

**MINUTES OF THE MEETING OF
THE WOODSTOCK TOWN COUNCIL
HELD AT 7.30 PM ON TUESDAY 14th JULY 2015
IN THE MAYOR'S PARLOUR, WOODSTOCK TOWN HALL**

PRESENT:

Cllr E Poskitt (Mayor)	Cllr C Carritt (Deputy Mayor)
Cllr J Cooper	Cllr M Robertson
Cllr B Yoxall	Cllr P Jay
Cllr Mrs E Jay	Cllr S Parnes
Cllr Mrs E Stokes	Cllr T Wray
Cllr Mrs S Rasch	

ALSO IN ATTENDANCE: 11 members of the public.

WTC/56/15 APOLOGIES FOR ABSENCE: Cllr Louisa Maybury and County Cllr Ian Hudspeth.

WTC/57/15 DECLARATIONS OF INTEREST: Cllr E Poskitt declared a pecuniary interest in Agenda Item 10 Updates on 'Woodstock East' Planning Application as she lives at Hedge End and left the meeting whilst this matter was discussed. The following Cllrs declared general interests:

Cllr E Poskitt: Agenda Item 9, Planning as Member of WODC who sits on the Uplands Planning sub-committee and Agenda item 14 Joint WTC/Blenheim Committee as WODC have a land holding.

Cllr J Cooper: Agenda item 9, Planning as a WODC Councillor and Agenda item 14 Joint WTC/Blenheim Committee as WODC have a land holding.

Cllr Mrs S Rasch: Agenda Item 9, Planning Application (i) e) Ref: 15/02262/HHD – 12 Crecy Way, Woodstock, as this planning application is adjacent to her property and left the meeting whilst it was discussed.

WTC/58/15 MINUTES: The Council

RESOLVED that the minutes of the Town Council meeting that took place on Tuesday 9th June 2015 were approved and signed as a correct record subject to the following amendments:

WTC/40/15 Communications. Point 4 was amended to read:

"4. The Mayor pointed out that the Summer WTC newsletter which had just been published contained one error, namely the dates for the new Mayor should have read 2015-16 rather than 2014-15."

WTC/47/15 Footpaths North of Old Woodstock. The second line of the fourth paragraph on page 19 was amended to read "Cllr P Jay reminded the Mayor that the Deputy Mayor had already proposed an amendment."

WTC/48/15 Blenheim Liaison Working Group. In the second to last sentence in paragraph 1 the word 'substitution' was amended to read 'substitute'. In paragraph two the second sentence was amended to read: "This provides for WTC to approve the nomination of its own members up to a total of five."

WTC/49/15. In the resolution an apostrophe was inserted at the end of 'Parnes'.

WTC/55/15 Property Report (v) the word 'committee' was deleted from the first sentence and replaced by the word 'Community'.

The Mayor then signed the minutes.

WTC/59/15 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

(i) Mrs Ulli Parkinson: addressed the Council expressing her concerns and those of other residents living adjacent to the New Road Play Area about noise and nuisance arising from the MUGA. During the presentation Mrs Parkinson said that local residents wanted the MUGA removed and would be prepared to pay the costs associated with its removal.

(ii) Mrs Trish Redpath: addressed the Council. She said that WODC is meeting before CDC to consider the Woodstock East application but has had it confirmed by a WODC planning officer that all objections to Woodstock East must go to CDC and not to WODC to avoid delays. She also spoke about the Strategic Housing Land Availability Assessment (SHLAA) and her concerns that Woodstock's inclusion in the WODC SHLAA may influence Cherwell District Council/WODC when they consider the Woodstock East planning application. She asked if the Council is doing anything about this matter. The Mayor left the room for the remainder of this item due to a pecuniary interest. Mrs Redpath reaffirmed her concern that WTC had not fully addressed the concerns about the SHLAA. The Deputy Mayor said that he would make sure that this issue was addressed in the near future.

At the end of this discussion the Mayor re-joined the meeting

WTC/60/15 COUNTY AND DISTRICT COUNCILLOR UPDATES

(i) Report from County Councillor I Hudspeth: The report from Cllr I Hudspeth was received and noted.

(ii) Report from District Councillors J Cooper and E Poskitt: The report from District Cllrs J Cooper & E Poskitt was received and noted.

WTC/61/15 COMMUNICATIONS: The Mayor noted that:

1. Application for a Green Field Site – the Mayor has written to the Bowls and Tennis Club and reassured them that one of the reasons for doing this is to preserve their existence. It is not a threat and the Club's future will not be jeopardised.
2. Mayor's Civic Church Service – the Mayor reminded Cllrs that the plan is to meet at the Town Hall at 10.45 on Sunday 16th August, the day after VJ Day and then proceed to the church.
3. Children's Play and Activity Day - the Mayor said that this would be held at the Marlborough School and is free to attend.
4. The Mayor asked that if Cllrs write to organisations on behalf of the Town Council they make sure that they do so on behalf of the whole Council and copy their correspondence to the Town Clerk.

WTC/62/15 QUESTIONS: The following question was received under Standing Order No 8 from Cllr S Parnes:

'Why did it take until July - approximately a week before the Town Meeting - for the Woodstock Town Council website to post any mention of the Town Meeting Agenda notice. The Agenda notice was issued by the Town Council, bearing its coat of arms, and was dated 10 June 2015 (i.e. three weeks before being mentioned on the WTC website)?'

The Mayor said that the Town Council puts information about the Annual Town Meeting on the web site as this is called by the Mayor. It does not usually post

information about other town meetings called for by others. When it was decided that the agenda for this meeting should go on the Town Council web site Cllr Carritt was on holiday.

WTC/63/15 **MOTIONS PRESENTED TO COUNCIL:** None.

WTC/64/15 **PLANNING** The Mayor and Cllr J Cooper declared general interests.

(i) Planning Applications: The following planning applications were received and considered:

(a) Ref: 15/01804/HHD – 15 Manor Road, Woodstock. Erection of single storey rear extension and conversion of loft space to include insertion of roof light, alterations to existing dormer window and removal of chimney stack.

RESOLVED that WTC wishes to make no comment about this planning application.

(b) Ref: 15/02082/FUL – 16b Market Place, Woodstock. Renovation of premises including increase in roof height to create first floor office/studio space (to allow changes to roof lighting and internal layout).

RESOLVED that WTC wishes to make no comment about this planning application.

(c) Ref: 15/02188/FUL & 15/02189/LBC. 7 Market Place, Woodstock. Erection of first floor rear extension providing a new staff bedroom and conversion of the ground floor room to a staff bedroom with WC. New external staircase.

RESOLVED that WTC wishes to make no comment about this planning application.

(d) Ref: 15/02217/HHD. 5A Westland Way, Woodstock. Erection of rear conservatory.

RESOLVED that WTC wishes to make no comment about this planning application.

(e) Ref: 15/02262/HHD – 12 Crecy Walk, Woodstock. Alterations and extensions. Cllr S Rasch had previously declared a general interest and so left the meeting whilst this application was discussed.

RESOLVED that WTC wishes to make no comment about this planning application.

Cllr Mrs S Rasch re-joined the meeting at this point.

(f) Ref: 02307/LBC and 02303/FUL – 18-20 Market Place, Woodstock. Alterations and extensions to form a new 4-Bed dwelling and 1-Bed flat. The Council is concerned about the reduction in the retail floor space. Cllr Parnes proposed that the Council object to this application on the following three grounds:

1. The potentially substantial traffic movements resulting from the application
2. The significant reduction of retail floor space
3. The parking on site may not be sufficient

Cllr B Yoxall said that he was happy to second part (2) of the motion about the loss of retail space. Cllr S Parnes agreed to withdraw parts (1) and (3)

RESOLVED that Woodstock Town Council **OBJECTS** to this planning application on the grounds of Local Planning Policy SH3 as it will result in a loss of retail space. The Council also asks WODC to note that the title of this planning application was a little misleading as it included no reference to a change of use.

ACTION: *The planning responses will be sent to WODC.*

(ii) Invitation to Comment from CTIL and Vodafone Ltd (enclosed)

To receive and consider the letter and drawings (enclosed) submitted by CTIL and Vodafone Ltd with regards to the existing telecommunications site located at Woodstock Fire Service, Hensington Road, Woodstock, Oxfordshire OX20 1JU.

RESOLVED that WTC wishes to make no comment about this proposal.

(iii) Planning Application 15/01297/FUL – 8 Marlborough Crescent

The Council received and considered a paper from Cllr S Parnes that asked WTC to evaluate and reconsider the contents of the Town Council's submitted response, in light of its depiction in the WODC Report to the Planning Sub-Committee and in light of deferral of the planning decision pending site visit. Cllr S Parnes proposed that Woodstock Town Council resolves that without altering, contradicting or detracting from its previously resolved objection in relation to this application, the Town Council shall take the following supplementary actions:

1. To write simultaneously addressing the WODC Uplands Area Planning Sub-Committee planning officer of Application 15/01297/FUL and the Chairman to:
 - (a) Thank the Uplands Sub-Committee for facilitating a site visit prior to determining the Application;
 - (b) Clarify that WTC's objection on ground B2 were apparently a typographical error and the Objection is intended to be indicated on ground BE2, because the proposal does not improve character and quality of its surroundings and does not create an interesting environment;
 - (c) Add an additional objection on grounds of Policy H7 because the proposal does conflict with other policies of the Local Plan, and because it is not accepted that the application contributes to a "logical complement to the existing pattern of development" in that neighbourhood;
 - (d) Request Uplands note its Members' considerations arising from Application 14/01497/FUL (1 Glovers Close Woodstock) as debated in January and February, whereas the application related to a corner house where an additional dwelling was proposed in its curtilage and was refused on reasons that "The scale of the building in this location would appear oppressive and overbearing. The building would not be in keeping with the character and layout of existing development in this location and would therefore be a discordant element." and
 - (e) Confirm that the Town Council's previously submitted objection, as well as the supplementary submissions above, are intended to apply not only to the original version of this application but also to any amended plans. And

2. To formally request of both Woodstock's District Councillors that they make representations in their respective District Councillor capacities, at Uplands, to:
 - (a) Note the Town Council's resolved submissions above, and those filed previously, in WTC's objection to the application; and
 - (b) Refer to the objections from residents and to the residents' concerns about the extent to which their objections have been considered before and at the July 6th Uplands meeting.

Cllr P Jay seconded this motion. Discussion followed during which Cllrs S Parnes and P Jay agreed to withdraw item (d) of the motion.

RESOLVED (6 votes for, 2 votes against and 3 abstentions) that that without altering, contradicting or detracting from its previously resolved objection in relation to this application, the Town Council shall take the following supplementary actions:

1. To write simultaneously addressing the WODC Uplands Area Planning Sub-Committee planning officer of Application 15/01297/FUL and the Chairman to:

- (a) Thank the Uplands Sub-Committee for facilitating a site visit prior to determining the application;
- (b) Clarify that WTC's objection on ground B2 were apparently a typographical error and the Objection is intended to be indicated on ground BE2, because the proposal does not improve character and quality of its surroundings and does not create an interesting environment;
- (c) Add an additional objection on grounds of Policy H7 because the proposal does conflict with other policies of the Local Plan, and because it is not accepted that the application contributes to a "logical complement to the existing pattern of development" in that neighbourhood; and
- (d) Confirm that the Town Council's previously submitted objection, as well as the supplementary submissions above, are intended to apply not only to the original version of this application but also to any amended plans. And

2. To formally request of both Woodstock's District Councillors that they make representations in their respective District Councillor capacities, at Uplands, to:

- (a) Note the Town Council's resolved submissions above, and those filed previously, in WTC's objection to the application; and
- (b) Refer to the objections from residents and to the residents' concerns about the extent to which their objections have been considered before and at the July 6th Uplands meeting.

WTC/65/15 **UPDATES ON 'WOODSTOCK EAST' APPLICATION:** Cllr E Poskitt had previously declared a pecuniary interest and left the meeting whilst this item was discussed. Cllr C Carritt took over the Chair in her absence.

(i) Town Meeting

The Council received and considered the draft minutes of the Town Meeting that was held in the Community Centre on Wednesday 8th July 2015.

RESOLVED (unanimous) that Mrs Ann Grant be thanked for taking the minutes at this meeting.

ACTION: *The Clerk will write to Mrs Grant and thank her on behalf of the Council.*

Cllr B Yoxall proposed that at a town meeting on 8th July, 2015 Woodstock residents resolved overwhelmingly, with not one vote against, to "register extreme concern at the failure of the developers – in revised plans for Woodstock East – to address the perceived shortcomings of their original plans including that the size and scale is excessive and unsustainable, and will cause fragmentation and social and environmental harm to the character of Woodstock and surrounding villages. The meeting further notes that the proposed development is on the edge of the World Heritage Site and is an area of Listed Landscape. It will urbanise and encroach upon the open approach to S.E Woodstock. The meeting reaffirms its strong opposition to the proposals." Woodstock Town Council wholeheartedly endorses this resolution and urges the District Council planning authorities to reject unreservedly the application'.

Cllr P Jay seconded the motion. During discussion it was agreed that the content of the motion should be sent to the Leaders and Chief Executives of West Oxfordshire District Council (WODC) and Cherwell District Council (CDC). Cllr J Cooper proposed an amendment so that the letter also be sent to the relevant Chairman' of Planning Development Control at both district councils and this amendment was accepted by Cllr B Yoxall. The Council

RESOLVED (9 votes for and 1 abstention) that the Leaders, Chief Executive Officers and Chairman' of the Planning Development Control Committees of WODC and CDC be informed that at a town meeting on 8th July, 2015 Woodstock residents resolved overwhelmingly, with not one vote against, to “ register extreme concern at the failure of the developers – in revised plans for Woodstock East – to address the perceived shortcomings of their original plans including that the size and scale is excessive and unsustainable, and will cause fragmentation and social and environmental harm to the character of Woodstock and surrounding villages. The meeting further notes that the proposed development is on the edge of the World Heritage Site and is an area of Listed Landscape. It will urbanise and encroach upon the open approach to S.E Woodstock. The meeting reaffirms its strong opposition to the proposals.” Woodstock Town Council wholeheartedly endorses this resolution and urges the District Council planning authorities to reject unreservedly the application’.

ACTION: *The Clerk will send the letters to CDC and WODC.*

(ii) Report from Cllr S Parnes - “Woodstock East” Proposals, deferred decision date and planning process. Cllr S Parnes withdrew this item.

(iii) Kemp and Kemp Draft Response

The Version 3 draft response to CDC prepared by Mr Mellor, Kemp and Kemp had previously been circulated to Cllrs. The Council thought that it was very good but that it needed to include something about the Thames Water report Cllr B Yoxall proposed and the Council

RESOLVED (9 votes for and 1 abstention) that:

1. Paragraph 6 on page 3 of the letter be amended to change the reference to “West of Woodstock” to “Woodstock East”.
2. A paragraph is inserted before the last paragraph on page 3, the penultimate page of this letter, to include a brief description of the Thames Water report that notes that there may be a problem and to say that WTC also wishes to draw their attention to the issue of sewage in connection with this development and the very crucial condition imposed by the Environment Agency and the condition for foul drainage.
3. The amended version of this letter (that takes account of 1 and 2) is sent by Kemp and Kemp to CDC.

ACTION: *The Town Clerk will notify Kemp and Kemp.*

The Strategic Housing Land Availability Assessment (SHLAA) was discussed. Cllr P Jay proposed that WTC asks Kemp and Kemp by way of a supplement to his letter if he has already sent it, that the SHLAA appears to present an acute threat to Woodstock East development going ahead and we oppose that forcefully. Cllr S Parnes seconded this motion. Much discussion followed. Cllr Mrs E Jay proposed an alternative motion that was accepted by Cllrs P Jay and S Parnes and the Council

RESOLVED (8 votes for, no votes against, 1 abstention and 1 non-voter) that Huw Mellor of Kemp and Kemp be asked:

1. Of the extent of the threat to Woodstock of WODC Statements of the SHLAA in the emerging Local Plan.
2. To check that paragraph 2 on the penultimate page of the WTC objection letter to CDC clearly shows our concern about and opposition to this.

3. That if Kemp and Kemp considers this to be a problem what WTC can do about it.

ACTION: *The Town Clerk will raise this query with Kemp and Kemp.*

Cllr E Poskitt re-joined the meeting at this point and asked for the Council's agreement to take items 17 and 18 next. The Council agreed to do so.

WTC/66/15 ENVIRONMENT COMMITTEE: The Minutes of the Environment Committee that took place on 23rd June 2015 were received and considered. The following matters were specifically discussed:

(i) Annual RoSPA Report: The annual RoSPA Report that Wicksteed Leisure had undertaken in Woodstock this year, free of charge, as part of their contract for the refurbishment of the play areas has identified that a repair is required to the 'wet pour' at the play area in Old Woodstock. The Environment Committee recommended and the Council

RESOLVED: That WTC employs Wicksteed to undertake the wet pour repairs at Old Woodstock Play Area at a cost of £1658.00 plus VAT

(ii) New Road Fencing Repairs: The Clerk has contacted a fence supplier for a request for prices for high ball netting and is currently awaiting response. Another two will be sought.

A quote has been obtained for 12 mature fast growing hedging plants that could be planted on the WTC side in front of the new fence panels, others will also be sought.

(iii) Hand Rail for existing path at Green Lane Cemetery: There is currently no handrail along the path that leads into the Green Lane Cemetery from the road. 13.5 metres of railing will be required, including the corner at the top of the slope. There are two options for the style, both of which can be supplied by 'BROXAP' but one is more elegant than the other. The Environment Committee recommended and the Council

RESOLVED:

1. That this should be a one-off purchase that will, it is hoped, be in place for many years. It is better to have the more attractive option of the BROXAP BENLLECH PU2 at a cost of £2,400 for materials plus installation (circa £2,000) giving a total cost of approximately £4,400

2. This capital expenditure is submitted to the budget review

3. The Town Clerk will confirm with cemetery extension designers whether the installation should wait until after the installation of the paths in the cemetery extension and whether their subcontractors could install the new handrail and, if so, at what cost.

(iv) Finger Post Signage to the Community Centre The Environment Committee recommended and the Council

RESOLVED that the Council includes £5k in the 2016/17 budget review for wooden finger posts to be installed at the end of New Road and off Oxford Road to direct people to the Community Centre and a further £1k is allocated for a similar sign directing people to the OWL Nature Reserve extension, subject to drawings of the proposed wooden directional posts being received and approved by the Environment Committee.

WTC/67/15 COMPLAINT ABOUT WOODSTOCK TOWN COUNCIL: The Council noted that a complaint by 18 residents has been made about Woodstock Town Council about the New Road Play Area. The Town Clerk is the Complaints Officer for this complaint. The WTC Complaints Procedure is being followed. The letter of complaint has been acknowledged to each complainant by the Town Clerk within the required timescales. The Town Clerk has invited the residents to meet with her to clarify their complaint and requested remedies. The findings of this meeting will be considered by the Mayor's Committee when it meets on 28th July 2015.

Cllr B Yoxall noted that in the context of discussions with Blenheim Estate Management he had raised the possibility, as an idea to explore, of transferring the play area for teenagers to the Recreation Ground. He also noted that although there may be some support for this idea this cannot happen overnight.

Cllr Cooper noted that he had raised the matter of the complaint with the Chief Executive of WODC in respect that WODC were our agents in this matter and he is also looking up the legalities of how far their responsibilities go in respect of them being agents in advising us of the designs and regulations of this particular installation.

WTC/68/15 POSSIBLE RESCHEDULING OF THE SEPTEMBER TOWN COUNCIL MEETING IN LIGHT OF THE WOODSOCK EAST PLANNING COMMITTEE HEARINGS: The Council received and considered whether WTC should bring forward the routine monthly Town Council meeting to 1st September 2015. It was noted that this may have an effect on the financial reporting due to holidays. The Mayor noted that another alternative would be to call an ETC if it is required.

WTC/69/15 HAUL ROAD - RELATED TRAFFIC ACTIVITY AND CONSTRUCTION AFFECTING SHIPTON ROAD AND SCHOOLS: The Council received and considered a report and photographic evidence that illustrated issues of concern arising from the temporary haul road off Shipton Road, namely:

1. That it is a condition of CDC that there would not be Heras fencing on the western side, and there now is so this is a breach of the understanding.
2. The gates of the haul road are left open for extended periods of time which is dangerous and there is meant to be a 'fence man' there at all times as part the construction management plan.
3. The developer does not close the gates when they should be closed which is a dangerous issue.
4. Construction traffic such as lorries are approaching the entrance to the site from the western approach and they should not be doing so. This was considered to be dangerous.

Cllr S Parnes proposed, Cllr P Jay seconded the motion and the Council

RESOLVED (8 votes for, 2 votes against and 1 abstention) that these four points be brought to the attention in a letter to Bob Duxbury (CDC) and Phil Shaw (WODC) who are overseeing the construction management plan and alert them to the breaches of the construction management plan and copy this to Mr Tucker at WODC as he is in charge of enforcement.

Cllrs J Cooper and C Garritt asked for a named vote the result of which was as follows:

For: Cllrs S Parnes, P Jay. Mrs E Jay, Mrs S Rasch, M Robertson, Mrs E Stokes, T Wray and B Yoxall (8)

Against Cllr C Carritt and J Cooper (2)
Abstention: Cllr E Poskitt (1)

ACTION: *The Town Clerk will send the letters to CDC and WODC*

WTC/68/15 FURTHER DAMAGE TO 'SAVE' WOODSTOCK COMMUNITY CAMPAIGN BANNER: The Council received and considered a report and photographic evidence about further damage to the 'Save Woodstock' banners. This is the fourth time that this has happened. Cllr S Parnes proposed that WTC supports its Members and the public in encouraging anyone with information relating to recent incidents of damage to the 'Save Woodstock Community Campaign' banner to report it to Thames Valley Police by phoning 101; and the Town Council welcomes submissions of suggestions or ideas in relation to installation of camera equipment that may help identify any individuals causing damage to the 'Save Woodstock' community campaign banners.

Cllr B Yoxall suggested an amendment whereby WTC writes to WODC to ask about the possibility of them installing a concealed camera to try and identify the culprits. Cllr Cooper also suggested that WTC seek OCC's permission to install a webcam on the speed camera.

RESOLVED: The Town Clerk will correspond with Ron Spurs WODC and Joanna Sims at OCC to explore the possibilities of recording in this area of Woodstock.

WTC/69/15 JOINT WTC/BLENHEIM COMMITTEE:
The Council received and considered the Chairman's Report of Joint Committee Meeting (Town/Palace Dialogue) held on 29/06/15

1. Minutes

a) The Minutes of the meeting held with Blenheim on 11/05/2015 leading to the formation of the Joint Committee. Cllr J Cooper proposed, Cllr B Yoxall seconded the motion and the Council

RESOLVED that these minutes are accepted as a progress report.

b) Minutes of the Meeting of the Joint Committee meeting of 29/6/15 with supporting documents: 'Ideas for Exploration' and a WUTW Proposal.

RESOLVED that these draft minutes are noted.

2. Statement of Purpose

It was

RESOLVED that Cllr J Cooper will attend the meetings in his role as West Oxfordshire District Council, but that there will be no other additional members.

The suggested amendments by Blenheim and Cllr P Jay to the Statement of Purpose were received and considered. The WTC amendments to the Statement of Purpose proposed by Cllr P Jay and seconded by Cllr C Carritt were discussed and it was

RESOLVED that:

- a. The first sentence under 'Background' will be amended to omit the references to "informal meetings".
 - b. The description of Woodstock under "What Kind of a Town Is Woodstock at Present?" will be amended so that a full stop is inserted after "3,000" and the remainder of the sentence is deleted.
 - c. The amended Statement of Purpose by Cllr B Yoxall and Mr R File which includes the Blenheim and WTC amendments and begins "At a meeting of WTC and Blenheim on 11/5/2015...." Will be referred to the next WTC/Blenheim Joint Committee meeting.
3. The proposal of employing a consultant was withdrawn.
 4. The proposal to investigate the cost of a pictorial style town map was noted
 5. The proposal to request a full feasibility study for the possible relocation of the Fire Station, Library, Scout/Guide Hut, and conversion of the Memorial garden in order to provide much needed additional parking space, such relocation to be within reasonable reach of the town, and to involve all affected parties. Cllr Jay proposed an amendment whereby the words asked that "much needed additional parking space, such relocation to be within reasonable reach of the town" are deleted and replaced by "higher priority social amenities". Cllr J Cooper seconded this amendment. Cllr B Yoxall did not accept this amendment. A named vote was called for the results of which was:

For Cllrs P Jay and J Cooper (2)

Against: Cllrs C Carritt, Mrs E Jay, Mrs S Rasch, M Robertson, Mrs E Stokes and B Yoxall (6)

Abstentions: Cllrs E Poskitt, T Wray and S Parnes (3)

The amendment therefore fell.

6. The proposal that notwithstanding the Council's opposition to the Woodstock East application and its wish not to compromise its position by engaging with the developers in a bargaining process, it should consider advising OCC/WODC confidentially of its wish to improve the infrastructure of the town prioritising, in addition to the immediately preceding issues, the development of community facilities at the Recreation Ground, and the conversion of the swimming pool to indoor use. Cllrs J Cooper and E Poskitt declared general interest in this item as West Oxfordshire District Cllrs.

Cllr M Robertson proposed an amendment that was seconded by the Mayor and it was

RESOLVED (7 votes for, 1 vote against and 1 abstention and 2 non-voters) that a full stop be inserted after "improve the infrastructure of this town" and that the rest of the sentence should be deleted.

The Mayor asked that the Council therefore vote on the whole 6 part motion as amended. Cllr S Parnes asked that his suggestion to defer the feasibility study at item 5 be taken as a proposed amendment before the amended 6 part motion is considered. Cllr Mrs S Rasch seconded Cllr Parnes motion and the Council

RESOLVED (7 votes for, 3 votes against and 1 abstention) that part 5 of the motion be deleted.

ACTION: Item 5 will be brought back for consideration after the decision about Woodstock East has been made.

The amended items 1, 2, 4, and 6 were then taken as one motion and the Council

RESOLVED (10 for and 1 non-voter)
That the motion was approved.

WTC/70/15 REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – JULY 2015

The Council received and considered the report of the Responsible Financial Officer.

(i) List of payments for June

RESOLVED that the list of payments totalling £19,740.87 made in the month of June 2015 is approved.

(ii) Bank Reconciliation Statement for June 2015: The bank reconciliation statement for June 2015 was received and noted.

(iii) Summary and Detailed Income & Expenditure Statements for June 2015: The summary and detailed statements for June 2015 was received and noted.

(iv) Disposition of Funds: The disposition of Council funds was received and noted.

(v) Bank Mandate

RESOLVED That the Town Clerk is authorised to remove Mr Paul Thomas from the Unity Bank Mandate and add Mrs Rachel Johnson.

WTC/71/15 OCC CONSULTATION ABOUT SUBSIDISED BUSES AND DIAL-A-RIDE

The report from Cllr B Yoxall was received and noted. Cllr J Cooper raised concerns about the timing of the consultation meetings arranged by OCC as they are mainly in the daytime when many people work and this is a weakness in the consultation. There should have been more evening meetings for people to attend.

ACTION: The Town Clerk will make OCC and Cllr I Hudspeth aware of this weakness.

WTC/72/15 NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) CONSULTATION

The Council received and noted a survey that NALC has issued.

ACTION: The Clerk will review the survey with Cllr Jay and Cllr Cooper.

WTC/73/15 WOODSTOCK EXHIBITION FOUNDATION

A letter from the Woodstock Exhibition Foundation about its proposed complaints procedure was received and considered.

RESOLVED: that the Town Council agrees to this approach.

ACTIONS: The Town Clerk will write to the Woodstock Exhibition Foundation and make them aware of the Council's agreement.

WTC/74/15 OXFORD AIRPORT CONSULTATIVE COMMITTEE

The Council received and noted a report about the meeting of The Oxford Airport Consultative Committee that took place on 20th May 2015.

WTC/75/15 LOCALLY RELEVANT ISSUES ARISING FROM THE OXFORDSHIRE GROWTH BOARD'S JUNE 25TH MEETING: This item was withdrawn during the meeting.

EXCLUSION OF THE PUBLIC AND PRESS: Cllr J Cooper proposed, the Mayor seconded the motion and the Council.

RESOLVED (unanimous) that because the nature of the business to be transacted was sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

WTC/76/15 PROPERTY REPORT

The Council received and considered the report from the Council Member for Property. The following was noted:

- (i) New Tenant Community Centre – an additional tenant is moving into the Community Centre. The Council's professional advisors are currently drawing up the lease.
- (ii) 'Capability Brown' Picture – the picture failed to make the reserve price when it was put in an auction. Bonham's have been asked to make a recommendation as to how the Council should proceed. An email from Blenheim Estates will be acknowledged.

The Council then went back into public session.

The meeting closed at 10.20 pm

Signed Date