



7th March 2018

SUMMONS TO COUNCILLORS TO ATTEND

MEETING: TOWN COUNCIL MEETING

PLACE: MAYOR'S PARLOUR, TOWN HALL, WOODSTOCK

DATE: TUESDAY 13th MARCH 2018

TIME: 7.30pm

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DISCLOSURES OF INTEREST**
To receive disclosures of interest from councillors on items on the agenda
- 3 **PUBLIC PARTICIPATION SESSION**
- 4 **TO APPROVE THE MINUTES OF:**
 - (i) The Meeting of the Town Council held on Tuesday 13th February 2018 (enclosed)
 - (ii) The Extraordinary Meeting of the Town Council held on Tuesday 20th February 2018 (enclosed)
- 5 **REPORT FROM TOWN CLERK**
To receive a written report on progress of agenda items not resolved and issues arising since last meeting (to follow)
- 6 **COUNTY AND DISTRICT COUNCILLORS UPDATE**
 - (i) To receive the monthly Parish report from CClr Ian Hudspeth (enclosed)
 - (ii) To receive the monthly report from District Cllrs J Cooper & E Poskitt (to follow)
- 7 **COMMUNICATIONS**

8 **QUESTIONS**

To receive the following questions from Cllr S Parnes:-

1. Why did the Town Mayor fail to ensure all Members (including Councillors) on the Town side of the JCTPD (Joint Committee for Town and Palace Dialogue) were directly informed of its most recent meeting?
2. Why did the Town Mayor refuse to convene (in time for the District Council's deadline for a decision), a Council meeting for facilitating open consideration, public participation, debate and vote on whether or not poll cards will be issued for the April 5th by-election in the event of a contested election?
3. What role does the Town Mayor see for the Town Council in honouring the Royal Wedding of HRH Prince Harry and Miss Meghan Markle on May 19th, the week after Woodstock Town Council is to choose its next Mayor?
4. The Town Council was told following extremely heavy traffic associated with a February 17th Palace event, "it is quite difficult to see the queues from inside Blenheim, especially where the traffic flows along the driveway quite nicely. This delay cost us crucial time." Does the Mayor consider the explanation to be somewhat difficult to understand in light of an abundance of sources of live traffic data freely available and widely used by consumers and drivers, though phone apps and easy Internet searches such as Waze, Google Maps and others? If so, will the Town Mayor ask for the explanation to be revisited?

9 **MOTIONS PRESENTED TO COUNCIL**

To receive a report (enclosed) and the following motion proposed by Cllr F Collingwood and seconded by Cllr S Rasch:-

Motion that The Clerk:

- a) writes to HM Treasury in response the Call For evidence on Rent a Room Relief ,and*
- b) seeks local publicity for the new Property Tax Allowance and its use for off street parking.*

10 **PLANNING**

To receive and consider the following planning applications

- a) Ref: APPLICATION NO: 18/00318/FUL 5 The Quadrangle, Woodstock
Change of use of ground floor from B1 (Business) to D1 (Non Residential Institution) to enable its use as a Fertility Clinic
- b) Ref: APPLICATION NO: 18/00405/HHD 9 Union Street, Woodstock
Proposed dormer to rear elevation. Conversion of garage to a habitable space.
- c) Ref: APPLICATION NO: 18/00609/HHD 73 Oxford Street Woodstock
Removal of existing conservatory and erection of a single storey extension.

- 11** **REPORT OF THE RESPONSIBLE FINANCIAL OFFICER – FEBRUARY 2018**
To receive and consider the report of the Responsible Financial Officer.
- (i) To receive the list of payments for February (enclosed)
Recommendation
That the Council resolve that the list of payments totalling £64,042-68 made in the month of February 2018 be received and approved.
- (ii) Bank Reconciliation Statements (enclosed)
To receive and consider the bank reconciliation statements for February 2018
- (iii) Summary and Detailed Income & Expenditure Statements (enclosed)
To receive and consider the summary and detailed income & expenditure statements for February 2018.
- (iv) Projected Budget Outturn 2017/18 (enclosed)
- 12** **CONSULTATION ON FURTHER MAIN MODIFICATIONS TO THE SUBMISSION DRAFT WEST OXFORDSHIRE LOCAL PLAN (2011 – 2031)**
To receive the report from Cllr E Poskitt (enclosed)
To agree comments for submission by deadline of 5pm on Monday 9th April 2018.
- 13** **REVISED CHERWELL LOCAL PLAN**
To consider next actions following the decision of Cherwell Council to adopt proposals for 500 houses on Land South East of Woodstock for submission to the Planning Inspectorate (report enclosed)
- 14** **CONNECTING WEST OXFORDSHIRE**
Gigaclear have offered to attend meeting and explain more about the delivery of ultrafast fibre broadband to rural communities. (enclosed)
- 15** **OXFORD AIRPORT: AIRSPACE PUBLIC CONSULTATION**
To receive comments from Cllr E Poskitt on the airspace public consultation (enclosed)
- 16** **COMMEMORATING 100 YEARS SINCE THE END OF WW1**
To discuss the preliminary plans in regard to commemorating 100 years since the end of WW1 (enclosed)
- 17** **REQUEST TO USE FOOTBALL FIELD ON ROSAMUND DRIVE PLAY AREA FOR MOCK MAYOR**
To receive an enquiry from Mathew Parkinson for use of above area. (enclosed)
- 18** **WEBSITE PROTOCOL**
- a) To review the WTC website protocol (enclosed)
- b) To consider a new website

19 **PROPERTY MATTERS**

- (i) To receive the monthly report from Carter Jonas (to follow)
- (ii) To receive the monthly report from Cllr Grant (enclosed)

20 **LONDON OXFORD AIRPORT**

To receive from Cllr Parnes a report on the Airport Consultative Committee meeting of February 28th (enclosed)

21 **DISAPPEARANCE OF TOWN BOUNDARY SIGN**

To receive a report from Cllr Parnes (enclosed)

22 **BLENHEIM ECONOMIC IMPACT REPORT**

To receive a report from Cllr Parnes and note the Blenheim Report. (enclosed)

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the nature of the business to be transacted the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).



Janine Saxton
Town Clerk