



7th November 2017

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL BUDGET MEETING

PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

DATE: TUESDAY 14th NOVEMBER 2017

TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
To receive declarations of interest from councillors on items on the agenda.
- 4 **PUBLIC PARTICIPATION**
- 5 **QUESTIONS**
To receive any questions received under WTC Standing Order No. 8
- 6 **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – OCTOBER 2017**
To receive and consider the report of the Responsible Financial Officer.
 - (i) To receive the list of payments for October (already circulated)
Recommendation
That the Council resolve that the list of payments totalling £71,965.62 made in the month of October 2017 be received and approved.
 - (ii) Bank Reconciliation Statements (already circulated)
To receive and consider the bank reconciliation statements for October 2017
 - (iii) Summary and Detailed Income & Expenditure Statements (already circulated)

To receive and consider the summary and detailed income & expenditure statements for October 2017

(iv) Internal controls

The following Internal controls have been undertaken since the last Town council meeting:-

- Asset Controls
- Bank Reconciliation.

They were considered satisfactory.

7 BUDGET 2018-19

To receive and consider the following:-

- (i) Report on Budget for 2018/19 to Council meeting on 14th November 2017 (already circulated)
- (ii) Budget 2018/19 - Excel Workbook (already circulated)
- (iii) Budget 2018/19 Bids - Excel Workbook (already circulated)
- (iv) Grant Applications (already circulated)

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).



Janine Saxton
Town Clerk