



3rd August 2016

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING
PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK
DATE: TUESDAY 9th AUGUST 2016
TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **TO APPROVE THE MINUTES OF**
 - (i) The Meeting of the Town Council held on Tuesday 12th July 2016 (enclosed)
 - (ii) The Extraordinary Meeting of the Town Council held on 19th July 2016 (enclosed)
- 4 **PUBLIC PARTICIPATION SESSION**
- 5 **COUNTY AND DISTRICT COUNCILLOR UPDATES**
 - (i) To receive the August report from County Cllr I Hudspeth (previously circulated).
 - (ii) To receive the August report from District Cllrs J Cooper and E Poskitt (to follow).
- 6 **COMMUNICATIONS**

To receive such communication as the Town Mayor may wish to lay before the Council.
- 7 **QUESTIONS**

To receive any questions received under Standing Order No 8:
- 8 **MOTIONS PRESENTED TO COUNCIL**

To receive and consider the following motion received under Standing Orders by Cllr S Parnes:

“Woodstock Town Council resolves to express to the Blenheim Palace Estate its disappointment about unsightly and non-notified installation of unlawful and non-compliant road signage changes on the public highway prior to the Country File Live event, and requests better monitoring and consideration by Estate management and their event planners during preparations for future events.”
- 9 **PERSONAL STATEMENT**

To receive and consider a personal statement from Cllr B Yoxall (enclosed)

10 **PLANNING**

- (i) Planning Applications: To receive and consider the following applications:
 - a) Ref: 16/02405/FUL - 4 Churchill Close, Woodstock: Erection of annex.
 - b) Ref: 16/02408/HHD - 13 Vanbrugh Close, Woodstock: Alterations and erection of single storey rear extension.
 - c) Ref: 16/02449/HHD & 16/02450/LBC – 49 Oxford Street, Woodstock: Erection of rear conservatory.
 - d) Ref: 16/02243/FUL – Barn at Grims Dyke Farm Woodleys, Woodstock: Conversion of redundant traditional barns to form two dwellings including new single storey link extension to barn one. Formation of parking area to serve both dwellings.
- (ii) Updates RE 'Land East of Woodstock' Major Development Application:
To consider the draft supplementary objection letter from the Town Council's planning advisor Mr Huw Mellor (to follow), and any other updates.
- (iii) WODC yellow cards Community objections to 'Land East of Woodstock' Planning Application:
To consider a report from Cllr Parnes and any action or response resulting from last month's resolution (to follow).

11 **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – AUGUST 2016**

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for July 2016 (enclosed)
Recommendation
That the Council resolve that the list of payments totalling £16,685.18 made in the month of July 2016 be received and approved.
- (ii) Bank Reconciliation Statement for July 2016 (enclosed)
To receive and consider the bank reconciliation statement.
- (iii) Summary and Detailed Income & Expenditure Statement for July 2016 (enclosed). To receive and consider the summary and detailed income & expenditure statements.

12 **TOWN GREEN APPLICATION**

To receive and consider a report from the Mayor (to follow).

13 **RESOURCES & GENERAL PURPOSES COMMITTEE**

To receive and consider the draft minutes from the Resources & General Purposes Committee held on 26th July 2016 (enclosed) including the following specific items:

- (i) Motions to go on the Agenda
To receive and consider a motion from Cllr F Collingwood that motions limited to four lines be included in full on the agenda (enclosed).
- (ii) Delegated Decisions
To note two delegated decisions made by the Town Clerk (1) Engagement of Freeths to provide legal advice on matters relating to the MUGA (enclosed) and (2) Engagement of Kemp and Kemp to comment about a report as resolved by WTC on 12th July 2016 (enclosed).

14 PROPERTY REPORT

To receive and consider an updating report from the CMfP (to follow)

15 NEW ROAD PLAY AREA

- (i) To receive and consider an oral update from Cllr E Poskitt.
- (ii) Motion from Cllr P Redpath seconded by Cllr A Grant that

WTC asks the clerk to write a brief report specifically to identify which person or body recommended to WTC that the MUGA in New Road Playground be positioned under 7 metres from the boundary fence of a domestic dwelling, and the rationale for so doing in line with public comment both for and against, and for this report to be circulated to all Councillors 10 days prior to the September Council meeting.

16 RELATIONSHIP WITH BLENHEIM ESTATES

To receive and consider a report from Cllr B Yoxall (enclosed)

17 KEEPING THE TOWN TIDY

To authorise an article for submission to Woodstock and Bladon News (enclosed)

18 UNSIGHTLY AND DEFECTIVE ROOF SLATES AT BEN'S CLOSE

To receive and consider an update report from Cllr Parnes (to follow)

19 ASBESTOS ADJACENT TO THE OWL EXTENSION

To note the report that has previously been circulated and consider any updated information that is available.

20 LOSS OF RETAIL SPACE IN WOODSTOCK, AS REVEALED IN THE LOCAL PLAN MONITORING REPORT

To receive and consider an report and a motion from Cllr Parnes (to follow)

EXCLUSION OF THE PUBLIC AND PRESS

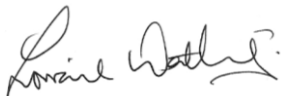
That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

21 NEW ROAD PLAY AREA Cont'd

To receive and consider anything that is privileged and confidential relating to the New Road Play Area

22 POLICE STATION UPDATE

To receive and consider any new information that the Mayor has received since the July Council meeting.



Town Clerk