



4th December, 2018

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING

PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

DATE: TUESDAY 11th DECEMBER 2018

TIME: 7.30pm

AGENDA

1 APOLOGIES FOR ABSENCE

2 DISCLOSURES OF INTEREST

To receive disclosures of interest from councillors for any items on the agenda

3 PUBLIC PARTICIPATION SESSION

4 TO APPROVE THE MINUTES OF:

- (i) The November Meeting of the Town Council, held on Tuesday 13th November 2018 (enclosed)
- (ii) The Budget Meeting of the Town Council, held on Tuesday 27th November 2018 (to follow)

5 COUNTY AND DISTRICT COUNCILLORS UPDATE

- (i) To receive the monthly Parish report from Councillor Ian Hudspeth (enclosed).
- (ii) To receive the monthly report from District Councillors J Cooper & E Poskitt (to follow).

6 COMMUNICATIONS

To receive such communications as The Mayor may wish to lay before the council.

7 QUESTIONS

To receive any questions received under WTC Standing Order No. 8.

8 MOTIONS PRESENTED TO COUNCIL

9 **BLenheim TALKS PROGRESS REPORT**

To receive a report from The Mayor, Cllr P Jay (to follow).

10 **PLANNING**

To receive and consider the following planning applications:-

- a) Ref: APPLICATION NO: 18/03074/FUL Woodstock House, Rectory Lane, Woodstock
Renovations and extension to former care home to form dwelling. (To allow changes to approved plans)
- b) Ref: APPLICATION NO: 18/03075/LBC Woodstock House, Rectory Lane, Woodstock
Internal and external alterations and extensions to former care home. (To allow changes to approved plans).
- a) Ref: APPLICATION NO: 18/03156/FUL 1 Glovers Close, Woodstock
Demolition of existing garage. Erection of a one bedroom new dwelling with associated parking
- b) Ref: APPLICATION NO: 18/03364/S73 Tipping Meadow, Green Lane, Woodstock
Removal of condition 1 of planning permission 16/04235/FUL to allow continuous use of car park.
- c) Ref: APPLICATION NO: 18/02332/S73 Tipping Meadow, Green Lane, Woodstock
Removal of condition 3 of planning permission 13/0569/P/FP to allow continuous use of car park.
- d) Ref: APPLICATION NO: 18/03229/HHD 1 Orchid Walk, Woodstock
Single storey rear extension.
- e) Ref: APPLICATION NO: 18/03295/S73 Merry Piece, Oxford Road, Woodstock
Variation of Condition 2 Approved plans of 18/02139/S73 to allow amendments to the detached pool outbuilding
- f) Ref: APPLICATION NO: 18/02139/S73 Merry Piece, Oxford Road, Woodstock
Variation of condition 2 of 17/02389/HHD to allow to change 1no. rooflight to a dormer window; move 1no. rooflight from rear to side elevation and allow additional 1no. rooflights to the single storey extension
- g) Ref: APPLICATION NO: 18/03297/HHD 10 Bear Close, Woodstock
Proposed single storey rear extension & external works.

11 **APPOINTMENT OF COUNCIL MEMBER FOR FINANCE**

To appoint a Councillor to the position.

12 **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – NOVEMBER 2018**

To receive and consider the followings reports of the Responsible Financial Officer.

- (i) To receive the list of payments for November (enclosed).
Recommendation:
That the Council resolve that the list of payments totalling £20,505.97 made in the month of November 2018 be received and approved.
- (ii) Bank Reconciliation Statements (enclosed).
To receive and consider the bank reconciliation statements for November 2018

- (iii) Summary and Detailed Income & Expenditure Statements (enclosed).
To receive and consider the summary and detailed income & expenditure statements for November 2018

13 MINUTES OF STAFFING PANEL MEETING HELD ON FRIDAY 30th NOVEMBER 2018

To receive the draft minutes of the meeting and consider any recommendations therein (to follow).

14 DANGEROUS HIGHWAYS TO FORMALLY BRING TO THE ATTENTION OF THE RELEVANT AUTHORITIES

To receive a report and consider the motion from Cllr M Parkinson on the dangerous condition of some of the roads in Woodstock which is seconded by Cllr A Grant (enclosed)

15 WOODSTOCK PARKING REVIEW

To receive the confirmation from WODC of which roads/streets will be included within the parking review (enclosed).

16 ENVIRONMENT

To receive the quarterly report (June to November 2018) from Wychwood Project and approve invoice for payment (enclosed).

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

17 WTC PROPERTY PORTFOLIO

To receive a report from Cllr Grant concerning the WTCs Property Portfolio to agree any action needed on any repairs, leases tenants and other therein.



Janine Saxton
Town Clerk