

**MINUTES OF THE MEETING OF THE
WOODSTOCK TOWN COUNCIL
HELD AT 7.30 PM ON TUESDAY 14th AUGUST 2012
IN THE MAYOR'S PARLOUR, WOODSTOCK TOWN HALL**

PRESENT:

Cllr B Yoxall (Mayor)	Cllr Mrs E Stokes (Deputy Mayor)	Cllr C Carritt
Cllr J Cooper	Cllr G Fleetwood	Cllr S Parnes
Cllr E Poskitt	Cllr D Yates	Cllrs Mrs V Edwards
Cllr Mrs Richardson		

ALSO IN ATTENDANCE:

12 members of the public.

WTC/82/12 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr P Jay.

WTC/83/12 DECLARATIONS OF INTEREST

Cllr Cooper declared a personal interest in Agenda Item 8 as he is a Cllr on West Oxfordshire District Council and in Agenda item 11 as he is treasurer of Sustainable Woodstock. Cllr Mrs Edwards declared a prejudicial interest in Agenda Item 9(i) as a director of Synaptix and there is a contract with WTC whereby Synaptix uses and pays for broadband for urban connection.

WTC/84/12 TO APPROVE THE MINUTES OF:

The Minutes of the Meeting of the Town Council headed as held on Tuesday 12th June 2012 were approved and signed as a correct record subject to the date being amended so that it reads 10 July 2012.

WTC/85/12 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA

(i) Mr C Harris

Mr Harris addressed the council about his families wish to inter ashes in the Green Lane cemetery without employing the services of an undertaker. He provided a copy of his statement to the town clerk and members of the public.

(ii) Honorary Townsman Col. Nigel Clifford

Honorary Townsman Col. Nigel Clifford briefed the council about the role and responsibilities of the Wall Hangings Trust.

(iii) Report from County Cllr I Hudspeth

The council noted the August 2012 report from County Cllr Hudspeth. The Mayor queried the revenue arising from car parking charges and asked Cllr Hudspeth whether he thought that the re-introduction of charges at Pear Tree park and ride car park had affected its use. Cllr Hudspeth explained that the parking charges had arisen from the actions of the Oxford City Council and said that Woodstock residents could use the free facilities at Water Eaton park and ride. Cllr Poskitt noted that the local paper had suggested that the 20mph speed limits might be expanded and asked when OCC expected to come to a conclusion on this matter. Cllr Hudspeth said that the speed limits had to be appropriate. The police had only recently agreed to enforce these speed limits and therefore it was too early to draw conclusions. He recognised that some statistics suggest that 20mph speed limits increased the mortality rates.

(iv) Report from District Cllrs J Cooper and E Poskitt

The council noted the August 2012 report from District Cllrs Cooper and Poskitt.

WTC/86/12 QUESTION

Cllr Carritt asked the following question.

"Does the Mayor agree that the recent accident in which the planter alongside the A44 at Hill Rise was demolished reinforces my previously voiced view that these planters present a serious hazard to road users? This is the second accident in which a planter has been demolished in the last three years. The first resulted in serious injuries to a motorcyclist. Does the Mayor further agree that it is time for the Council to ask the Highway Authority to conduct a full safety audit into the suitability of these planters at this location?"

The Mayor confirmed that he agreed and mentioned that the real answer might be to move the 30mph sign further towards Chipping Norton as the issue was primarily one of speed around the bends. Discussion followed. Several Cllrs agreed that speeding was a significant problem and Cllr Mrs Edwards asked that a full speed review be undertaken. Cllr Carritt said that he would take this matter to the Traffic Advisory Committee and ask them to give a full response and make recommendations.

WTC/87/12 COMMUNICATIONS

The Mayor reported that on Saturday 18th August he was holding a fundraising event for his two chosen charities and that any contributions would be welcomed. He reported with sadness that Russell Gunthardt had resigned from the town council, although he understood his reasons for doing so. The Mayor thanked Mr Gunthardt for his contribution and said that the council would miss him. WODC are aware of the resignation and has started the process for appointing his replacement.

WTC/88/12 MOTIONS

The following motion was proposed by Cllr Carritt.

That Woodstock Town Council thanks the staff and governors of The Marlborough School for the opportunity to comment on the proposal to convert to academy status, subject to the results of the consultation exercise. The Council is mindful of the excellent relationship that has existed over many years between the school and the wider community of Woodstock and in that context offers the following comments:-

1. The Council recognises that with so many secondary schools in Oxfordshire converting to academies there is a risk that those remaining as local authority maintained schools may not receive the level of support that they have hitherto enjoyed.
2. With this in mind, and despite some concerns over future uncertainties of funding and of conversion costs, the Council believes that the staff and governors are best placed to judge whether and when to move to academy status.
3. The Council seeks assurances that the present excellent relationship that the school fosters with the local community will be maintained.
4. In order to protect that relationship, we hope that the trustees of any future Marlborough School academy will strive to appoint at least one governor from within the Woodstock community and we would like to receive your comments on this.

5. The Council wishes to see the Ormerod base thrive and is pleased to receive assurances that funding and capital investment in the needs of students with special needs are to be protected.

6. The Council wishes to see all Woodstock families who choose to send their children to the Marlborough continuing to receive priority for entry at year seven and that should entry requirements change in the future due account will be taken of these needs.

The Mayor seconded this motion. Discussion followed.

RESOLVED (unanimous)

That the six part motion recorded above was agreed by the council.

WTC/89/12 PLANNING APPLICATIONS

Cllr Cooper declared a personal interest as he is a Cllr on West Oxfordshire District Council.

a) **Ref: 12/1179/P/FP:** 73 New Road, Woodstock - Erection of replacement side & front single storey extension.

RESOLVED

No Comment

a) **Ref: 12/1211/P/LB:** 2 Browns Lane, Woodstock - Alterations to include replacement garage doors.

RESOLVED

No Comment

ACTION: *The administrative assistant will relay the planning comments to WODC.*

WTC/90/12 REPORT OF THE RESPONSIBLE FINANCIAL OFFICER

(i) To receive the list of Payments for July 2012

Cllr Mrs Edwards declared a prejudicial interest as she is a director of Synaptix and there is a contract with WTC whereby Synaptix uses and pays for broadband for urban connection. Cllr Parnes reminded the council that at the June meeting he had queried the fee for the domain name registrations. The clerk explained that Triumph Technology had said that this was because '.gov' addresses were more expensive than others.

RESOLVED

The list of payments made in the month of July 2012 amounting to £67,145.54 was received and approved.

ACTION: *The Clerk will ask Triumph Technology for written clarification on this matter.*

(ii) To receive the Bank Reconciliation Statements for July 2012

The Bank Reconciliation Statements for July 2012 were considered and noted.

(iii) To receive the Summary and Detailed Income & Expenditure Statements for July 2012

The Summary and Detailed Income and Expenditure Statements for July 2012 were received and noted.

(iv) New Bank Mandates

The clerk notified the council that it was required to give formal authorisation in order for the bank mandate to be updated.

RESOLVED (Unanimous)

That the town council authorises the finance officer to progress new bank mandates.

(v) Grants Paperwork 2012/13

The council received and considered the proposed grant application form for 2012/13 drafted by the town clerk/RFO.

RESOLVED

That the form is approved but that in the guidance notes a line is added that states the amount allocated to grants in the current budget.

(vi) Training Expenditure

The clerk reported that she had booked herself and the administrative officer on a cemeteries course being run by the ICCM on 16th August 2012 at a total cost of £240 (ex VAT). Deddington Parish Council will contribute £30 towards the cost of the clerks training. The clerk asked the council to approve the budget required for the administrative assistant to attend a course about cemetery compliance on 20th November in Oxford at a cost of £120 (ex VAT).

RESOLVED (Unanimous)

That the training expenditure detailed above is approved by the council.

The clerk noted that Bicester town council use the RBS cemeteries bookings system but that further investigation was required to assess whether this might be appropriate for Woodstock.

WTC/91/12 WOODSTOCK IN BLOOM

Cllr Mrs Richardson gave an oral report about the recent judging of Woodstock's entry in the finals of Britain in Bloom and said that there had been no major problems. The results of the national finals should be known around 5th October 2012. The results of this years Thames and Chilterns category will be announced in September.

Cllr Mrs Richardson thanked all of the volunteers involved and also the Green Gym. She said that it was a worthwhile project to participate in as it promoted sustainability. She noted that no other council achieves as much on a budget of £5k.

Cllr Poskitt thanked Cllr Mrs Richardson and also Honorary Townsman Dr Robert Edwards for their hard work on this project. She noted that some elderly residents had expressed concern because they were unable to keep their gardens as well tended as they wished to do so. Cllr Poskitt suggested that in future elderly and less able residents are encouraged to get in touch with the Bloom committee.

The Mayor noted that this was the third time that Woodstock has been in the national finals of Britain in Bloom. He thanked Cllr Mrs Richardson for leading the Bloom project.

WTC/92/12 PHOTOVOLTAIC PANELS FOR THE COMMUNITY CENTRE, WOODSTOCK

Cllr Cooper declared a personal interest as he is treasurer of Sustainable Woodstock. Cllr Carritt had previously distributed a background paper about the possibility of photovoltaic (PV) panels on the community centre roof. He asked that the council consider the idea and explained the economic case but noted that it was difficult to quantify this for the community centre. He noted that the government now wants to ensure that PV users also commit to energy conservation. The discussion that followed included suggestions for possible grants that might be available, the possibility of it being a case study for a PV company, ownership, income streams and collaborations.

Cllr Carritt proposed that WTC supports, in principle, and subject to advice from Carter Jonas, the concept of Solar Photovoltaic panels on the roof of the Community Centre.

Support in principle is subject to further information from Sustainable Woodstock and the Low Carbon Hub in particular, respect of the following:-

- a) The economic case being presented to the Council at a future meeting (target date September 2012)
- b) That Feed-in-Tariff payments will go to the IPS/CIC and surpluses over and above interest payments to investors will be used for renewable energy or other sustainable community projects as determined by the IPS/CIC.
- c) That the Council will directly benefit from some free or discounted renewable electricity at the Community Centre as well as demonstrating its commitment to renewable energy and carbon emissions reduction.
- d) Investigation by WTC of possible other sources of funding including grants from WREN and others and deals from providers such as ICE Energy

Cllr Mrs Edwards seconded this motion.

RESOLVED (Unanimous)

That the above 4 part motion be approved by the council.

ACTION: WTC will invite a representative from the Low Carbon Hub to make a presentation to the council at the September council meeting.

WTC/93/12 WATERMEADOWS SPILLWAY REPAIRS

Cllr Carritt said that a good specification for this work had originally been produced by a member of the then council. However when Cllr Carritt recently visited the site with a contractor the situation had greatly deteriorated, probably due to the recent weather conditions. It was noted that a substantial repair had been required once before on the east side of the spillway. Cllr Carritt recommended that a similar repair now be undertaken on the west side. This permanent repair would be much more expensive than the work initially envisaged. The council agreed to discuss the potential costs under the confidential session later in the meeting.

WTC/94/12 COMMUNITY TRANSPORT

The Mayor reported the latest information about the budgets that might be available for new community transport schemes. He reported that he will be meeting representatives from ORCC and OCC the next day. The Mayor outlined the points that he intended to discuss and asked Cllrs if they had any other suggestions. Cllrs discussed proposals by Long Hanborough parish council to extend the bus service to Witney and the possible financial implications associated with this. The Mayor suggested that Woodstock residents might be more interested in visiting Oxford in the evening. He advised that the council should be cautious of becoming involved in

a project that might require a financial contribution from the council when there were other issues that were greater priorities for council funding. The council agreed the Long Hanborough project was a low priority to WTC.

WTC/95/12 PLAY AREAS IN WOODSTOCK

i) Old Woodstock Play Area

The Mayor reminded Cllrs that on 16th July 2012 WTC received an eviction notice from solicitors representing Caledonia Property Ltd giving WTC until 28th August 2012 to vacate the play area at Rosamond Drive, Old Woodstock. On 22nd July 2012 the Mayor met with Charles Cayzer of Caledonia Property Ltd and on 3rd August WTC received written confirmation that the eviction notice had been withdrawn. However this is not a permanent withdrawal and therefore the Mayor will hold informal discussions with Mr Cayzer in early September in order to try and secure the long term future of the play area and it will support the Friends of Old Woodstock residents association.

ACTION: *The Mayor will write to the Friends of Old Woodstock to welcome them as a new Woodstock group when formal advice has been received.*

ii) Budd's Close Play Area

The town clerk reported that Blenheim Estates had notified WTC that OCC had given up the licence on the playing field behind the new Pye Homes development on Shipton Road. Budd's Close play area is on part of this land and therefore Blenheim Estates want to confirm that the town council wanted to continue with the license for the play area. The clerk advised Blenheim Estates that the council would probably want to continue leasing the play area land and asked for details of the terms and conditions. The clerk also enquired whether Blenheim Estates would consider selling the play area to the town council. The clerk circulated the Blenheim Estates terms and conditions and it was agreed that these would be discussed in the confidential session. The town clerk has also copied these to the council's solicitors for comment.

iii) New Road Play Area Consultation Exercise.

The Town Clerk reported that the current consultation exercise had finished. The results were analysed and showed clear support for improved facilities at the New Road and Budds Close play areas. The consultation exercise has highlighted the most popular pieces of equipment. However until the long term futures of the play areas at Old Woodstock and Budds Close can be confirmed it is difficult to progress the project as the loss of either or both would impact upon the play area at New Road. The project will therefore be paused until the current uncertainties are resolved.

ACTION: *The Clerk will write to the residents who have expressed a wish to be involved in the project to update them of the current situation.*

Cllrs Yates and Mrs Richardson and the town clerk will meet with the clerk of Carterton town council to hear about their recent success in renovating a play area in the town. They will visit the various play areas in Carterton and also those in Eynsham and other villages. Cllr Yates and the clerk have already met the police and WODC crime prevention officer at New Road and reviewed that site. They will meet and assess Budds Close in the near future.

WTC/96/12 MEETING OF THE MAYOR'S COMMITTEE

i) Minutes

The minutes of the meeting of the Mayor's Committee that took place on Tuesday 24th July 2012 were received and noted.

ii) Standing Orders

The Mayor's Committee proposed that WTC amend S.O.15(c) in order to entitle the Mayor and the Deputy Mayor to vote when they attend committees *ex officio*. The Mayor's Committee also recommended that the old S.O.72 be reinstated in the Standing Orders.

It was noted that proposals to permanently change the S.O's need to stand for 1 month. This proposal will therefore be brought back to council to be ratified in September.

S.O. 1(d) (i) public participation was also discussed. This will be brought forward to the September meeting.

EXCLUSION OF THE PUBLIC AND PRESS

The Mayor proposed that in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw. This proposal was seconded by Cllr Carritt.

Cllr Cooper said that he did not consider that all of the discussions about the Green Lane Cemetery needed to be in confidential session although he recognised the need to do this when the staff/cost implications were discussed.

The Mayor said that the council recognises that no undertaker needs to be present at an interment but that a member of staff or Cllr needs to be present.

RESOLVED

That the public should be temporarily excluded from the meeting.

WTC/97/12

GREEN LANE CEMETERY

(i) WTC's Requirements as a Burial Authority

The council received and considered a paper from the town clerk. The council has recently become aware, following discussions with the Institute of Cemetery and Crematorium Management (ICCM), that it cannot insist that families use an undertaker to arrange an interment although it is reasonable for a burial authority to insist that a trained grave digger (with the necessary insurance) is employed and for one of its representatives to be in attendance at burials. In light of this discovery the council recognised that it needs to formulate a policy and procedure to cover such instances and update the cemetery paperwork accordingly. Cllr Cooper said that the staff had attempted to carry out the current WTC policy therefore there is no criticism of the staff and this is not a staff problem. The time requirements of staff attending interments and the resulting cost implications were discussed. It was noted that the clerk and administrative assistant will attend a burial compliance training course run by ICCM later that week.

Cllr Cooper noted that a member of the public has accused the council of collusion in public and proposed that WTC bring this matter to the attention of the council's solicitors to determine whether it should ask for a rebuttal.

RESOLVED

The clerk will copy the statement made by the member of the public to the council's solicitors and ask them to advise the council as to whether they recommend that any action is taken.

Cllr Mrs Edwards asked that the lone worker policy of the council be put on the agenda for the September meeting.

Cllr Fleetwood asked that the clerk ask the ICCM for guidance about the inclusion of photographs on headstones.

(ii) Purchase of Further Grave Markers for the Green Lane Cemetery

The council had previously decided that all graves in the Green Lane should be marked in some way. Fifty markers had been purchased (after estimates had been obtained) and these have been installed. The clerk thanked the former Cllr who is helping her with this task. A further 100 markers are required but it was noted that many of these will be reused as reserved graves are used or memorials installed. The clerk asked the council to authorise the purchase of the extra 100 markers at a cost of £1050 plus VAT (this is a discounted price due to the quantity).

RESOLVED

That the clerk is authorised to purchase 100 additional grave markers at a cost of £1050 plus VAT.

ACTIONS:

1. *The clerk will copy the council solicitors the statement made by the member of the public.*
2. *The council's lone worker policy will be included as an item on the September agenda.*
3. *The clerk will ask the ICCM to advise about the inclusion of photographs on headstones.*
4. *The clerk will order 100 additional grave markers.*

WTC/95/12 (ii) Budds Close Play Area (continued)

The commercial proposition proposed by Blenheim Estate was discussed.

RESOLVED

That this matter will be brought back to the council for further discussion at the September meeting when the council's solicitors have commented on the proposition.

ACTION: *The Clerk will include the Budds Close play area as an agenda item on the September agenda.*

WTC/93/12 Water Meadows Spillway Repairs (continued)

Cllr Carritt provided a rough estimate of the cost of undertaking the repairs required on the water meadows spillway. He had reviewed the environment budget and provided details of areas where he thought there might be money available that could be diverted to this work. Discussion followed about whether it might be better to take the money from the council's reserves. Cllr Carritt proposed that the council retender for the work. Cllr Poskitt seconded this motion.

RESOLVED (Unanimous)

That the council will re-tender for the revised repair work required on the spillway at the water meadows.

WTC/98/12 PROPERTY UPDATE

(i) Community Centre

a) New chairs

The Mayor explained that chairs with arms currently in use at the community centre are damaging the floor. He proposed that 16 new chairs with arms be purchased at a cost of £560 plus VAT. This motion was seconded by the Deputy Mayor.

Discussion followed. These chairs would be purchased from the company who had supplied the other new chairs for the community centre (3 quotes had been obtained prior to this purchase). This will ensure that the colours and styles match. 50% of the additional chairs will be in one of the colours and the rest in the other. Cllr Cooper asked that the council be sensitive with the organisation that had bought the chairs that will be replaced.

RESOLVED (6 votes for and 4 Cllrs abstained)
16 new chairs with arms will be purchased for the Community Centre (8 in one colour and 8 in the other) at a total cost of £560 plus VAT.

The council then went back into open session.

b) Policy for the use of the new sound equipment

Cllr Parnes circulated suggestions for a draft policy for the use of the new sound equipment. He said that it was important that users of the community centre realised that this is not a standard right. Cllr Poskitt reported that the acoustics are not very good and therefore people should be encouraged to use the new sound system. The clerk asked that in order to prevent uncertainty or confusion the council compile a list of user groups who could use the sound equipment if it is not to be made available to all users. Cllr Mrs Edwards considered that there should be a blanket policy so that all hirers can use the sound equipment. The Mayor was concerned that children might play with the equipment. Cllr Carritt considered it inappropriate to say that no children could ever use the sound system and suggested that an age limit be considered.

Cllr Carritt proposed that Cllr Parnes work with the town clerk to revise and simplify the draft policy for further consideration by council.

RESOLVED (9 votes for, 1 vote against)

Cllr Parnes will work with the town clerk to revise and simplify the draft policy for further consideration by the council.

ACTION: Cllr Parnes to work with the clerk to modify the draft policy.

c) Piano

The Mayor noted that the piano in the community centre is rarely used, often out of tune and difficult to store. He proposed that the council offer the piano to a group or individual who wished to have it. It would be offered free of charge but the acquirer would have to arrange for its collection.

RESOLVED (7 votes for and 3 votes against)

That the piano in the Community Centre will be offered free of charge to anyone who arranges for its collection.

(ii) 2 Park Street

Cllr Parnes reported progress on the external decoration of 2 Park Street and also the bowing wall. The preliminary findings of a structural engineer indicate that it is unlikely that there is a serious problem but he will officially confirm this in due course. Cllr Cooper asked that the structural engineer go into the cellar of the post office before finalising his report about the wall.

(iii) 24 Market Place

The potential tenant has suggested that he may have to spend £3k to protect the shop floor and asked whether WTC would consider offering him a further three months rent free or a rent reduction. Carter Jonas has been asked by the clerk to obtain copies of the builder's quotes. Cllr Parnes suggested that one option might be to find an alternative tenant and suggested that a local business had expressed an interest. Discussion followed. Several Cllrs said that the council must not try to influence the choice of tenant. Cllr Mrs Edwards said that this matter should be left to Carter Jonas as WTC's professional property managers. She noted that it was difficult to consider property matters without a paper being prepared and distributed beforehand. Cllr Poskitt said that the prospective tenant should accept the current terms of the agreement and proposed that Carter Jonas confirm the rent free period agreed by WTC, obtain evidence of the floor costs and inform the prospective tenant that WTC will not extend the rent free period.

RESOLVED (Unanimous)

That Carter Jonas confirm the rent free period agreed by WTC, obtain evidence of the floor costs and inform the prospective tenant that WTC will not extend the rent free period.

(iv) 'Capability Brown' Watercolour

The Mayor proposed that he write to His Grace the Duke of Marlborough to ask whether he would consider it to be reasonable for WTC to sell the 'Capability Brown' watercolour if the resulting money was spent on the Town Hall or Community Centre. This motion was seconded by the Deputy Mayor. Discussion followed. Cllr Poskitt said that the council should offer to give the picture back to the Duke first and not ask if the council can sell it until this offer has been made. The vote was then taken and it was split 5 votes for and 5 against. The mayor then used his casting vote and voted for the motion.

RESOLVED (5 votes plus the Mayor' casting vote giving a total of 6 for and 5 votes against)

That the Mayor will write to His Grace the Duke of Marlborough to ask whether he would consider it to be reasonable for WTC to sell the 'Capability Brown' watercolour if the resulting money was spent on the Town Hall or Community Centre. Cllr Poskitt made the point that there was a resolution passed previously by WTC that the money should be spent on upgrading the Mayor's Parlour.

Cllrs Cooper, Mrs Edwards and Poskitt asked that the minutes record the fact that they were against this course of action. Cllr Poskitt also asked that the proposed letter be circulated to all Cllrs before it is finalised and the Mayor agreed to do this.

ACTION: *The Mayor will draft a letter to the Duke of Marlborough and circulate it to all Cllrs prior to it being finalised.*

(v) Meeting about Property Issues

A report produced by Cllr Poskitt about a recent meeting between WTC and Carter Jonas was noted.

ACTION: *The Town Clerk will inform Carter Jonas of the relevant council decisions.*

WTC/99/12 CEMETERY EXTENSION

The mayor asked that the council agree to this item being taken under the confidential session as estimates were being discussed and it agreed to do so.

The clerk and Cllr Carritt updated the council about the estimate received from WS Atkins, and the recent site meeting that been held with one of their representatives

in order to confirm the requirements of the site survey for the cemetery extension. It is hoped that a tier 1 desk survey will be adequate, hence the relatively cheap price. However it is the Environment Agency that will ultimately confirm whether this will suffice or whether a tier 2 survey is required. Cllr Carritt proposed that the estimate submitted by WS Atkins should be accepted. The Mayor seconded this motion.

RESOLVED (Unanimous)

That WTC accepts WS Atkins estimate for the survey work required for the cemetery extension.

ACTION: *The Clerk will relay this information to WS Atkins.*

The council went back into open session at this point.

WTC/100/12 BOLLARDS

Cllr Carritt reported that he had received confirmation that they are on order.

WTC/101/12 CIGARETTE BUTT CONTAINERS

The council agreed that this matter be placed on the agenda for the September meeting of the town council.

WTC/102/12 STREET TRADING ON SHIPTON ROAD

The council received and considered a paper from Cllr Parnes. Cllr Parnes proposed that in view of multiple substantial housing developments and the ensuing direct contribution to increased population and accompanying vehicular traffic on Shipton Road, Banbury Road and Hensington Road, with road and pedestrian safety concerns the WTC resolves to:

- (a) Apply to WODC licensing to designate Shipton Road and Banbury Road 'prohibited' for street trading at the forthcoming review;
- (b) Now inform WODC of WTC's intention with regard to expanded prohibition for Shipton Road and Banbury Road, as well as concerns about safety of street trading on the bend near the roundabout and in front of Marlborough School; and
- (c) Write to the PCSO to inform of road safety concerns.

Cllr Carritt seconded this motion

RESOLVED (8 votes for and 2 abstentions)

That the council approved Cllr Parnes three part motion listed above.

WTC/103/12 SEALING OF DOCUMENTS

None.

The meeting rose at 10.15pm.

Signed Date