



4th July 2017

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING
PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK
DATE: **TUESDAY 11TH JULY 2017**
TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
To receive declarations of interest from councillors on items on the agenda
- 3 **TO APPROVE THE MINUTES OF:**
The Meeting of the Town Council held on Tuesday 13th June 2017(enclosed)
- 4 **PUBLIC PARTICIPATION SESSION**
- 5 **COUNTY AND DISTRICT COUNCILLORS UPDATE**
 - (i) To receive the June report from Cllr I Hudspeth (enclosed)
 - (ii) To receive the June report from District Cllrs J Cooper & E Poskitt (enclosed)
- 6 **COMMUNICATIONS**
To receive such communications as The Mayor may wish to lay before the council
- 7 **QUESTIONS**
To receive any questions received under WTC Standing Orders 8
- 8 **MOTIONS PRESENTED TO COUNCIL**
To receive the following motion proposed by Cllr S Parnes:

Woodstock Town Council (WTC), recognizing the value of the monthly District Councillors' reports, asks that they be submitted before the second circulation of papers on Fridays before the Meeting [in accordance with the same expectation for submission of reports from all Town Councillors].

9 PLANNING

To receive and consider the following planning applications

- a) Ref: APPLICATION NO:17/01937/FUL 27 Hensington Road Woodstock
Change of use of use from domestic to car park associated with church meeting room.
- b) Ref: APPLICATION NO: 17/01764/HHD 16 Hensington Road Woodstock
Alterations and erection of single and two storey extensions.
- c) Ref: APPLICATION NO: 17/01948/HHD 14 Princes Ride Woodstock
Erection of first floor side and single storey front extension.
- d) Ref: APPLICATION NO: 17/01894/HHD 10 Crecy Walk Woodstock
Alterations and erection of two storey side extension.
- e) Ref: APPLICATION NO: 17/01911/FUL 30 New Road Woodstock
Remove detached dwelling and workshop. Erection of six flats with associated works.

10 APPLICATION FOR NEW STREET NAME

Ref: 1507 SK20 Site Plan 80 Manor Road Woodstock

To address a new development of 5 Properties on the former Barn Piece House, 80 Manor Road. Proposed new address 1-5 Barn Piece, Woodstock OX20 (TBC by Royal Mail)

11 REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – June 2017

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for June (enclosed)
Recommendation
That the Council resolve that the list of payments totalling £22,421.53 made in the month of June 2017 be received and approved.
- (ii) Bank Reconciliation Statements (enclosed)
To receive and consider the bank reconciliation statements for June 2017
- (iii) Summary and Detailed Income & Expenditure Statements (enclosed).
To receive and consider the summary and detailed income & expenditure statements for June 2017

12 ENVIRONMENT

To receive a report from the Town Clerk re: meeting with Wychwood Project on Monday 26th June (enclosed)

13 PROPERTY MATTERS

To receive a property report from Cllr A Grant (enclosed)

14 TOWN COUNCIL OBJECTIVES

To receive and consider a paper from Cllr B Yoxall. (previously circulated)

- 15** **JOINT COMMITTEE FOR TOWN/PALACE DIALOGUE**
 (i) To receive and consider the minutes of the JCTPD committee. (previously circulated)
 (ii) To receive an amended copy of the minutes for consideration (enclosed)
 (iii) To receive a paper from Councillor Yoxall
- 16** **WODC DATA PROTECTION POLICY**
 To receive and consider WODC Data Protection Policy. (previously circulated)
- 17** **SELECTION OF STAFFING PANEL**
 To receive a report from The Mayor also to agree councillors to serve on this panel and set a date for the first meeting.
- 18** **CONTRACTORS DISRUPTIVE USE OF RANDOLPH AVENUE INSTEAD OF HAUL ROAD FOR CONSTRUCTION ACCESS**
 To consider a report and a Motion from Cllr S Parnes (to follow)
- 19** **COUNTRYFILE LIVE TRAFFIC MANAGEMENT PREPARATIONS AND COMPLIMENTARY TICKETS**
 To consider a report and a Motion from Cllr S Parnes (to follow)
- 20** **INCORRECT AND DISPARAGING INFORMATION ON SOCIAL MEDIA ABOUT COUNCIL ACTIVITY AND COUNCILLORS**
 To consider a report and a Motion from Cllr S Parnes (to follow)
- EXCLUSION OF THE PUBLIC AND PRESS**
 That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).
- 21** **APPOINTMENT OF PROFESSIONAL BODIES**
 Review of the following appointments as agreed at the May Meeting
 To receive a report from Cllr F Collingwood (previously circulated)
 (a) Solicitor - for discussion
 (b) Property Agent – Carter Jonas
 (c) Insurers – Zurich
 (d) Employment and H&R Advisors – Ellis Whittam
- 22** **COUNCILLOR AND STAFF TRAINING**
 To receive a paper from the Town Clerk (enclosed)



Janine Saxton
 Town Clerk