



5th October 2016

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING

PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

DATE: TUESDAY 11th OCTOBER 2016

TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **TO APPROVE THE MINUTES OF**
 - (i) The meeting of the Town Council held on Tuesday 9th August 2016 (previously circulated)
 - (ii) The extraordinary meeting of the Town Council held on 16th August (previously circulated)
 - (iii) The meeting of the Town Council held on Tuesday 13th September 2016 (enclosed)
- 4 **PUBLIC PARTICIPATION SESSION:**

Mr Robert Pritchard, Community Liaison Officer from SSE will address the Council about "Smart Metering".
- 5 **COUNTY AND DISTRICT COUNCILLOR UPDATES**
 - (i) To receive the October report from County Cllr I Hudspeth (to follow).
 - (ii) To receive the September report from District Cllrs J Cooper and E Poskitt (to follow).
- 6 **COMMUNICATIONS**

To receive such communication as the Town Mayor may wish to lay before the Council.
- 7 **QUESTIONS**

To receive the following questions received from Cllr S Parnes under Standing Order No 8:

In relation to the "This is Woodstock" event showcasing societies, groups and organisations active in Woodstock, held Saturday October 8th in the Town Hall, (a) was Wake Up To Woodstock (WUTW), an interest group representing a proportion of the businesses in the Town, directly invited by the Mayor to display a presence at the event?; and (b) why wasn't, or when was, Woodstock Action Group (WAG) directly invited by the Mayor to display a presence at the event?

8 **MOTIONS PRESENTED TO COUNCIL**

To receive and consider any motions received under Standing Orders that are not being taken elsewhere on the agenda.

9 **PLANNING**

(i) Planning Application: To receive and consider the following application:

Ref: 16/02964/HHD: 33 Shipton Road, Woodstock – Conversion of a garage to playroom with new porch and bike shed to side elevation.

10 **UPDATES ABOUT ‘LAND EAST OF WOODSTOCK’ PLANNING APPLICATION:**

- (i) To consider any new information that has been received about the Woodstock East planning application since the last meeting.
- (ii) To receive and consider the following motion that has been proposed by Cllr P Jay:

That a further objection to the plans for Woodstock East be sent to WODC Planning

- a) *Objecting, in support of Historic England’s objective of avoiding an urban approach to the World Heritage site, to the installation of a controlled pedestrian crossing on the A44 near the present site of the planters, and that it be replaced by a refuge*
- b) *asking for the provision of a layby for the new southbound bus stop*
- c) *drawing attention to the lack of a continuous paved footpath to Woodstock on the east side of the A44.*

11 **“PETITION” DESIGNATION BY WODC, OF YELLOW CARDS CONTAINING PLANNING OBJECTIONS**

To consider a follow-up report and motion from Cllr S Parnes (to follow)

12 **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – SEPTEMBER 2016**

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments (new format) for September 2016 (enclosed)
Recommendation
That the Council resolve that the list of payments totalling £19,326.08. made in the month of September 2016 be received and approved.

- (ii) Bank Reconciliation Statement for September 2016 (enclosed)
To receive and consider the bank reconciliation statement.

- (iii) Summary and Detailed Income & Expenditure Statements for September 2016 (enclosed). To receive and consider the summary and detailed income & expenditure statements.

- (iv) Internal controls
The following Internal controls have been undertaken since the last Town council meeting; Bank reconciliation. They were considered satisfactory.

- (v) Council Disposition of Funds at 30th September 2016 (enclosed)
To receive the disposition of funds statement.

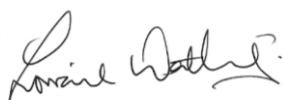
13 **UNSIGHTLY AND DEFECTIVE ROOF SLATES AT BENS CLOSE AND RESOLVED REQUEST FOR COMPENSATION** (deferred from the September TC meeting)

To receive and consider a follow-up report from Cllr Parnes; and to consider any updates (report previously circulated).

14 **CHRISTMAS LIGHTS**

To receive and consider a paper from Cllr Mrs A Grant (previously circulated).

- 15 **DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT (DCLG)
PRECEPT REFERENDUM – TECHNICAL CONSULTATION**
To consider whether WTC wishes to submit any response to the DCLG consultation (email previously circulated)
- 16 **OFFER OF FREE ‘APPS’ FOR WOODSTOCK**
To receive and consider an offer from a member of the public for free Woodstock ‘Apps’ (enclosed)
- 17 **RESOURCES AND GENERAL PURPOSES COMMITTEE**
To receive and consider the draft minutes from the Resources and General Purposes Committee held on 27th September 2016 (to follow)
- 18 **TOWN CENTRE LIAISON**
To receive and consider a report from Cllr B Yoxall (enclosed).
- 19 **ASBESTOS REMOVAL FROM THE OWL**
To receive and note a report and a motion from Cllr S Parnes (to follow)
- 20 **NEW ROAD PLAY AREA**
To receive and consider a paper from Cllr B Yoxall (enclosed).
- 21 **NEW WTC NOTICEBOARD NEAR BUS STOP ON A44 OPPOSITE HENSINGTON GATE**
To receive and consider a report and motion from Cllr S Parnes (to follow).
- 22 **WUFA**
To consider any updates that may have been received since the last meeting.
- 23 **OXFORD AIRPORT CONSULTATIVE COMMITTEE**
To note a report from Cllr S Parnes pursuant to the Committee’s Sept 14th meeting (to follow)
- 24 **PROPERTY**
To receive and consider the report from the Council Member for Property (to follow).
- EXCLUSION OF THE PUBLIC AND PRESS**
That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).
- 25 **STAFF MATTER**
To receive a report from the Mayor.
- 26 **FREETHS INVOICE**
(i) To receive and consider the outstanding invoices from Freeths.
(ii) To receive and consider an invoice for work undertaken in August (enclosed).



Town Clerk