

# APPENDIX 5

## Woodstock Town Council PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS ACCOUNTS FOR THE YEAR ENDED 31 March 2017

Local Audit And Accountability Act 2014  
Accounts and Audit Regulations 2015 (SI 2015/234)

Woodstock Town Council's annual return needs to be reviewed by an external auditor appointed by Public Sector Audit Appointments Limited. Any person interested has the right to inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers and receipts and other documents relating to those records or documents.

These documents for Woodstock Town Council are to be made available on reasonable notice by application between the hours of 9am and 1pm on working days (excluding public holidays).

Commencing on 03 July 2017  
And  
Ending on 14 Aug 2017

If you wish to view them then please contact the named smaller authority representative:

Name Janine Saxton  
Position in Smaller Authority Responsible financial officer / Town clerk  
Address The Town Hall  
Market place  
Woodstock OX20 1SL  
Phone number 01993 811216

Local electors and their representatives have rights to question the auditor about the accounts and object to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The auditor can be contacted at the address below for this purpose during the inspection period which commences on 03 July 2017 and ends on 14 Aug 2017.

The smaller authority's annual return is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice.

The appointed auditor of Woodstock Town Council is:

BDO LLP, Arcadia House, Maritime Walk, Ocean Village, Southampton, SO14 3TL  
Telephone: 023 8088 1941