Resolves That: Towards endeavouring to facilitate – for all members of the public generally – improved convenience, extended accessibility, and enhanced transparency, the Town Council shall henceforth make available on its website minutes of the meetings of the “Town/Palace Dialogue” [known until recently as the Joint Committee for Town and Palace Dialogue (JCTPD)] and Woodstock Traffic Advisory Committee (TAC), thereby reducing need for direct request(s) to the Town Hall and easily facilitating more direct and independent public access to the contents of those minutes.

After a short debate a vote was taken.

VOTE: For: 9 Against: 0 Abstaining: 1

RESOLVED: Council approved in principle that the draft and approved minutes from the Town/Palace Dialogue (TPD) and Traffic Advisory Committee (TAC) meetings be displayed on the Council website once the agreement had been sought from both the Committees.

WTC44/19 REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – MAY 2019

Cllr P Jay proposed that Council approve the payments for May 2019 and also note as satisfactory the Bank Reconciliation and Income and Expenditure Statements for that month, seconded by Cllr J Cooper.

RESOLVED: The payments totalling £18,423.32 made in the month of May 2019 were approved.

RESOLVED: The Bank Reconciliation Statements for May 2019 were noted.

RESOLVED: The summary and detailed income & expenditure statements for May 2019 were noted without comment.

Council Credit Card

The written report from the RFO advised that as requested by Council at their March meeting she had looked into other possible credit card providers but had found that as the Council had to be treated as a business they were only able to get a credit card through the bank they hold accounts with. Therefore, Unity Trust Bank would be the only provider available to them.

The Mayor confirmed that she had clarified with the RFO that the credit card and PIN number would be locked away separately and she also advised that there would be a monthly limit on expenditure of £500.

Cllr J Cooper stated that he would vote against it as he objected to Council having to pay a set-up fee and monthly fee for the card.

RESOLVED: The council agreed by majority vote in favour of having the Unity Trust Bank credit card.

The Mayor reminded Cllr P Jay as CMfF that due to increasing maintenance costs the Church Clock budget is in deficit and will need to be addressed by allocating more funds to it in the November Budget.

Cllr P Jay advised Council that there was an anomaly within the Annual Statement Of Accounts for 2018/2019 on the fourth page 'Woodstock Town Council 2018/19 Income and Expenditure Account for Year Ended 31st March 2019'. The discrepancy was between the 2018 year end closing balance figure and the 2019 opening balance figure and he proposed that Council approve the accounts with the proviso that it is subject to the correction of this anomaly.

Cllr P Jay also drew Council's attention to the fact that at the amount carried into the reserves at the end of March this year was £55,000 above Council's policy of holding £50,000 in reserve. He stated that Council should resolve yet again to progress the current projects as quickly as possible and not hold taxpayers money in the bank.

RESOLVED: Council approved the Annual Governance Statement, the Accounting statements and the Consolidated Bank statement for year ended 31 March 2019 with the proviso that the Responsible Financial Officer clarified the discrepancy between the 2018 year end closing balance figure and the 2019 opening balance figure. The internal auditor's invoice was also approved for payment.

The Internal Auditor's report and the Annual statement of Accounts for year ended 31 March 2019 were noted along with the Period of Exercise of Public Rights will commence on 1st July 2019 for 30 days.

Project Monitoring Spreadsheet

The monthly update of the project monitoring spreadsheet was noted.

The allocation of £5,000 for the Lawn Cemetery Extension was discussed and The Mayor advised that once the specification had been drawn up the project could progress. She indicated that the groundwork and other associated cost of related to the project would cost a lot more than the £5,000 allocated in the budget.

WTC45/19 PROPOSED DEVELOPMENT EAST OF HILL RISE

After a brief discussion Council voted unanimously in favour of the Clerk writing to OALC to seek advice on their position with regard to the question asked by Mr Rein and their legal obligations within the lease.

WTC46/19 UPDATE ON THE LOCAL PLAN ISSUE:

After receiving a brief update on local plan issues from Cllr T Redpath Council agreed for the Clerk to send a letter to Cherwell District Council requesting confirmation that s106 money would be spent to benefit Woodstock.

Cllr T Redpath also reported that the Inspector for the Oxford City Local Plan had questioned its numbers in a pre-hearing enquiry (copy of letter previously circulated to members). The Cherwell Development Watch Alliance of which WTC is an associate had welcomed this query.

Cllr J Cooper reminded Council that again back in October 2016 local District Councillors had raised at the District Council that they were not content with the overall demand of the unmet need figure from the City. He gave the example that the City seemed quite happy to build on

North Oxford Golf Club (which is in Cherwell) but not happy to have building on Southfield Golf Club which is quite clearly in the City. He also said that the District Councillors will applying pressure on the District Council to make an application to have the District boundaries changed so that those benefits come to Woodstock if the development is allowed.

WTC47/19 WOODSTOCK COMMUNITY INFRASTRUCTURE AND DELIVERY PLAN:

Cllr Jay provided a brief overview of the Community First Oxfordshire presentations on the interim report from the questionnaire and the next stage of the process.

WTC48/19 PROPOSAL FOR IMPROVED HEALTH SERVICES NEAR WOODSTOCK:

The Mayor called for a councillor to volunteer to attend the meetings for the proposed Improved Health Service near Woodstock and report back to Council any relevant information from the meetings. Cllr M Parkinson said he would be happy to take on the role which Council unanimously approved.

Cllr T Redpath talked briefly about the pros and cons of the proposal and acknowledged that Cllr S Parnes had made a number of valid points in an email he had circulated to Councillors relating to the proposal prior to the meeting. She then proposed the following motion which was seconded by the Mayor as Cllr S Parnes the original seconder was not in attendance at the meeting:-

- a) *‘that WTC looks at the pros and cons of an enhanced facility and makes an in-principle only decision on whether it supports the pursuance of plans but does not commit to support unless it has full details of what is eventually proposed.*
- b) *‘that WTC opposes consideration of a location close to the Bladon corner on the grounds of it adding to the urbanisation of the setting of the approach to the WHS, and in doing so records an in-principle opposition to a new Park & Ride facility being included in this location.’*

Cllr E Poskitt asked for clarification on what was being proposed? Cllr T Redpath confirmed that was why WTC needed to know more about it and why Cllr M Parkinson was to act as WTC’s representative. Cllr J Cooper thanked Cllr T Redpath for providing a well-constructed report.

After further discussion a vote was taken.

VOTE: For: 9 Against: 0 Abstaining: 0

RESOLVED: The motion was carried

WTC49/19 ENVIRONMENTAL HEALTH 2019: ENSURING SAFE AND HEALTHY ENVIRONMENTS TO SUPPORT PEOPLE AND PROSPERITY:

After a brief discussion Council decided not to take up this invitation to attend the event

taking place in Central London on 18th September.

WTC50/19 TOWN/PALACE DIALOGUE:

Cllr E Poskitt provide short overview of the Town/Palace Dialogue meeting held on 30th May.

WTC51/19 PLANNING RULE CHANGE:

This item was not discussed as Council had not received a copy of the report and Cllr S Parnes was not in attendance at the meeting.

WTC52/19 CHANGE OF USE OF FORMER SITE OF WOODSTOCK BRANCH OF BARCLAYS BANK:

This item was not discussed as Council had not received a copy of the report and Cllr S Parnes was not in attendance at the meeting.

WTC53/19 WOODSTOCK LIBRARY DEMOLITION ISSUES CONTINUED:

This item was not discussed as Council had not received a copy of the report and Cllr S Parnes was not in attendance at the meeting.

WTC54/19 LONDON OXFORD AIRPORT CONSULTATIVE COMMITTEE:

Although Cllr S Parnes had requested this item be on the agenda, as he was not present at the meeting and no report had been received from him, Cllr E Poskitt who also attends the Airport meeting provided a short oral summary of the meeting held on 24th April. She reported that due to all the trouble with drones at airports, the no fly area around the airport had been increased.

EXCLUSION OF THE PUBLIC AND PRESS

It was then proposed by Cllr J Cooper and seconded by the Deputy Mayor that in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

The members of the public left the meeting at this point. (9.35pm)

WTC55/19 WTC PROPERTY PORTFOLIO:

Cobbled Area

Council agreed for the Clerk to contact the property agent and request that they write to the proprietor of La Galleria and outline the Council's position in relation to a licence/agreement being required for the cobbled area.

2 Park Street

Council agreed unanimously to accept quote 2 to the sum of £610 plus VAT for the repair of the coping stones at this property.

Community Centre

Due to the original Company not being able to carry out the work in August when the Community Centre has fewer bookings Council agreed to accept the quote from Company C for the sum of £ 3440.00 plus VAT to sanding and seal the floor in the Main Hall.

2 Market Street

After a lengthy discussion Council agreed that the Clerk contact the property agent and request that they continue to pursue the surrender/termination of the lease at the earliest opportunity with the current tenant.

Councillor T Redpath left the meeting at this point (10.00pm).

WTC56/19 QUOTES FOR FENCING REPAIRS AT WOODSTOCK PLAY AREAS:

The quotes for all the fencing work at the three play areas were agreed.

Council also requested that the Clerk contact the B & T Club requesting a 50% contribution from them for the labour and any extra materials cost. Council had agreed at a previous meeting that the metal panels from the MUGA which are stored in the Town Hall cellar would be used as the replacement fencing.

WTC57/19 QUOTES FOR NEW NOTICEBOARDS IN OLD WOODSTOCK:

Council unanimously approved to accept the quote for replacing the Poster Display Case on Vermont Drive at a cost of £345.00 plus VAT and to purchase a noticeboard from the prestige range with the 'D' shaped posts at a cost of £1530 plus VAT to replace the noticeboard on Manor Road and agreed to pay for the installation of the new noticeboards at a cost between £495 - £525.

The meeting closed at 22.05hrs