



2nd October, 2018

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING

PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

DATE: TUESDAY 9th OCTOBER 2018

TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DISCLOSURES OF INTEREST**
To receive disclosures of interest from councillors for on items on the agenda
- 3 **PUBLIC PARTICIPATION SESSION**
- 4 **TO APPROVE THE MINUTES OF:**
The July Meeting of the Town Council, held on Tuesday 11th September 2018 (enclosed).
- 5 **REPORT FROM TOWN CLERK**
To receive a written report on progress of agenda items not resolved and issues arising (enclosed).
- 6 **COUNTY AND DISTRICT COUNCILLORS UPDATE**
 - (i) To receive the monthly Parish report from Cllr Ian Hudspeth (to follow).
 - (ii) To receive the monthly report from District Cllrs J Cooper & E Poskitt (to follow).
- 8 **COMMUNICATIONS**

9 **QUESTIONS**

The following question has been submitted by Cllr S Parnes:-

Bearing in mind that (a) the Town Council's policy opposing major development on field sites around the Town has been substantially based on the Constituency's positions as expressed at Town Meetings and Town Polls emanating from those meetings; (b) the WODC Local Plan defining development until 2031 was approved in September; (c) the Town Council did not exploit opportunities of major exposure for campaign protest banners and signs during major events including the US President's visit nearby and Countryfile Live which attracted many visitors to the Town itself; (d) the Town Council never implemented the January 9th Resolution to ask its advisor to advise on merits of judicial review and prospects of crowd-funding; and (e) funds raised from the public for a so-called "fighting fund" have been banked but not expended, why should the Town Council not revert to a Town Meeting to invite updated Constituency guidance and expression of their position on the present situation, account for WTC's "petered out" performance of the objection campaign, and invite donors to claim refunds of contributions to the so-called "fighting fund"?

10 **MOTIONS PRESENTED TO COUNCIL**

11 **PLANNING**

To receive and consider the following planning applications

- a) Ref: APPLICATION NO: 18/02419/LBC The Old Bank House 15 Market Street Woodstock
Internal alterations.
- b) Ref: APPLICATION NO: 18/02459/HHD 36 Bear Close Woodstock
Conversion of existing garage to create study. (Part Retrospective).
- c) Ref: APPLICATION NO: 18/02482/FUL & 18/02483/LBC Coach House, Woodstock House, Rectory Lane
Garaging within residential curtilage / coach house and restoration of Gardeners' office / bothy building (to allow amendment to previous consent for a new garage 17/04096/HHD)
- d) Ref: APPLICATION NO: 18/02332/S73 Tipping Meadow Green Lane Woodstock, OX20 1TU
Removal of condition 3 of planning permission 13/0569/P/FP to allow continuous use of car park.
- e) Ref: APPLICATION NO: 18/02751/LBC 43 Oxford Street, Woodstock
Various internal alterations to renovate existing premises including removal of existing toilet cubicles and timber staircase. Installation of bespoke steel spiral staircase, security shutters, new WC and kitchen (amendment to Listed Building Consent 18/01557/LBC to allow repositioning of new WC and installation of kitchen).
- f) Ref: APPLICATION NO: 18/02846/HHD 18 Shipton Road Woodstock
Alterations and erection of first and second floor extension.
- g) Ref: APPLICATION NO: 18/02615/LBC 77 Manor Road Woodstock
Internal alterations to the existing ground floor WC and first-floor bathroom.

12 REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – SEPTEMBER 2018

To receive and consider the report of the Responsible Financial Officer.

- (i) To receive the list of payments for September (enclosed)
Recommendation
That the Council resolve that the list of payments totalling £14,576.32 made in the month of September 2018 be received and approved.
- (ii) Bank Reconciliation Statements (enclosed)
To receive and consider the bank reconciliation statements for September 2018
- (iii) Summary and Detailed Income & Expenditure Statements (enclosed).
To receive and consider the summary and detailed income & expenditure statements for September 2018
- (iv) Photocopier lease report (enclosed)
To receive a report and quotations for the new photocopier lease

13 ENGAGEMENT OF INTERNAL AUDITOR SERVICES 2018/19

To receive the letter of Engagement and decide whether to engage the services of Internal Auditor for the 2018/19 audit (enclosed).

14 APPEARANCE OF THE ALLEYWAY BEHIND THE CROWN

To receive a report from Cllr M Parkinson (enclosed).

15 PLANNING WOODSTOCK'S FUTURE – TO ACCEPT BLENHEIM'S INVITATION TO TALK OR NOT"

To receive a report from The Mayor (enclosed).

16 MONITORING AIR QUALITY IN WOODSTOCK TOWN CENTRE

To receive a report from the Town Clerk (enclosed).

17 CHERWELL LOCAL PLAN PARTIAL REVIEW - PART 2

To receive a report from Cllr T Redpath (enclosed).

18 DISABLED TOILET FACILITIES IN THE TOWN HALL

To receive a report from Cllr E Poskitt (enclosed).

19 URGENT PLANNING COMMITTEE

To receive a report from Cllr E Poskitt (enclosed)

20 COMMUNICATIONS WORKING GROUP

To receive the draft minutes of the meeting held on Tuesday 2nd October 2018. (enclosed).

21 DRAFT MINUTES FROM JCTPD MEETING HELD ON MONDAY 10th SEPTEMBER 2018

To receive the draft minutes from the above meeting produced by Cllr E Poskitt (enclosed).

22 **CIVIC RECEPTION UPDATE**

To receive an update from the Mayor, Cllr P Jay (enclosed).

23 **COMMUNITY PLAN UPDATE**

To receive a report from the Mayor, Cllr P Jay (enclosed).

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).

24 **PROPERTY MATTERS**

To consider report from Cllr A Grant (enclosed)

25 **QUOTES FOR REMOVAL OF POPLAR TREES**

To receive report from the Town Clerk

The Mayor has proposed that Agenda Items 15, 17, 21 & 23 are taken together after Agenda Item 10.



Janine Saxton
Town Clerk