

**MINUTES OF THE MEETING OF THE
WOODSTOCK TOWN COUNCIL MAYOR'S COMMITTEE
HELD AT 7.30 PM ON TUESDAY 24th MARCH 2015
IN THE MAYOR'S PARLOUR, WOODSTOCK TOWN HALL**

Cllr J Cooper (Town Mayor)	Cllr S Parnes
Cllr T Wray	Cllr P Jay
Cllr E Poskitt	Cllr B Yoxall

ALSO IN ATTENDANCE: 4 members of the public.

MC/45/14 **APOLOGIES FOR ABSENCE:** Apologies for absence were received and accepted from Cllr M Robertson

MC/46/14 **DECLARATIONS OF INTEREST:**
Cllr E Poskitt declared a general interest in Agenda Item 5 Planning, as a WODC Member who sits on the Uplands Planning Sub-Committee.
Cllr J Cooper made a general declaration of interest in Agenda Item 5 Planning as a WODC Planning Committee Member.

MC/47/14 **MINUTES:**

RESOLVED (unanimous) that the minutes of the meeting of the Mayor's Committee held on 27th January 2015 were approved as a true record subject to the following amendments:

MC/40/14 Planning (ii) General Matters: the sentence before the 'Action' was amended and the words 'a proposal to renew helicopters' was replaced with the words 'an effort to gain helicopter maintenance contracts'.

MC/40/14 Planning (iii) Campaign Posters (iv): the third word of this sentence 'put' was deleted.

The Mayor then signed the minutes.

MC/48/14 **PUBLIC PARTICIPATION:** Mr Peter Morgan, the New Communities Development Officer of the Oxford Diocese spoke against planning application 15/00836/FUL: Land to North of Chaucers House, 28 Park Street, Woodstock. His main concerns were about security and privacy issues that would affect the occupant of 3 Chaucers Lane who had lived there for many years, traffic problems and the detrimental impact on the conservation area.

The Mayor's Committee agreed to bring forward planning application item (i) (c) on the agenda and take it next as this was the planning application that Mr Morgan had spoken about.

MC/49/14 **PLANNING:**

(i) Planning Applications

The Committee received and considered the following planning applications as listed on the agenda:

c) Ref: 15/00836/FUL: Land North of Chaucers House, 28 Park Street, Woodstock
Erection of detached dwelling, new access and parking to include new parking to serve 5 Chaucers Lane. Discussion followed Cllr B Yoxall proposed, the Mayor seconded the motion and the Mayor's Committee

RESOLVED (unanimous) that WTC **objects** to this planning application on the grounds of policies B2, B3, B5, H2(d), (e) and (f) in the WODC Local Plan. These policies are relevant to the issues highlighted by Mr Morgan and described in the public participation session.

The Committee then took the other items as listed on the agenda.

a) Ref: 15/00398/CND: Land North East of Marlborough School, Shipton Road, Woodstock.

Discharge of conditions 3, 7, 8, 9, 10, 11, 12, 13, 18 and 21 for application 13/0982/P/FP. The Mayor, Cllrs Parnes and Jay explained the background to this planning application and lengthy discussion then followed. Cllr P Jay proposed, the Mayor seconded the motion and the Mayor's Committee

RESOLVED (5 votes for and 1 abstention) that Woodstock Town Council is very concerned about this planning application and is therefore unable to comment as requested until it has been supplied with the following information:

1. The ...approved Statement [providing] for:
2. I. The parking of vehicles for site operatives and visitors
3. II. The loading and unloading of plant and materials
4. III. The storage of plant and materials used in constructing the development
5. IV. The erection and maintenance of security hoarding including decorative displays
6. V. Wheel washing facilities
7. VI. Measures to control the emission of dust and dirt during construction
8. VII. A scheme for recycling/disposing of waste resulting from demolition and construction works
9. VIII. The details to ensure that construction operations do not damage the hedgerow, trees, reptiles, badgers, newts or nesting birds as may be present on site.

Details of the provision of boxes for wildlife, the phased programme of implementation of the mitigation}~ measures set out in the ecological reports accompanying the application and all other measures to enhance biodiversity

1. A scheme for the landscaping of the site, including the retention of any existing trees and shrub} and planting of additional trees and shrubs
2. Details of all walls and fences around each plot and on the site boundaries a foul water drainage scheme, including details of the phasing of works,
3. A specific scheme for the laying out of the open space on the site, including a phased scheme of implementation,

and if WODC cannot supply these in time to meet the present deadline of 1st April 2015 Woodstock Town Council requires an extension to the deadline to enable the Council to reply after the information has been received and considered.

Cllr S Parnes then proposed the following motion that was seconded by Cllr P Jay. A Cllr called for a named vote the result of which was as follows:

For:	Cllrs S Parnes, B Yoxall and P Jay (3)
Against:	Cllrs J Cooper and E Poskitt (2)
Abstention:	Cllr T Wray (1)

The Mayor's Committee

RESOLVED that notwithstanding any objections that WTC may have to this application:

(a) any fencing around the construction site should be plain in a single neutral colour and not contain graphics or logos in order not to antagonise and offend existing residents adjacent to the site who, in light of their overwhelming objection to the planning application, would foreseeably view promotional graphics and logos to be a nuisance and a distraction.

(b) Promotional signage shall not be erected at the entrance of the existing site on Shipton Road, for the same reasons as paragraph (a) above;

(c) WODC shall ensure any construction access proposals are subject to approval of Cherwell District Council following transparent, public consultation.

- b) Ref: 15/000768/HHD: 19 Oxford Street, Woodstock:
Erection of double garage. Cllrs considered that this application would be out of keeping with the other houses on Oxford Road, none of which have isolated garages in their front gardens.

RESOLVED (unanimous) that WTC **objects** to this planning application on the grounds of planning policy B2 of the WODC Local Plan

ACTION: WODC will be notified of the WTC responses.

- (ii) SAVE Woodstock Banner (b/f from TC mtg 10/03/15) Cllrs received and consider the invoice from Hobs Reprographic for the 'SAVE Woodstock' banners. There was a query about the costs listed for fitting and installation and these will be discussed with the supplier. The Mayor proposed and the Committee

RESOLVED to pay Hobs Reprographics £850.00 on account whilst the position is being clarified.

ACTIONS:

1. The Town Clerk will arrange for the payment of £850.00 on account to be made.
2. Cllr B Yoxall will discuss the installation charges with Hobs Reprographics and copy the Town Clerk any correspondence relating to this matter.

- (iii) General Matters: There were no general planning matters noted at this meeting.

MC/50/14 **DELEGATED DECISIONS:** None.

EXCLUSION OF THE PUBLIC AND PRESS

The Mayor proposed that in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1). Cllr E Poskitt seconded this motion.

RESOLVED that members of the public are asked to leave the meeting temporarily whilst the Council considered confidential information.

MC/51/14 **STAFFING MATTERS**

The Committee received and considered an oral update from the Town Clerk about the recruitment of a new Financial Assistant to replace Paul Thomas upon his retirement at

the end of June. Following the panel interviews held earlier that day a job offer, subject to references, had been made to one of the applicants.

The meeting finished at 8.35pm

Signed.....

Date:.....