



8th January, 2019

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING

PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

DATE: TUESDAY 15th JANUARY, 2019

TIME: 7.30pm

AGENDA

- 1** **APOLOGIES FOR ABSENCE**
- 2** **DISCLOSURES OF INTEREST**
To receive disclosures of interest from councillors for any items on the agenda
- 3** **PUBLIC PARTICIPATION SESSION**
- 4** **TO APPROVE THE MINUTES OF:**
(i) The December Meeting of the Town Council, held on Tuesday 11th December 2018 (enclosed)
- 5** **COUNTY AND DISTRICT COUNCILLORS UPDATE**
(i) To receive the monthly Parish report from Cllr Ian Hudspeth (to follow).
(ii) To receive the monthly report from District Cllrs J Cooper & E Poskitt (enclosed).
- 6** **COMMUNICATIONS**
To receive such communications as The Mayor may wish to lay before the council.
- 7** **QUESTIONS**
To receive any questions received under WTC Standing Order No. 8.
- 8** **MOTIONS PRESENTED TO COUNCIL**
To receive any motions presented to Council.
- 9** **BLenheim TALKS PROGRESS REPORT**
To receive a report from The Mayor, Cllr P Jay (enclosed).

10 **PLANNING**

To receive and consider the following planning applications:-

- a) Ref: APPLICATION NO: 18/03457/FUL 17 Bear Close, Woodstock
Erection of new semi-detached dwelling with associated parking and shared turning areas.

- b) Ref: APPLICATION NO: 18/03280/FUL Land To The Rear Of 36 Shipton Road, Woodstock
Erection of a new bungalow with associated parking area and new access on land to the rear of 36 Shipton Road.

- c) Ref: APPLICATION NO: 18/03442/FUL 3 High Street, Woodstock
Replace existing front window with a door to provide a separate access into beauty salon.

Ref: APPLICATION NO: 18/03443/LBC 3 High Street, Woodstock
Internal and external alterations to include replacement of existing front window with a door, to provide a separate access into beauty salon, and to block up one internal doorway.

- d) Ref: APPLICATION NO: 18/03561/ADV 43 Oxford Street, Woodstock
Erection of fascia and hanging signs.

- e) Ref: APPLICATION NO: 18/03413/HHD 63 Oxford Street, Woodstock
Removal of two storey rear extension, erection of single storey extension, internal alterations and associated works.

Ref: APPLICATION NO: 18/03414/LBC 63 Oxford Street, Woodstock
Removal of two storey rear extension, erection of single storey extension, internal alterations and associated works.

11 **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – DECEMBER 2018**

To receive and consider the followings reports of the Responsible Financial Officer.

- (i) To receive the list of payments for December (enclosed).
Recommendation:
That the Council resolve that the list of payments totalling £20,132.11 made in the month of December 2018 be received and approved.

- (ii) Bank Reconciliation Statements (enclosed).
To receive and consider the bank reconciliation statements for December 2018

- (iii) Summary and Detailed Income & Expenditure Statements (enclosed).
To receive and consider the summary and detailed income & expenditure statements for December 2018

- iv) Projected Budget Outturn 2018-19 (enclosed)
To receive the Projected Budget outturn paper

12 **CHERWELL DEVELOPMENT PROPOSALS**

To consider the report and draft letter to Shipton On Cherwell Parish Council from Cllr T Redpath (enclosed).

13 **LAWN CEMETERY EXTENSION**

To receive a report from Cllr A Grant (enclosed).

14 WODC MEETING WITH TOWNS AND PARISHES: THURSDAY 7 MARCH 2019

To select representatives to attend the meeting (letter enclosed).

15 THAMES WATER UPDATE ON ODOUR AT BROOKHILL SEWAGE PUMPING STATION

To receive an update from The Clerk (to follow).

16 REFUSE COLLECTION BINS OBSTRUCTING HIGHWAYS

To receive a report from Cllr M Parkinson (to follow).

17 TOWN HALL CELLAR AND WAKE UP TO WOODSTOCK STORAGE

To consider the email and request from Wake Up To Woodstock to put two lockable storage units in the Town Hall Cellar (enclosed).

18 POLLING CARDS FOR TOWN COUNCIL ELECTION

To receive the report from The Mayor, Cllr P Jay and consider the proposed motion, seconded by Cllr A Grant (enclosed).

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

19 WTC PROPERTY PORTFOLIO

(i) To receive a report from Cllr Grant concerning the WTCs Property Portfolio to agree any action needed on any repairs, leases tenants and other therein.

(ii) To receive a report from Cllr A Grant with regard to clearance of vacant property.

20 SOLICITORS INVOICE - FORFEITURE OF LEASE FOR 6 PARK STREET

Invoice from Freeth Solicitors to be approved and next steps in process to be discussed and considered (copy of email correspondence and invoice enclosed).

21 REQUEST FOR LOAN OF FUNDS TO AID PUBLICATION OF 'WOODSTOCK, ITS BUILDINGS AND PEOPLE'

To consider a request received from Dr Robert Edwards (enclosed).



Janine Saxton
Town Clerk