



5th March, 2019

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING
PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK
DATE: TUESDAY 12th MARCH, 2019
TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DISCLOSURES OF INTEREST**
To receive disclosures of interest from councillors for any items on the agenda.
- 3 **PUBLIC PARTICIPATION SESSION**
- 4 **TO APPROVE THE MINUTES OF:**
(i) The February Meeting of the Town Council, held on Tuesday 12th February 2019 (enclosed).
- 5 **COUNTY AND DISTRICT COUNCILLORS UPDATE**
(i) To receive the monthly Parish report from Cllr Ian Hudspeth (enclosed).
(ii) To receive the monthly report from District Cllrs J Cooper & E Poskitt (to follow).
- 6 **COMMUNICATIONS**
To receive such communications as The Mayor may wish to lay before the council.
- 7 **QUESTIONS**
To receive any questions received under WTC Standing Order No. 8.
- 8 **MOTIONS PRESENTED TO COUNCIL**
To receive the following motion (proposed by Cllr S Parnes and seconded by Cllr J Bleakley):

Public Advertising of Vacant Council-Owned Commercial Properties

Recognizing prospective benefit from publicly advertising vacant commercial properties, among other things towards inviting increased range of applicant tenants and potential offers,

*the Town Council **RESOLVES** to adopt as part of its policies and procedures the practice of publicly advertising (through and/or in coordination with, the Council's external property advisers)*

vacancies of any Council-owned commercial properties for a minimum of 21 days when a new tenant is being sought. Such advertising shall include vacancy notices visible: on the Town Council website and notice boards, outside the vacant property, and in at least one form of publication from which property listings are indicated on at least one major 'property search' website. Subject to any contrary professional advice, on a case by case basis, such advertising in itself is not understood to necessarily require selecting the highest bidder nor (where clearly indicated) waiting for culmination of the full period of advertising if there are compelling reasons not to.

9 TOWN COUNCIL & BLENHEIM STEERING COMMITTEE PROGRESS REPORT

To receive an oral report from the Mayor.

10 RESPONSE TO DRAFT PARKING QUESTIONNAIRE

To receive a report from the Mayor (enclosed).

11 PLANNING

To receive and consider the following planning applications:-

a) Ref: APPLICATION NO: 19/00403/S73 Annexe 2A Hensington Close, Woodstock
Non compliance with condition 4 of planning permission 08/0534/P/FP to allow the annexe to be let.

b) Ref: APPLICATION NO: 19/00388/ADV 17 Market Street, Woodstock
Erection of fascia and hanging sign

Ref: APPLICATION NO: 19/00389/LBC 17 Market Street, Woodstock
Erection of signs and replacement lights

c) Ref: APPLICATION NO: 19/00325/HHD 48 Oxford Street, Woodstock
Erection of single storey rear extension to form new garden room.

Ref: APPLICATION NO: 19/00326/LBC 48 Oxford Street, Woodstock
Internal and external alterations to erect a single storey rear extension to form new garden room.

d) Ref: APPLICATION NO: 19/00401/FUL Barclays Bank, 14 Park Street, Woodstock
Change of use from bank to dwelling.

PLANNING APPEAL

To receive and consider the following planning appeal:-

Ref: APP/D3125/W/19/32227)Original Planning Application Ref: 18/03280/FUL) Land To The Rear Of 36 Shipton Road, Woodstock
Erection of a new bungalow with associated parking area and new access on land to the rear of 36 Shipton Road

12 REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – FEBRUARY 2019

To receive and consider the followings reports of the Responsible Financial Officer.

(i) To receive the list of payments for February (enclosed).
Recommendation:
That the Council resolve that the list of payments totalling £13,473.38 made in the month of February 2019 be received and approved.

(ii) Bank Reconciliation Statements (enclosed).
To receive and consider the bank reconciliation statements for February 2019

- (iii) Summary and Detailed Income & Expenditure Statements (enclosed).
To receive and consider the summary and detailed income & expenditure statements for February 2019
- iv) Credit card application (enclosed).
To receive and consider a paper proposing the application for a Credit card
- (v) Project Monitoring Spreadsheet (enclosed).
To receive the monthly update of the spreadsheet for information

13 PLANNING POLICY ISSUES

To receive the following reports from Cllr T Redpath:-

- (a) Update on Cherwell Plan (enclosed).
- (b) Oxfordshire Plan 2050 - Vision & Objectives Consultation (enclosed).

14 NAMING OF STREETS IN WOODSTOCK EAST DEVELOPMENT

To receive a report from the Mayor (enclosed).

15 ADOPTION OF THE INTERNATIONALLY RECOGNISED IHRA DEFINITION OF ANTISEMITISM

To consider a report and motion from Cllr S Parnes (to follow).

16 UPDATES ARISING FROM DISCUSSIONS AT OXFORD AIRPORT CONSULTATIVE COMMITTEE

To receive a report from Cllr S Parnes (enclosed).

17 COWS ON WATERMEADOWS

To decide if WTC require the cows to graze on the Watermeadows during 2019 (email enclosed).

18 FORMAL REQUEST FOR A ROAD SAFETY AUDIT ON A44

To receive a report and motion from Cllr M Parkinson (enclosed).

19 CONCERNS ARISING FROM ERRORS, OMISSIONS, TIMING(S) AND CONTENT RELATED TO APPLICATION 19/00562/PDEM28 RE: DEMOLITION OF LIBRARY FACILITY ON HENSINGTON ROAD

To consider a report and motion from Cllr S Parnes (enclosed).

20 MONITORING AIR QUALITY IN WOODSTOCK TOWN CENTRE

Update on the progress of the air quality monitors being relocated (email enclosed).

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

21 WTC PROPERTY PORTFOLIO

To receive the following reports from Cllr A Grant:-

- a) Property Portfolio Report (enclosed).
- b) Improvements To 1st Floor Office in the Community Centre (enclosed).



Janine Saxton
Town Clerk