



18<sup>TH</sup> January 2017

## SUMMONS TO COUNCILLORS TO ATTEND

To Cllrs E Poskitt (Mayor) Cllr F Collingwood (Deputy Mayor)  
J Cooper, M Robertson, P Jay, T Redpath, B Yoxall (for attendance)

To All other Councillors (for information)

**MEETING:** Resources and General Purposes Committee

**PLACE:** MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

**DATE:** **TUESDAY 24th JANUARY 2017**

**TIME:** 7.30pm

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### AGENDA

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

To receive declarations of interest from councillors on items on the agenda

3 **TO APPROVE THE MINUTES OF:**

The Meeting of the Resources & General Purposes Committee held on Tuesday 22<sup>nd</sup> November 2016 (enclosed)

4. **PUBLIC PARTICIPATION SESSION**

5. **PLANNING**

To receive and consider the following planning applications

Ref: APPLICATION NO: 16/04235/FUL Owen Mumfords Brook Hill Woodstock

PROPOSAL: Alterations to extend the existing car park by 3m to fully utilize the available space allowing for opposite end to end parking.

6 **CHRISTMAS LIGHTS**

To receive an update from the Mayor (enclosed)


7 **RISK ASSESSMENT**  
To receive a report from the Acting Town Clerk (enclosed)

8 **Staff Vacancy**  
To receive and update from the Mayor

**EXCLUSION OF THE PUBLIC AND PRESS**

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

9 **Data Protection Update**  
To receive a Report from Acting Town Clerk



Cllr Ann Grant  
Acting Town Clerk