



6th November, 2018

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING

PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

DATE: TUESDAY 13th NOVEMBER 2018

TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DISCLOSURES OF INTEREST**
To receive disclosures of interest from councillors for any items on the agenda
- 3 **PUBLIC PARTICIPATION SESSION**
- 4 **TO APPROVE THE MINUTES OF:**
 - (i) The October Meeting of the Town Council, held on Tuesday 9th October 2018 (enclosed)
 - (ii) The Extraordinary Meeting of the Town Council, held on Tuesday 23rd October 2018 (enclosed)
- 5 **REPORT FROM TOWN CLERK**
To receive a written report on progress of agenda items not resolved and issues arising since last meeting (enclosed)
- 6 **COUNTY AND DISTRICT COUNCILLORS UPDATE**
 - (i) To receive the monthly Parish report from CClr Ian Hudspeth (enclosed).
 - (ii) To receive the monthly report from District Cllrs J Cooper & E Poskitt (to follow).

COMMUNICATIONS

8 QUESTIONS

To receive the following question from Cllr S Parnes:

1. Why did the Mayor not disclose an interest during the 11th September WTC meeting in which three of the four Councillors who did not support the Council's June Resolution (WTC44/18) for "Allocation of Council email addresses, immediately, to all Council Members ... " subsequently without rescission supported a somewhat contradictory Council Resolution (WTC100/18) in September for separation of Councillor email services from the Council's existing email and IT provider in a scheme offering no support and thereby rendering Councillors with an inferior and potentially less secure and reliable service than that provided to Town Hall staff despite most of the email traffic and content being identical? The Mayor seconded the September motion to provide unsupported email service to Councillors and for the job to be awarded to an associate and working colleague of the Mayor from a non-Council, media production/publishing sector enterprise without either declaring an interest, recusing himself from chairing the discussion or refraining from voting - why?
2. Many councils do better than Woodstock Town Council in transparency and accessibility by enabling official Minutes to remain on display on public noticeboards until newer Minutes are approved, but in Woodstock Minutes have come to remain on noticeboards for limited time and more often than not are not on display on all noticeboards. Is the Mayor willing to act towards (a) ensuring Minutes remain on display until replaced, when absolutely necessary using smaller pages; and (b) ensuring Town Council Noticeboards contain a link to the Minutes page of the Council website for reference.
3. Will the Mayor reflect, retract and apologise for his 30th October email depiction circulated to Councillors when in relation to recent developments in the Cherwell Local Plan process he stated: "This is the sort of thing that, however wrongly, turns ordinary people in their despair at the share [SIC] unreason of the thing into terrorists."? Can the Mayor understand the deep offence caused by circulating such comment, particularly at a time between the 27th October Pittsburgh massacre and the WWI Centenary remembrances, and does he agree that terrorists are puppets of violent extremists and not the product of controversial local plan policies or HM Government?

9 MOTIONS PRESENTED TO COUNCIL

10 BLenheim TALKS

To receive a report from Cllr P Jay (enclosed).

11 CHERWELL LOCAL PLAN UPDATE

To receive a report from Cllr T Redpath (enclosed).

12 WOODSTOCK PARKING REVIEW

To receive a report from Cllr J Cooper (to follow).

13 PLANNING

To receive and consider the following planning applications:-

- a) Ref: APPLICATION NO: 18/02843/LBC Bartholomew House, 9 Market Street, Woodstock
Internal and external alterations including replacement of porch roof.

- b) Ref: APPLICATION NO: 18/02763/S73 20 Cadogan Park, Woodstock
Variation of condition 2 of planning permission 18/01320/HHD to allow the use of chopped natural stone (in place of Ashlar stone) to both front and rear elevations, and the first floor windows and rooflights to South elevation to be omitted.
- c) Ref: APPLICATION NO: 18/01320/HHD 20 Cadogan Park, Woodstock
Demolition of existing garage, porch and single storey rear extension. Construction of single and two storey extensions to both front and rear of elevations to include Juliette balcony to rear bedroom. Widening of existing access.
- d) Ref: APPLICATION NO: 18/02484/S73 Land East Of Woodstock, Oxford Road, Woodstock
Variation of Conditions 4 (approved plans), 19 (LEMP), 22 (tree protection) and 23 (landscaping), as well as minor changes to 28 (Design Code) of planning permission 16/01364/OUT to allow amended plans to Outline planning application (all matters reserved except for means of access in respect of new junction arrangements) comprising up to a maximum of 300 residential dwellings, up to 1100sqm of A1/A2/B1/D1 floorspace; associated infrastructure, engineering and ancillary works; provision of public open space; formation of vehicular accesses; and Full Planning Application for the development of phase 1 comprising 46 residential dwellings (46 of the 300 described above) with associated infrastructure and engineering works.
- e) Ref: APPLICATION NO: 18/02574/RES Land East Of Woodstock Oxford Road Woodstock
Reserved Matters application for landscaping, appearance, scale, access and layout for the construction of 254 dwellings together with 884sqm (GIA) of class uses A1, A2, B1 and D1 floorspace and associated infrastructure, engineering and ancillary works including provision of public open space and formation of accesses.
- f) Ref: APPLICATION NO: 18/02911/FUL 18 High Street, Woodstock
Conversion of maisonette to form two flats and installation of velux.(Retrospective).
- Ref: APPLICATION NO: 18/02912/LBC 18 High Street, Woodstock
Conversion of maisonette to form two flats and installation of velux.
- g) Ref: APPLICATION NO: W/18/01101/PRMV Brothertons Brasserie, 1 High Street, Woodstock
Application for variation of premises licence.

14 REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – OCTOBER 2018

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for October (enclosed).
Recommendation:
That the Council resolve that the list of payments totalling £20,565.45 made in the month of October 2018 be received and approved.
- (ii) Bank Reconciliation Statements (enclosed).
To receive and consider the bank reconciliation statements for October 2018
- (iii) Summary and Detailed Income & Expenditure Statements (enclosed).
To receive and consider the summary and detailed income & expenditure statements for October 2018
- (iv) Note completion of the External Audit by Moore Stephens (enclosed).
Noted that all was satisfactory apart from income from Elections put into box 6 instead of box 2 of accounting statement.

15 **COUNCILLOR EMAIL ADDRESSES**

To receive a report from Cllr A Grant (enclosed).

16 **TRAFFIC ADVISORY COMMITTEE**

To receive the draft minutes of the meeting held on Wednesday 10th October 2018. (enclosed) and to consider the action points below:-

- i) **Shared Footway/Cycleway between Bladon and Long Hanborough Station**
Woodstock Town Council to decide if they are happy to be part of a group that will try to move this project forward. If affirmative, a letter will be sent from TAC to OCC to set the ball rolling for a meeting, as suggested above, to be arranged. Paper from Cllr P Jay (enclosed).

- ii) **Parking**
Woodstock Town Council to decide whether to support the use an experimental TRO on the 1 hour bays on High Street from the restaurant to the Buttery and for those 1 hour bays on Market Street outside the Woodstock Arms to be converted to 3 hour bays to give more spaces available to residents as suggested by Cllr I Hudspeth.

17 **WINTER WEATHER PREPAREDNESS**

To appoint a co-ordinator for 2018.

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

18 **PROPERTY MATTERS**

To receive the monthly report from Cllr A Grant (enclosed).



Janine Saxton
Town Clerk