

**MINUTES OF THE EXTRAORDINARY MEETING OF THE
WOODSTOCK TOWN COUNCIL
HELD AT 8.00 PM ON TUESDAY 28 JUNE 2011
IN THE MAYOR'S PARLOUR, WOODSTOCK TOWN HALL**

PRESENT:

Cllr Mrs J Dunsmore (Town Mayor)	Cllr Mr B Yoxall (Deputy Mayor)
Cllr J Cooper	Cllr Mrs V Edwards
Cllr T Gardiner	Cllr C Carritt
Cllr Mrs A Grant	Cllr Mrs E Jay
Cllr P Jay	Cllr E Poskitt
Cllr P Redpath	Cllr Mrs T Redpath
Cllr Mrs P Richardson	Cllr Mrs E Stokes

ALSO IN ATTENDANCE:

Cllr I Hudspeth.

WTC/65/11 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs A Gleees and Mrs L Gleees.

WTC/66/11 DECLARATIONS OF INTEREST

Cllr Mrs J Dunsmore declared a personal interest in Agenda Item 8(a)(i), reporting of Property Working Group minute number 6 as she is friends with the tenant of the Community Centre office.

WTC/67/11 PUBLIC PARTICIPATION

The WTC discussed a request received from Mr Alan Moody regarding the use of the Woodstock coat of arms in the logo of his barber shop, which he will be taking over from Mr Noonan in July of this year. Cllr J Cooper confirmed that the Council owns the copyright for the coat of arms and did therefore have the authority to grant such a request. Cllr P Jay moved a motion to approve Mr Moody's request and this was seconded by Cllr P Redpath, but the motion failed in the vote (4 for, 9 against, 1 abstention). Cllr C Carritt suggested that use of the coat of arms should be for a fixed term only so the Council could retain the right to refuse renewal if decided. Cllr E Poskitt asked whether awarding the coat of arms to the barber shop would suggest that this business had been 'appointed' by the Town Council. The Mayor felt that further investigation should be undertaken to discover how another local business got permission to use the coat of arms, after which time the Council would consider allowing use by the barbers under similar conditions. This was seconded by Cllr E Poskitt.

RESOLVED (9 for, 4 against, 1 abstention)

That this go back for further investigation, particularly into how another local business was permitted to use the coat of arms and under what conditions, after which time the Council would revisit this request.

Cllr J Cooper suggested that the present Woodstock Barber Shop owner, Mr Noonan, be thanked for service rendered to the Town over the past fifty years.

RESOLVED (Unanimous)

That the Council send a letter of thanks to Mr Noonan on behalf of WTC for long service rendered to the Town.

ACTION: The Council will send a letter of thanks to Mr Noonan from the Mayor, on behalf of WTC.

County Councillor Ian Hudspeth gave an oral report regarding the Woodstock Library service. Cllr Mrs V Edwards volunteered to stand down from the newly organised Library Service Working Group to allow others to become involved. Honorary Townsman J Banbury already expressed a wish to help. Cllr I Hudspeth asked whether holding a public meeting about the library service with proposals before the end of July would be supported. The Mayor asked that Cllr I Hudspeth discuss this with the working group and come back to the Town Council with proposed dates if a public meeting should be required.

RESOLVED

That Cllr I Hudspeth discuss proposals with the Library Service Working Group and come back to WTC with a possible date for a public meeting.

ACTION: Cllr I Hudspeth and the Library Service WG will come up with proposals about the library service as well as a possible date for discussing them at a public meeting.

WTC/68/11

PLANNING APPLICATIONS

The following planning applications were received and considered. Cllr Mrs T Redpath highlighted that although the planning deadline for the applications below is not until 11 July, WTC is aware that WODC is considering these plans on 4 July. She therefore recommended that WTC request that both applications be referred back to August. The Mayor seconded this motion.

RESOLVED (13 for, 1 abstention)

That WTC requests that both planning applications are referred back to August.

ACTION: The Council will request in its comments that both of the planning applications below are referred back to August.

(a) Ref: 11/0884/P/POB

Land East of Marlborough School, Shipton Road, Woodstock
Discharge of planning obligations. (The agreement relates to planning permission 09/0901/P/FP)

RESOLVED

That WTC strongly opposes diminution of the development of affordable housing at this time. WTC would also want to see the consultation period adhered to prior to hearing the application.

(b) Ref: 11/0885/P/POB

Hensington Farm Barns, Banbury Road, Woodstock
Discharge of planning obligations. (The agreement relates to planning permission 07/1808/P/FP)

RESOLVED

That WTC strongly opposes diminution of the development of affordable housing at this time. WTC would also want to see the consultation period adhered to prior to hearing the application.

ACTION: The Assistant Town Clerk will relay the planning comments to WODC.

Cllr Mrs T Redpath questioned interpretation of a WODC planning officer report regarding the possible return of houses and redistribution of funds away from Woodstock and into other areas within the District. Both Cllr J Cooper and the Mayor, however, understood the report to mean that the houses were to be purchased and made into affordable housing. Cllr P Jay proposed that WTC urgently seeks advice from Huw Mellor (WTC planning

consultant) on the implications of this proposal by WODC and that District Cllr J Cooper obtain clarification of this report. This motion was seconded by Cllr T Gardiner.

RESOLVED

That WTC urgently seeks advice from Huw Mellor (WTC planning consultant) on the implications of this proposal by WODC and that District Cllr J Cooper obtain clarification of the report mentioned above with WODC and inform WTC of the outcome at the 12 July TC meeting.

ACTIONS:

1. The Clerk will obtain advice from Huw Mellor.
2. District Cllr J Cooper will clarify the meaning of the report with WODC and report back at the 12 July TC meeting.

WTC/69/11 HIGHWAYS MATTERS

(i) Bus Services

Cllr B Yoxall presented a verbal report on the bus services. From 5 June, the Oxfordshire County Council reverted bus route 242 via the High Street in Witney. Although this change is preferred, Woodstock residents were not made aware of the resultant changes to bus schedules. Cllr I Hudspeth agreed to report this comment back to OCC.

(i) Traffic Advisory Committee

Cllr C Carritt reported on issues raised at the TAC meeting on 20 April 2011 for consideration by the Council.

- 1) Cllr C Carritt proposed a motion for the WTC to urge OCC to carry out a number plate or destination survey for HGVs on the A44 between the Cross Hands, Salford, Chipping Norton and Pear Tree Roundabout in order to evaluate. The motion was seconded by Cllr Mrs E Stokes. Cllrs P Redpath and P Jay felt that a survey at this time might delay the process of current negotiations, and Cllr Mrs E Jay felt that there were already delays and WTC should express these concerns instead to OCC.

RESOLVED (5 for including Mayor's casting vote, 4 against)

That the WTC urge OCC to carry out a number plate or destination survey for HGVs on the A44 between the Cross Hands, Salford, Chipping Norton and Pear Tree Roundabout in order to evaluate.

ACTION: Cllr I Hudspeth will request that OCC carry out a number plate or destination survey for HGVs on the A44 between the Cross Hands, Salford, Chipping Norton and Pear Tree Roundabout in order to evaluate.

- 2) Cllr C Carritt proposed that WODC is informed that WTC is concerned about the lack of parking enforcement in the town centre, particularly opposite the Coop and outside the Town Hall, and seeks assurance from WODC that this matter will be addressed.

RESOLVED (11 for, 1 against, 2 abstentions)

That WTC express concern to WODC about the lack of parking enforcement in the town centre, particularly opposite the Coop and outside the Town Hall, and seeks assurance that this matter will be addressed.

ACTION: The Clerk will submit the above concerns to WODC.

- 3) Cllr C Carritt motioned that WTC recommends to OCC that in the interest of public safety, the planter on the inbound verge by Hill Rise be removed and that Woodstock in Bloom be provided with some funding in a future budget round to develop a flower border instead. There was no seconder to this motion and it therefore failed. The Council discussed alternative methods to help slow down traffic in this area and reduce the number of accidents, but any provisions would need to be approved and implemented by OCC. Cllr Mrs V Edwards proposed that WTC ask OCC for technical advice on how best to handle this issue. The motion was seconded by Cllr Mrs P Richardson.

RESOLVED

That WTC ask OCC for technical advice on how best to handle this issue.

ACTION: Cllr C Carritt will ask OCC for technical advice on how best to handle the road safety hazard at Hill Rise/Old Woodstock.

- 4) Cllr C Carritt proposed that WTC enter into dialogue with The Oxford School of Drama regarding the level of parking in Banbury Road by students who then travel by bus to the school at Sansomes Farm. The students had already been discouraged from using the Hensington Road car park. The motion was seconded by the Mayor.

RESOLVED

That WTC enter into dialogue with The Oxford School of Drama regarding the level of parking in Banbury Road by students to see if a way forward can be found.

ACTION: The Clerk will write to The Oxford School of Drama regarding the level of parking in Banbury Road by students.

WTC/70/11

DRAFT CORE STRATEGY

The Town Council received an oral report from Cllr J Cooper regarding WODC planning policy consultations and an opportunity to comment on new Draft Core Strategy material. Cllr J Cooper pointed out that a different process will be used from the last local plan and proposed that the TC ask Messrs Kemp & Kemp to examine the Draft Core Strategy Consultation responses and particularly tend advice about Page 1 & 16 concerning Blenheim's case for planning allocations to maintain the World Heritage site (*bringing to their attention the article from the Witney Gazette of 22 March 2011*). They should also be asked to pay particular consideration to the Old Woodstock Town Football Club's submission on Page 10 and prepare an analysis of the whole document for when the full consultation exercise starts. This motion was seconded by Cllr E Poskitt. Cllr P Jay asked to add to the start of the motion the following amendment: 'While reaffirming the resolution passed by the TC at its March meeting commenting on the WODC Draft Core Strategy Document...' etc. This amendment was seconded by the Mayor.

RESOLVED (Unanimous)

That WTC will submit a request to Kemp & Kemp which is to read, 'While reaffirming the resolution passed by the TC at its March meeting commenting on the WODC Draft Core Strategy Document the TC ask Messrs Kemp & Kemp to examine the Draft Core Strategy Consultation responses and particularly tend us advice about Page 1 & 16 concerning Blenheim's case for planning allocations to maintain the World Heritage site (*bringing to their attention the article from the Witney Gazette of 22 March 2011*). They should also be asked to pay particular consideration to the Old Woodstock Town Football Club's

submission on Page 10 and prepare an analysis of the whole document for when the full consultation exercise starts.

ACTION: The Clerk will submit the above request to Kemp & Kemp for response before 31 July 2011.

WTC/71/11 **EXCLUSION OF THE PUBLIC AND PRESS**

It was proposed that in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are asked to withdraw.

RESOLVED

That the public be temporarily excluded and be asked to withdraw during agenda item 8.

At this point the Mayor asked that the Council agree to moving up the report of the Community Centre Working Group and the Council Members agreed to this.

RESOLVED

That the Community Centre Working Group report would be moved up to be discussed next.

WTC/72/11 **MEETINGS OF COMMITTEES AND SUB-COMMITTEES**

(a) Community Centre Working Group

The Council considered a report delivered by Cllr Mrs V Edwards on the CC Working Group meeting held on 7 June 2011. Cllr E Poskitt noted that item 6 of the CCWG minutes would be discussed under the PWG. Cllr Mrs V Edwards continued that as soon as the result of the grant applications are received a report of the works intended will be brought to Council prior to going out for a specification. Cllr T Gardiner wished to congratulate Cllr Mrs L Glees on her fundraising efforts.

RESOLVED

That Cllr Mrs L Glees be congratulated on her fundraising efforts.

The minutes of the CCWG were noted by the Council.

(b) Property Working Group

(i) The Council noted the minutes of the PWG meeting held on 24 May 2011.

The Mayor asked that Agenda Item 8(a)(ii) be deferred until the 12 July meeting as the notes of the meeting with Carter Jonas were not yet received and the Council Members agreed.

RESOLVED

That Agenda Item 8(a)(ii) be deferred until the 12 July meeting.

The meeting rose at 10.00pm.

Signed Date