



5th October 2016

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING

PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

DATE: **TUESDAY 8th NOVEMBER 2016**

TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **TO APPROVE THE MINUTES OF**
 - (i) The meeting of the Town Council held on Tuesday 11th October 2016 (to follow).
 - (ii) The extraordinary meeting of the Town Council held on 25th October 2016 (to follow).
- 4 **PUBLIC PARTICIPATION SESSION:**
- 5 **COUNTY AND DISTRICT COUNCILLOR UPDATES**
 - (i) To receive the November report from County Cllr I Hudspeth (enclosed).
 - (ii) To receive the November report from District Cllrs J Cooper and E Poskitt (to follow).
- 6 **COMMUNICATIONS**

To receive such communication as the Town Mayor may wish to lay before the Council.
- 7 **QUESTIONS**

To receive any questions received under Standing Order No 8:
- 8 **MOTIONS PRESENTED TO COUNCIL**

To receive and consider any motions received under Standing Orders that are not being taken elsewhere on the agenda.
- 9 **PLANNING**

To note that there are no planning applications to consider at this meeting.
- 10 **UPDATES ABOUT 'LAND EAST OF WOODSTOCK' PLANNING APPLICATION:**

To consider any new information that has been received about the Woodstock East planning application since the last meeting.
- 11 **WODC'S PUBLIC CONSULTATION ON MODIFIED DRAFT LOCAL PLAN**

To receive and consider a report from Cllr S Parnes and a motion to instruct WTC's planning advisor to assist in WTC's submission to the publication (to follow).

- 12** **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – OCTOBER 2016**
To receive and consider the report of the Responsible Financial Officer.
- (i) To receive the list of payments for October 2016 (enclosed)
Recommendation
That the Council resolve that the list of payments totalling £28,831.07 made in the month of October 2016 be received and approved.
- (ii) Bank Reconciliation Statement for October 2016 (enclosed)
To receive and consider the bank reconciliation statement.
- (iii) Summary and Detailed Income & Expenditure Statements for October 2016 (enclosed). To receive and consider the summary and detailed income & expenditure statements.
- 13** **NEW WTC NOTICEBOARD NEAR BUS STOP ON A44 OPPOSITE HENSINGTON GATE** (deferred from October 2016)
To receive and consider a report from Cllr Parnes (to follow).
- 14** **OXFORD AIRPORT CONSULTATIVE COMMITTEE** (deferred from October 2016)
To receive and consider a report from Cllr S Parnes about the meeting that was held on 14th Sept 2016 (to follow).
- 15** **TRAFFIC ADVISORY COMMITTEE (TAC)**
- (i) Minutes
To receive and consider the draft minutes of the meeting of the Traffic Advisory Committee held on 12th October 2016 (enclosed).
- (ii) Safety Advisory Group (SAG)
To confirm the Woodstock Town Council representative on the SAG.
- 16** **JOINT COMMITTEE FOR TOWN/PALACE DIALOGUE (JCTPD)**
- (i) Minutes
To receive and consider the draft minutes of the meeting of the Joint Committee for Town/Palace Dialogue held on 19th October 2016 (enclosed).
- (ii) Matters Arising from the JCTPD
To receive and consider a report from Cllr B Yoxall (enclosed).
- 17** **PARKING IN WOODSTOCK**
- (i) Drama School Parking
To receive and consider a draft letter to the Drama School (enclosed).
- (ii) WODC Draft Parking Strategy
To receive and consider the WODC draft parking strategy (previously circulated by email).
- 18** **ENVIRONMENT COMMITTEE**
- (i) Minutes
To receive and consider the draft minutes from the meeting of the Environment Committee that was held on Tuesday 25th October 2016 (enclosed).
- (ii) Christmas Lights
To decide whether WTC wishes to light an additional tree.
- (iii) OWEN Mumford Environment Meeting
To receive an oral report from Cllr P Jay about the meeting that was held with the Owen Mumford Environmental Team in 2015.

19 THE FUTURE OF WOODSTOCK AND BLADON NEWS

To receive and consider an email from a resident (enclosed).

20 MUGA AND PLAYGROUNDS

To receive and consider a report from Cllrs S Parnes and P Redpath following from a clarification meeting with WODC officers (to follow).

21 FENCING ON NORTHERN EDGE OF MEADOW 6 AT THE WATER MEADOWS

To consider information from the Wychwood Project about recommended repair to fencing including posts and gates.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

22 PROPERTY

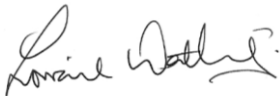
To receive and consider the report from the Council Member for Property (to follow).

23 STAFF MATTERS

To receive an oral report from the Mayor and Council Member for Finance.

24 FREETHS INVOICE

To receive and consider any updates from the Deputy Mayor about the outstanding invoice from Freeths.



Town Clerk