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4<sup>th</sup> April, 2018

**SUMMONS TO COUNCILLORS TO ATTEND**

**MEETING:** TOWN COUNCIL MEETING

**PLACE:** MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

**DATE:** TUESDAY 10<sup>th</sup> APRIL 2018

**TIME:** 7.30pm

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**AGENDA**

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DISCLOSURES OF INTEREST**  
To receive disclosures of interest from councillors on items on the agenda
- 3 **PUBLIC PARTICIPATION SESSION**
- 4 **TO APPROVE THE MINUTES OF:**  
(i) The Meeting of the Town Council held on Tuesday 13<sup>th</sup> March 2018 (enclosed)
- 5 **REPORT FROM TOWN CLERK**  
To receive a written report on progress of agenda items not resolved and issues arising since last meeting (enclosed)
- 6 **COUNTY AND DISTRICT COUNCILLORS UPDATE**  
(i) To receive the monthly Parish report from Councillor Ian Hudspeth (to follow)  
(ii) To receive the monthly report from District Councillors J Cooper & E Poskitt (to follow)
- 7 **COMMUNICATIONS**

## 8 **QUESTIONS**

Does the Mayor share concern that the Town Council Newsletter's Spring 2018 edition front page appears to contain an element of fake news, within the piece on "Election of a Town Councillor Thursday April 5th", in stating "WTC debated the matter of polling cards in relation to Town Council elections and concluded that, as there was certainly no evidence to suggest polling cards improved the usual very low turnout at Town Council, the expense was not justified"? Whereas (a) that may be a view held by some Members, but WTC never resolved any such conclusion at a properly convened meeting during the current municipal year or throughout the present Council's term; (b) Minute WTC201/17 of the 9th January 2018 meeting records the (merely) five Members who torpedoed a proposal for poll cards explicitly in relation to the February by-election, specifically stated to be "in the event the coming by-election will be contested" (at which time the subsequent April 5th by-election was not known); (c) WTC did not even convene to debate polling cards for the April 5th election despite a request; and (d) polling cards are not just to bolster turnout but actually offer the advantage of individually addressed official notifications particularly useful to those eligible electors who for various reasons may not otherwise find out about an election, at no fault of their own, as has occurred in the February by-election and previously. In the absence of a Minute confirming what the Town Council "concluded" in any way similar to the WTC Newsletter report, how can people be confident that Council's refusal to support poll cards for February and convene in time to consider these for April, is limited to expenditure versus other considerations; and, in any event will the Mayor apologize for the misleading and unsubstantiated wording in the Newsletter?

## 9 **MOTIONS PRESENTED TO COUNCIL**

## 10 **PLANNING**

To receive and consider the following planning applications

- a) Ref: APPLICATION NO: 18/00837/HHD 13 Hensington Close Woodstock  
Rear first floor extension and the erection of porch to front of dwelling.

## 11 **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – MARCH 2018**

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for March (enclosed)  
Recommendation  
That the Council resolve that the list of payments totalling £ 13,021.67 made in the month of March 2018 be received and approved.
- (ii) Bank Reconciliation Statements (enclosed)  
To receive and consider the bank reconciliation statements for March 2018
- (iii) Summary and Detailed Income & Expenditure Statements (enclosed)  
To receive and consider the summary and detailed income & expenditure statements for March 2018.  
  
**PLEASE NOTE:** the Income and Expenditure Summary is not the year-end figures as they are still not finalised due to there being Creditors, debtors , accruals and pre-payments outstanding.
- (iv) Projected Budget Outturn 2017/18 (enclosed)

**12**     **UPDATE ON LOCAL PLAN**

To receive an update and consider how best to proceed in line with resolution 246/17: that WTC

- wishes to be represented at the hearings of the Cherwell Revised Local Plan
- is willing to consider the involvement of a barrister to represent Council
- explores further the possibilities and merit of joining other groups concerned about aspects of development within the Revised Plan
- looks into ways of funding this further action

**13**     **EXPRESSWAY OXFORD TO CAMBRIDGE ROUTE**

To receive and consider

- (i) information from Cllr Ian Hudspeth (enclosed).
- (ii) Response from Department Of Transport to objection sent from WTC

**14**     **REVIEW OF APPOINTMENT OF PROFESSIONAL BODIES (UPDATE)**

To receive a paper from Cllr Grant updating the position of the review of professional bodies employed by the Council. (enclosed)

**15**     **ANNUAL TOWN MEETING**

To consider items consequent on the annual town meeting.

- (i) parking issues as discussed (enclosed)
- (ii) facilitating a Nationwide Building Society pop-up presence in the town.

**16**     **PARKING ENFORCEMENT MOTION FROM ANNUAL TOWN MEETING**

To receive a report from Cllr Davies (to follow)

**17**     **VACANCY ON RELIEF IN NEED COMMITTEE**

To appoint a Cllr to fill the vacancy which has arisen due to the resignation of a Town Councillor.

**18**     **WOODSTOCK TABLE TOP SALE**

To consider an email from Leslie Holderness (enclosed)

**EXCLUSION OF THE PUBLIC AND PRESS**

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

**19**     **PROPERTY MATTERS**

To receive the monthly report from Cllr Grant (enclosed)



Janine Saxton  
Town Clerk