



8th June 2016

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING
PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK
DATE: TUESDAY 14th JUNE 2016
TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **TO APPROVE THE MINUTES OF:**
The Meeting of the Town Council held on Tuesday 17th May 2016 (enclosed)
- 4 **PUBLIC PARTICIPATION SESSION**
- 5 **COUNTY AND DISTRICT COUNCILLOR UPDATES**
 - (i) To receive the June Report from County Cllr I Hudspeth (previously circulated).
 - (ii) To receive the June report from District Cllrs J Cooper and E Poskitt (to follow).
- 6 **COMMUNICATIONS**
To receive such communication as the Town Mayor may wish to lay before the Council.
- 7 **QUESTIONS**
To receive any questions received from Cllr S Parnes under Standing Order No 8:
 1. *Please would the Mayor confirm the procedural status of (a) vacancy/tenancy and (b) planning consent and/or permitted use, in relation to the Town Council's retail shop in the Town Hall (24 Market Place), now the prospective tenant has withdrawn their Application for Change of Use shortly before the Uplands Area Planning Sub-Committee Meeting and after the planning officer's recommendation for refusal was published?*
 2. *Is the Mayor satisfied with the Blenheim Estate's conveyed intentions to repair only the front - but not the back - defective and unsightly roof slates at Bens Close; and does the Mayor consider WTC has exhausted its ability to progress the matter any further even though the requested independent inspections have not taken place?*
- 8 **MOTIONS PRESENTED TO COUNCIL**
To consider any motions received under WTC Standing Orders

9

PLANNING

- (i) Planning Applications: To receive and consider the following planning applications:
 - a) Ref: 16/01551/FUL - Woodstock Church of England Primary School, Shipton Road, Woodstock: Alterations and erection of single storey extension.
 - b) Ref: 16/01781/FUL & 16/01782/LBC – 1 Market Street, Woodstock: Change of use from retail to residential and associated internal alterations.
 - c) Ref: 16/01870/FUL & 16/00490/FUL – St Hugh of Lincoln, Hensington Road, Woodstock: Alterations and erection of single storey extension.
- (ii) West Oxon Strategic Housing and Land Availability Assessment 2016
To receive and consider the letter from WODC of 31st May as previously circulated.
- (iii) Blenheim Palace WHS Management Plan Review
To receive and consider the letter sent by Historic Landscape Management (previously circulated by email)
- (iv) Planning Proposals for 'Land East of Woodstock'
To receive and consider any updates from Members.

10

REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – JUNE 2016

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for May (enclosed)
Recommendation
That the Council resolve that the list of payments totalling £17,355.24 made in the month of May 2016 be received and approved.
- (ii) Bank Reconciliation Statement (enclosed)
To receive and consider the bank reconciliation statement for May 2016.
- (iii) Summary and Detailed Income & Expenditure Statement (enclosed).
To receive and consider the summary and detailed income & expenditure statements for May 2016.
- (iv) Additional Bank Signatories
To receive and consider a report and recommendation from the Town Clerk (enclosed).
- (v) Disposition of Council Funds at 31st May 2016
To receive and consider a report from the Finance Assistant (enclosed)

11

SAFE PLACES PROJECT (b/f from May 2016)

Cllr B Yoxall will give an oral update about the report that was circulated in May 2016.

12

OUTCOME OF APRIL 14TH TOWN POLL (b/f from May 2016)

To receive and consider a report and motion from Cllr S Parnes (enclosed)

13

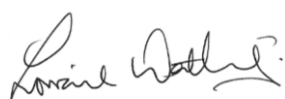
CHANGE OF NAME OF 'MAYOR'S COMMITTEE' (b/f from May 2016)

To receive and consider a report and motion from Cllr S Parnes (enclosed)

14

CONTROVERSIAL CHANGE OF USE OF SHOP IN TOWN HALL (b/f from May 2016) To receive and consider a report and motion from Cllr S Parnes (to follow)

- 15 **HARDCOPY DISTRIBUTION AND DELIVERY OF COUNCIL PAPERS** (b/f from May 2016) To receive and consider a report and motion from Cllr S Parnes (enclosed)
- 16 **MAYOR'S COMMITTEE**
To receive and consider the minutes from the Mayor's Committee that took place on 24th May 2016 (enclosed).
- 17 **OBJECTIVES FOR THE NEW COUNCIL**
To receive and consider a paper from the Deputy Mayor (enclosed).
- 18 **1890 REPORT CONCERNING CHARITIES IN OXFORDSHIRE – BOOK IN THE LIBRARY**
To receive and consider an email from OCC about future storage (enclosed)
- 19 **DEVOLUTION PROPOSALS**
To receive and consider from Cllr B Yoxall:
(a) A paper about the OCC Workshop discussions (to follow)
(b) Update regarding 'Oxfordshire Together' dialogue (enclosed)
- 20 **WITHDRAWAL OF BUS SUBSIDY**
To receive a report from Cllr B Yoxall (enclosed).
- 21 **OCC 2016 COMMUNITY PLAN SURVEY**
To receive and consider a letter and survey from OCC (enclosed)
- 22 **SHIPTON ROAD HAZARDS: PROGRESS AND DEGRADATIONS**
To receive and consider a report from Cllr Parnes (to follow)
- 23 **LONDON OXFORD AIRPORT CONSULTATIVE COMMITTEE**
To receive and consider a report from Cllr Parnes on the Consultative Committee's June 1st Meeting (to follow).
- 24 **WOODSTOCK-RELATED CONCERNS & COMMENTS EXPRESSED AT THE MAY 26th WODC ECONOMIC AND SOCIAL OVERVIEW & SCRUTINY COMMITTEE**
To receive and consider a report from Cllr Parnes (to follow)
- 25 **PROPERTY REPORT**
(i) 24 Market Place
To receive and consider an updating report from the CMfP (enclosed)
- EXCLUSION OF THE PUBLIC AND PRESS**
That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).
- (ii) Property Report
To receive and note the property report from Cllr M Robertson (enclosed).
- 26 **POLICE STATION UPDATE**
To receive and consider any new information that the Mayor has received since the May Council meeting.
- 27 **NEW ROAD PLAY AREA**
(i) To receive and consider a letter of agreement from a resident and quotes for additional hedging at New Road play area (to follow).
(ii) To receive and consider an oral update from Cllr E Poskitt.



Town Clerk